

COMMONWEALTH OF VIRGINIA

**County of Henrico**

DEPARTMENT OF FINANCE  
Oscar Knott, CPP, CPPO, NGIP-CPP, VCO  
Purchasing Director



April 17, 2025

Mr. Christopher Acevedo  
Sunbelt Staffing, LLC  
3687 Tampa Road, Suite 200  
Oldsmar, FL 34677

RE: Contract #2183H-Speech Therapy

Dear Mr. Acevedo:

The County of Henrico has agreed to renew the contract with your firm to provide **Speech Therapy** to Henrico County Public Schools when needed and requested. The contract period shall be from September 1, 2025 through August 31, 2026.

This contract renewal is pursuant to Request for Proposal #21-2183-6KMW and your response dated April 16, 2025. Renewal pricing will reflect the contractually allowable 3% increase for the new contract period. All other terms and conditions of contract #2183H will remain in effect. We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637 or email me at [Fal51@henrico.gov](mailto:Fal51@henrico.gov).

Sincerely,

*Eileen M. Falcone* /acw

Eileen M. Falcone, CPPB  
Purchasing Manager

EMF/acw



DEPARTMENT OF FINANCE  
OSCAR KNOTT, CPP, CPPO, NGIP-CPP, VCO  
PURCHASING DIRECTOR

COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO

April 14, 2025

Mr. Christopher Acevedo  
Sunbelt Staffing, LLC  
3687 Tampa Road, Suite 200  
Oldsmar, FL 34677

**RE: Contract # 2183H- Speech Therapy Services**

Dear Mr. Acevedo:

The annual contract the County has with your company to provide **Speech Therapy Services** is due to expire on **August 31, 2025**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **September 1, 2025** through **August 31, 2026**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Angie Woodson at [wool13@henrico.gov](mailto:wool13@henrico.gov) no later than April 30, 2025.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5693 or email me at [fal51@henrico.gov](mailto:fal51@henrico.gov). Your cooperation and prompt response will be appreciated.

Sincerely,

*Eileen M. Falcone* /acw

Eileen M. Falcone, CPPB  
Purchasing Manager

EMF/acw

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

☐ Yes. Renew the contract for an additional one-year period at current contract pricing.

☒ Yes. Renew the contract for an additional one-year period at new contract pricing.

(list below or attach new pricing sheet)

Sonbelt is requesting a 3% increase as contractually allowable.

	<u>24/25</u>	<u>25/26</u>
SLD	77.88	80.22
SLP-CF	69.42	71.50
SLPA	62.79	64.67

☐ No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: Sonbelt Staffing

Date: 4/16/25

Signature: Ch [Signature]

Title: Division Director

Telephone#: 813-471-0163

Email: Christopher.acevedo@sonbeltstaffing.com

SCC#: \_\_\_\_\_