



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

DEPARTMENT OF FINANCE  
Oscar Knott, CPP, CPPO, VCO  
Purchasing Director

March 14, 2023

Ms. Taylor Sobha  
CodeCombat, Inc.  
2261 Market Street #4388  
San Francisco, CA 94114

**RE: iRFP #9573B- Business & Information Software for Workforce & Career  
Development**

Dear Ms. Sobha:

The annual contract the County has with your company to provide **Business & Information Software for Workforce & Career Development** is due to expire on **June 30, 2023**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **July 1, 2023** through **June 30, 2024**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Angie Woodson at [woo113@henrico.us](mailto:woo113@henrico.us) no later than March 31, 2023.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5637 or email me at [Fal51@henrico.us](mailto:Fal51@henrico.us) . Your cooperation and prompt response will be appreciated.

Sincerely,

*Eileen M. Falcone* /acw

Eileen M. Falcone, CPPB  
Assistant Division Director

EMF/acw

**iRFP #9573B- Business & Information Software for Workforce & Career Development**

**BUYER NAME: Eileen Falcone**

**Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:**



Yes. Renew the contract for an additional one-year period at current contract pricing.

Yes. Renew the contract for an additional one-year period at new contract pricing.  
(list below or attach new pricing sheet)

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No. Do not wish to renew the contract. If no, please provide reason below.

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Company Name: CodeCombat Inc.

Date: March 14, 2023

Signature: 

Title: Sr. Inside Sales Manager

Telephone#: 415-323-4841

Email: liz@codecombat.com