

COMMONWEALTH OF VIRGINIA

County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director



July 31, 2023

Ms. Lauren Courtney
Sunbelt Staffing, LLC
3687 Tampa Road, Suite 200
Oldsmar, FL 34677

RE: Contract #2183H-Speech Therapy

Dear Ms. Courtney:

The County of Henrico has agreed to renew the contract with your firm to provide **Speech Therapy** to Henrico County Public Schools when needed and requested. The contract period shall be from September 1, 2023 through August 31, 2024.

This contract renewal is pursuant to Request for Proposal #21-2183-6KMW and your response dated May 10, 2023. Renewal pricing will reflect the requested 3% increase for the new contract period. All other terms and conditions of contract #2183H will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637 or email me at Fal51@henrico.us.

Sincerely,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Assistant Division Director

EMF/acw