



DEPARTMENT OF FINANCE
OSCAR KNOOT, CPP, CPPO, NGIP-CPP, VCO
PURCHASING DIRECTOR

COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

April 8, 2025

Mr. Brendon Trayner
Public Safety Answers, LLC
2833 Crockett St., Suite 136
Fort Worth, TX 76107

RE: Contract # 2659A- Electronic Recruitment and Promotional Testing

Dear Mr. Trayner:

The annual contract the County has with your company to provide **Electronic Recruitment and Promotional Testing** is due to expire on **July 31, 2025**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **August 1, 2025** through **July 31, 2026**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Angie Woodson at woo113@henrico.gov no later than April 30, 2025.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5637 or email me at fa151@henrico.gov. Your cooperation and prompt response will be appreciated.

Sincerely,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Purchasing Manager

EMF/acw

CONTRACT #2625A- Electronic Recruitment and Promotional Testing

BUYER NAME: Eileen Falcone

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

Yes. Renew the contract for an additional one-year period at current contract pricing.

Yes. Renew the contract for an additional one-year period at new contract pricing.
(list below or attach new pricing sheet)

No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: Public Safety Answers

Date: 4/9/25

Signature: *Brendon Trayner*

Title: Owner

Telephone#: 480-343-6897

Email: Brendon.Trayner@

SCC#: _____

PublicSafetyAnswers.com