



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

April 13, 2023

Mr. Scott Gunn
Dominion Family Care, LLC
Dba AFC Urgent Care Short PUMP
4104 Dominion Boulevard, Suite 300
Glen Allen, VA 23060

RE: Contract # 2008A- Health Diagnostic Testing Services

Dear Mr. Gunn:

The annual contract the County has with your company to provide **Health Diagnostic Testing Services** is due to expire on **July 13, 2023**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **July 14, 2023** through **July 13, 2024**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Angie Woodson at woo113@henrico.us no later than April 28, 2023.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5649 or email me at Kno008@henrico.us. Your cooperation and prompt response will be appreciated.

Sincerely,

Oscar Knott/acw

Oscar Knott, CPP, CPPO, VCO
Purchasing Director

JOK/acw

CONTRACT #2008A- Health Diagnostic Testing Services

BUYER NAME: Oscar Knott

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

Yes. Renew the contract for an additional one-year period at current contract pricing.

Yes. Renew the contract for an additional one-year period at new contract pricing.
(list below or attach new pricing sheet)

No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: Dominion Family Care, LLC Date: 6/28/23

Signature: Scott Gunn Title: LLC Member-Manager

Telephone#: (804) 833-5505 Email: sgunn@afurgentcare.com

SCC#: T0792426