



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

DEPARTMENT OF FINANCE  
Oscar Knott, CPP, CPPO, VCO  
Purchasing Director

October 3, 2025

Mr. Matt Zubey  
Capitol Carbonic Gas Corp  
t/a Harbor Dredge & Dock  
P.O. Box 35140  
N. Chesterfield, VA 23235

**RE: Contract # 2248C - Best Management Practices (BMP) Services of Storm Water Facilities and Related Landscaping**

Dear Mr. Zubey:

The annual contract the County has with your company to provide **Best Management Practices (BMP) Services of Storm Water Facilities and Related Landscaping** is due to expire on **February 13, 2026**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **February 14, 2026, through February 13, 2027**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Maria Gonzalez at [gon036@henrico.gov](mailto:gon036@henrico.gov) at your earliest convenience.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County of Henrico and Henrico County Public Schools as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5687 or email me at [COL119@henrico.gov](mailto:COL119@henrico.gov). Your cooperation and prompt response will be appreciated.

Sincerely,

***Leisel O. Collins***

Leisel O. Collins, CPPB, VCO, VCA  
Purchasing Manager

**CONTRACT # 2248C - Best Management Practices (BMP) Services of Storm Water Facilities and Related Landscaping**

**BUYER NAME: Leisel O. Collins, CPPB, VCO, VCA – Purchasing Manager**

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

Yes. Renew the contract for an additional one-year period at current contract pricing.

Yes. Renew the contract for an additional one-year period at new contract pricing.  
(list below or attach new pricing sheet)

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No. Do not wish to renew the contract. If no, please provide reason below.

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Company Name: Harbor Dredge and Dock

Date: 10/24/2025

Signature: [Handwritten Signature]

Title: V.P.

Telephone#: 804-543-1814

Email: MZubay@harbordredge.com

SCC#: 1938794