



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

April 14, 2023

Ms. Barbara Ayers
Apple Transfer, Inc.
39 Sage Lane
Fredericksburg, VA 22405

RE: Contract # 2010A – Moving Services

Dear Ms. Ayers:

The County of Henrico has agreed to renew the contract with your firm to provide Moving Services when needed and requested. The contract period shall be from August 1, 2023, through July 31, 2024.

This contract renewal is pursuant to Invitation for Bid #20-2010-5LOC and your response on April 11, 2023. Renewal pricing will reflect the request price increase of 3% for the new contract period (See Attached). All other terms and conditions of contract #2010A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5687 or email me at COL119@henrico.us.

Sincerely,

Leisel O. Collins, CPPB, VCO, VCA
Assistant Division Director

PRICE SCHEDULE – CONTRACT NO. 2010A

August 1, 2023 through July 31, 2024

Classifications	Rate Per Man Hour
Supervisor/Driver - Normal Hourly Rates	\$ 39.15
Supervisor/Driver - Overtime Hourly Rates	\$ 39.15
Moving Crew - Normal Hourly Rates	\$ 31.83
Moving Crew - Overtime Hourly Rates	\$ 31.83
Packer - Normal Hourly Rates	\$ 32.89
Packer - Overtime Hourly Rates	\$ 32.89
Vehicle 14' Van Body Truck	\$ 26.52
Vehicle 24' Van Body Truck	\$ 29.71
Moving Materials	Rate Per Item
Return Legal Corrugated Boxes	\$ 1.28
Return Letter Corrugated Boxes	\$ 1.11
Non-Return Legal Corrugated Boxes	\$ 2.54
Non-Return Letter Corrugated Boxes	\$ 2.16
Packing Labels (50 per pack)	\$ 1.06
Wheeled Packing Crates	\$ 1.85