



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Cecelia H. Stowe, CPPO, C.P.M.
Purchasing Director

Addendum No. 1

Date: September 19, 2019
Request for Proposal: 19-1919-9JOK - Solar Power Purchase Agreement Services
Receipt Date/Time: October 22, 2019 at 2:00 p.m.
Subject: Anticipated Procurement Schedule Corrections

Ladies/Gentlemen,
Please make the following corrections, deletions and/or additions to the above referenced RFP:

1. RFP Section IV "Anticipated Procurement Schedule", shall be revised to read as follows:

The following represents a tentative outline of the process currently anticipated by the County:

<i>Request for Proposal Distributed</i>	<i>September 13, 2019</i>
<i>Pre-Proposal Meeting</i>	<i>October 3, 2019 at 8:30 a.m.</i>
<i>Questions Due By</i>	<i>October 11, 2019</i>
<i>Receive Written Proposals</i>	<i>October 22, 2019 at 2:00 p.m.</i>
<i>Conduct Interviews and Negotiations</i>	<i>November 2019</i>
<i>Award Contract</i>	<i>December 2019 / January 2020</i>

All other specifications and General Terms and Conditions shall remain the same.

Offerors must take due notice and be governed accordingly. Acknowledgement of the receipt of this addendum shall be made in your proposal. If your proposal has already been delivered, return this addendum under a separate cover, referencing the RFP number, due date, and time on the outside of the envelope.

Failure to acknowledge this addendum may result in your proposal being declared non-responsive.

Sincerely,

Oscar Knott, CPP, CPPO, VCO
Assistant Division Director
Kno008@henrico.us

ACKNOWLEDGEMENT:

Signature: _____

Print Name: _____

Company: _____

Date: _____