



COMMONWEALTH OF VIRGINIA

County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, NIGP-CPP, VCO
Purchasing Director

June 17, 2025

Mr. Sean Young
Franklin & Topher, LLC
Dba Quadrant Family Services LLC
8401 Mayland Drive, Suite B
Richmond, VA 23294

RE: Contract # **2528A- Parenting Groups**

Dear Mr. Young:

The County of Henrico has agreed to renew the contract with your firm to provide **Parenting Groups** when needed and requested. The contract period shall be from August 15, 2025 through August 14, 2026.

This contract renewal is pursuant to Request for Proposal #23-2500-2EMF and your response dated May 30, 2024. The one-on-one and translation services shall be \$77.25 which is a 3% increase in price. All other renewal pricing will remain the same for the new contract period. All other terms and conditions of contract #2528A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637 or email me at fal51@henrico.us.

Sincerely,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Purchasing Manager

EMF/acw