



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF AWARD/RENEWAL**

DATE:	December 1, 2023
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Medical Supplies
CONTRACT NUMBER:	2238A
COMMODITY CODE:	475.69
CONTRACT PERIOD:	December 1, 2023 through November 30, 2024
RENEWAL OPTIONS:	2 remaining one-year renewal periods through 2026
USER DEPARTMENT:	Sheriff
Contact Name:	Col. Tyrone Montague
Phone Number:	804-501-4593
Email Address:	mon14@henrico.us
HENRICO COOPERATIVE TERMS INCLUDED:	Yes
SUPPLIER: Name:	Westwood Pharmacy
Address:	5823 Patterson Avenue
City, State:	Richmond, VA 23226
Contact Name:	Hunter Hoggatt
Phone Number:	804-288-1933
Email address:	hunter.hoggatt@westwoodpharmacy.com
ORACLE SUPPLIER NUMBER:	11180
BUSINESS CATEGORY:	Women-Owned, Small
PAYMENT TERMS:	Net 30
DELIVERY:	2 business days ARO
FOB:	County of Henrico
BUYER: Name:	Jon Creger, VCA, VCO
Title:	Procurement Analyst II
Phone:	804-501-5664
Email:	cre057@henrico.us

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

Price Schedule – Contract No. 2238A

Percentage off list price*	20.00%
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***The list price reflects the pricing at the time of bid and is subject to change over the contract term.**

Item #	Description	Unit	Unit of Measure	List Price*	Price
1	.3 ML AMMONIA INHALANT	BOX	10/BOX	\$5.64	\$4.51
2	ACETAMINOPHEN 325 MG	BOX	SINGLE PACKS 250/BOX	\$20.13	\$16.11
3	AMBU BAG: RESUSCITATOR	EACH	SPUR II ADULT	\$24.91	\$19.93
4	ALCOHOL PREP WIPES	BOX	200/BOX MEDIUM; 20BX/CS	\$2.21	\$1.77
5	ANTACID TAB CHEWABLE (ASST. FLAVOR)	BOTTLE	150/BOTTLE 500MG	\$3.58	\$2.86
6	ANTI DIARRHEA TABS (LOPERAMIDE 2MG)	BOX	24/BOX	\$4.05	\$3.24
7	ARM SLING CHIEFTAN E-LARGE	EACH	10X20	\$7.57	\$6.06
8	ARM SLING CHIEFTAN LARGE	EACH	9X18	\$7.28	\$5.82
9	ARM SLING CHIEFTAN MEDIUM	EACH	8X15	\$6.91	\$5.53
10	ARTIFICIAL TEARS	BOTTLE	15 ML/BOTTLE	\$2.32	\$1.86
11	ASPIRIN 81 MG EC	BOTTLE	500/BOTTLE	\$8.80	\$7.04
12	ATTENDS/DEPENDS (L)	PACK	16/PACK; 4 PACK/CASE	\$18.40	\$14.72
13	ATTENDS/DEPENDS (S-M)	PACK	18/PACK; 4 PACK/CASE	\$11.78	\$9.42
14	ATTENDS/DEPENDS (XL)	PACK	14/PACK; 4 PACK/CASE	\$21.10	\$16.88
15	BACITRACIN OINTMENT 30GM	EACH	30GM TUBE	\$2.36	\$1.89
16	BANDAGE 1X3 STERILE SHEER	BOX	100/BOX; 12 BOXES/CASE	\$3.14	\$2.51
17	BANDAGE 2X4 STERILE SHEER	BOX	100/BOX; 12 BOXES/CASE	\$9.19	\$7.35
18	BANDAGE 3/4X3 STERILE SHEER	BOX	100/BOX; 12 BOXES/CASE	\$3.74	\$2.99
19	BANDAGE ELASTIC WRAP 2"	BOX	DELUXE LATEX FREE 10/BOX	\$9.91	\$7.93
20	BANDAGE ELASTIC WRAP 3"	BOX	DELUXE LATEX FREE 10/BOX	\$7.38	\$5.90

21	BANDAGE ELASTIC WRAP 4"	BOX	DELUXE LATEX FREE 10/BOX	\$14.43	\$11.54
22	BANDAGE ELASTIC WRAP 6"	BOX	DELUXE LATEX FREE 10/BOX	\$15.68	\$12.55
23	BASINS (FOOT SOAK)	EACH	FOOT WASHING TUB	\$1.56	\$1.25
24	BASINS EMISIS	EACH	10" TURQUOISE	\$0.80	\$0.64
25	BISACODYL 5 MG (DULCOLAX)	BOX	100 5MG/ BOX	\$2.08	\$1.66
26	BATTERY 3V CR-2032	EACH	1/package	\$0.60	\$0.48
27	BP CUFF ADULT	EACH	CRITICARE SYSTEMS #475	\$90.01	\$72.01
28	BP CUFF ADULT LARGE	EACH	CRITICARE SYSTEMS #476	\$118.28	\$94.63
29	CARRASYN WND GEL DRS 3 OZ	EACH	#101030*	\$58.26	\$46.61
30	CEPACOL	EACH	CHERRY SF - 16/BOX	\$3.33	\$2.67
31	CHUX PADS	CASE	17 1/2 X 24; 300/CASE	\$27.92	\$22.33
32	COBAN 3"	EACH	24/BOX	\$34.40	\$27.52
33	COLD & HOT PAIN RELIEF (MUSCLE RUB)	EACH	3OZ TUBE	\$3.51	\$2.81
34	COMBINE ABD 5X9 STERILE	TRAY	25/TRAY	\$4.47	\$3.58
35	COTTON TIPPED STERILE APPLICATORS 2'S	BOX	100/BX	\$5.43	\$4.34
36	COTTON TIPPED APPLICATORS NON-STERILE	BOX	1000/BX	\$7.22	\$5.77
37	COTTON TIPPED STERILE APPLICATORS 1'S	BOX	100/BX	\$7.12	\$5.69
38	CUP LIDS-12OZ INSULATED	CASE	100/CASE	\$7.39	\$5.92
39	CUPS INSULATED 12 OZ	CASE	100/CASE	\$7.41	\$5.93
40	CUPS PLASTIC GRADUATED 1 OZ (30CC)	CASE	CASE OF 5000	\$53.77	\$43.02
41	DISTILLED WATER	CASE	3 1GALLON JUGS/CASE	\$3.85	\$3.08
42	EAR DROPS 1/2 FL OZ	EACH	15ML 48/CASE	\$1.69	\$1.35
43	EAR WASHER TIPS (ELEPHANT)	Bag	20/box	\$26.46	\$21.16
44	ENEMA 4.5OZ	EACH	4.5 oz/bottle	\$1.54	\$1.24

45	EPSOM SALT	PACK	454 GR/PK; 12 PK/CS	\$18.53	\$14.82
46	EYE WASH	BOTTLE	4 OZ. BOTTLE	\$3.36	\$2.69
47	FIXODENT ADHESIVE CREAM	TUBE	39 GM	\$4.58	\$3.67
48	GATORADE ORANGE	CASE	40/CASE	\$100.88	\$80.70
49	GAUZE- CONFORMING STRETCH STERILE 2"	PACK	12/PK	\$3.62	\$2.90
50	GAUZE- CONFORMING STRETCH STERILE 3"	PACK	12/PK	\$5.96	\$4.77
51	GAUZE- CONFORMING STRETCH STERILE 4"	PACK	12/PK	\$5.35	\$4.28
52	GAUZE- CONFORMING STRETCH STERILE 6"	PACK	12/PK	\$8.65	\$6.92
53	GAUZE- NON-STERILE 2X2	BOX	12PLY 200/BOX	\$1.67	\$1.34
54	GAUZE- NON-STERILE 3X3	BOX	12PLY 200/BOX	\$5.54	\$4.43
55	GAUZE- NON-STERILE 4X4	BOX	12PLY 200/BOX	\$4.55	\$3.64
56	GAUZE- STERILE 4X4	BOX	12 PLY	\$4.88	\$3.90
57	GAUZE- TELFA (GENERIC) NON- STICK PADS 3X5"	BOX	100/BOX #2146	\$146.50	\$117.20
58	GAUZE- XEROFORM PETROLATUM DRESSING	BOX	4X4" 50/BOX	\$85.44	\$68.35
59	GLUCOSE CONTROL SOL (HI - LOW)	EACH	PRECISION	\$4.60	\$3.68
60	GLUTOSE 15	PACK	3 15 GM PACKS	\$13.91	\$11.13
61	HAND SANITIZER 8OZ	EACH	PURELL W/PUMP	\$4.53	\$3.63
62	HIBICLENS	GALLON	SOLUTION/GALLON	\$45.14	\$36.11
63	HYDROCORTISONE CREAM	TUBE	1%; 30 GRAM	\$1.59	\$1.27
64	HYDROGEN PEROXIDE USP 3%	BOTTLE	16 OZ. BOTTLE	\$0.94	\$0.75
65	I.V. BUTTERFLIES (23G VACUTAINER)	BOX	BD-VACUTAINER ((BD- 367283)	\$105.12	\$84.10
66	I.V. ADMINISTRATION SOLUTION SET	EACH	V1423 1/each	\$5.01	\$4.00
67	IBUPROFEN 200 MG	BOX	SINGLE PACKS 250/BOX	\$28.08	\$22.46
68	KAOPECTATE 8 FL OZ	BOTTLE	240 ML	\$6.08	\$4.86

69	KONSYL FIBER PACKS	BOX	32/BOX SUGARFREE	\$16.01	\$12.81
70	LANCETS	BOX	200/BOX	\$26.13	\$20.90
71	LAVETTE BOTTLE 8 OZ	CASE	10 ML; 50/CASE	\$28.52	\$22.82
72	LUBRICATING JELLY	EACH	4OZ TUBE	\$3.14	\$2.51
73	MAALOX (GEN) ALAMAG / GERI-MOX 12 FL OZ	BOTTLE	355 MLS	\$2.84	\$2.28
74	MASK EARLOOP YELLOW	BOX	50/BOX	\$12.84	\$10.27
75	MASK N95 1860	BOX	REGULAR 20/BOX	\$38.04	\$30.43
76	MASK N95 1860S	BOX	SMALL 20/BOX	\$37.96	\$30.37
77	MASK NON-REBREATHER	BOX	1/each	\$3.22	\$2.57
78	MICONAZOLE 2% CREAM TOPICAL	TUBE	1OZ	\$2.83	\$2.26
79	MICONAZOLE 2% CREAM VAGINAL	TUBE	45GM	\$5.95	\$4.76
80	MILK OF MAGNESIA 16 FL OZ	BOTTLE	16 OZ BOTTLE; 12/CASE	\$2.50	\$2.00
81	MYLANTA (GEN) MaSANTI / ANTACID 12 FL OZ	BOTTLE	REGULAR	\$2.84	\$2.28
82	NASAL O2 CANNULA	EACH	STANDARD 50/CASE	\$0.78	\$0.62
83	NEBULIZER KIT W/ HOSE	EACH	50/CASE	\$1.17	\$0.94
84	NEBULIZER KIT W/ MASK	EACH	50/CASE	\$1.17	\$0.94
85	NEEDLE ONLY 22G X 1"	BOX	#305155	\$11.25	\$9.00
86	NITRA TEST PH PAPER 3.0-5.5	BOX	#52499	\$19.63	\$15.70
87	OCCULT BLOOD TEST #303	KIT	SINGLE SLIDE KIT	\$97.21	\$77.77
88	OPTIUM EZ TEST STRIPS	BOX	100/BOX	\$19.83	\$15.86
89	ORABASE	EACH	PASTE	\$6.09	\$4.88
90	ORAJEL-(GENERIC)	EACH	ORAL PAIN RELEIF	\$2.02	\$1.61
91	PEAK FLOW MOUTH PIECES (ACCESS)	BOX	HS711-100 100/BOX	\$19.91	\$15.93
92	PILL CRUSHER POUCHES	CASE	1000/CS	\$39.38	\$31.50

93	PINK BISMUTH	BOTTLE	8OZ. SUSPENSION	\$3.54	\$2.83
94	PLASTIC BAGS LARGE	CASE	12X15 100/BAG; 10 BAG/CASE	\$93.89	\$75.11
95	PLASTIC BAGS MEDIUM	CASE	6X9; 1000/PK	\$28.18	\$22.54
96	PLASTIC BAGS SMALL	CASE	2X8; 1000/PK	\$39.00	\$31.20
97	POVIDINE IODINE 8 OZ	BOTTLE	10% 8 OZ. BOTTLE	\$3.56	\$2.85
98	PREGNANCY (HCG) TESTS CASSETTES	BOX	25/BOX	\$50.03	\$40.03
99	PREPARATION H CREAM	EACH	MAX STRENGTH PAIN RELIEF	\$9.28	\$7.42
100	QUICKVUE INFLUENZA TEST	BOX	25/BOX--QUIDEL	\$478.40	\$382.72
101	QUICKVUE STREP A TEST	BOX	25/BOX--QUIDEL	\$45.50	\$36.40
102	SALINE NASAL SPRAY 1.5 FL OZ	EACH	1.5oz/bottle	\$1.41	\$1.13
103	SCALE DIGITAL FLOOR	EACH	BATHROOM 300LBS	\$42.48	\$33.98
104	SHARP COLLECTOR 1QT	EACH	MDS705110	\$1.90	\$1.52
105	SHARP COLLECTOR 3GAL	EACH	#305436	\$11.28	\$9.02
106	STAPLER REMOVER KIT	EACH	METAL	\$1.82	\$1.46
107	SUTURE REMOVAL KIT (METAL)	EACH	1/each	\$1.92	\$1.53
108	SYRINGE 1CC 27G X 1" TB	BOX	VANISHPOINT 100/BX #10131	\$60.00	\$48.00
109	SYRINGE 1CC 29G X 1" INSULIN	BOX	VANISHPOINT 100/BX #10211	\$60.00	\$48.00
110	SYRINGE 3CC 23G X 1"	BOX	VANISHPOINT 100/BX #10311	\$50.63	\$40.50
111	SYRINGE ONLY 3CC	BOX	100/BX #240HS	\$9.20	\$7.36
112	TABLE PAPER SMOOTH 21"	CASE	12ROLL/ CASE	\$51.01	\$40.81
113	TAPE CLEAR TRANSPORE 1"	BOX	12/BOX #1527-1	\$16.17	\$12.94
114	TAPE CLEAR TRANSPORE 2"	BOX	6/BOX #1527-2	\$16.17	\$12.94
115	TAPE PAPER MICROPORE 1"	BOX	12/BX #1530-1	\$8.58	\$6.86
116	TAPE PAPER MICROPORE 2"	BOX	6/BX #1530-2	\$8.58	\$6.86

117	TAPE PAPER MICROPORE 3"	BOX	4/BX #1530-3	\$8.68	\$6.94
118	TAPE SILK DURAPORE 1"	BOX	12/BX #1538-1	\$11.86	\$9.49
119	TAPE SILK DURAPORE 2"	BOX	6/BX #1538-2	\$11.86	\$9.49
120	TAPE SILK DURAPORE 3"	BOX	4/BX #1538-3	\$12.45	\$9.96
121	THERMOMETER PROBE COVERS	BOX	250/BX REF# 05031	\$14.06	\$11.25
122	TIE LOCKS -YELLOW	BAG	100/BAG	\$12.66	\$10.13
123	TOLNAFTATE 1% CREAM	TUBE	1 OZ. TUBE	\$2.16	\$1.73
124	TONGUE BLADES ADULT NON-STERILE	BOX	500/BOX	\$8.03	\$6.42
125	TRIPLE ANTIBIOTIC OINTMENT	TUBE	2 OZ. TUBE	\$3.22	\$2.57
126	URINAL MALE	EACH	1000ML	\$1.64	\$1.31
127	URINALYSIS MULTISTIX STRIPS	BOX	100/BOX	\$33.12	\$26.49
128	URINE SPECIMEN HAT	EACH	1/each	\$1.43	\$1.14
129	3.5 oz Med Cups	BOX	2500/case	\$55.17	\$44.14
130	Ultra Kleanz	EACH	wound cleaner	\$9.75	\$7.80

A. General Requirements.

1. Bidders shall provide a core list of Medical Supplies including all items listed on the Unit Price Bid Sheet Price Schedule. A percentage discount off catalog price, manufacturer, item number and list price must be entered for each item contained in the Unit Price Bid Sheet Price Schedule. Failure to supply the aforementioned information for any item shall cause your Bid to be deemed non-responsive.
2. The percentage discount off catalog price a Bidder submits shall apply to additional catalog items not covered in the Unit Price Bid Sheet Price Schedule. If alternate discounts exist for different product categories, Bidders may attach a list of exceptions along with their Bid.
3. Bidders shall provide the County with a report detailing the current catalog list price of all core items contained in the Unit Price Bid Sheet Price Schedule.
4. Bidders shall provide a full line of medical supplies and equipment, including expendable medical and laboratory supplies as well as capital equipment including but not limited to exam room diagnostics, exam room furniture and point of care testing (POCT). Bidders shall provide access to their complete medical supply and equipment catalog.
5. All products must be new and of good quality and free from all defects in materials and workmanship that is standard for the industry.
6. All unit prices quoted shall be FOB destination and inclusive of all freight and special handling charges.
7. There shall be no minimum order quantity specified.

B. E-Marketplace Requirements.

1. Bidders shall offer online ordering through a CXML compliant website that allows the County access to Bidders' catalog. Online catalog shall contain pictures and descriptions of products offered.
2. Bidders' website shall have the ability to interface with HealthSecure EMR, the County's electronic records management system. The HealthSecure EMR interface solution is based on SOAP/XML; to be bi-directional (in a specific way); to having a reasonably quick timing; to have a retry capability so it automatically recovers from failure; to have a report to view debugging; and a push button that will send information over in case of failure. Questions regarding this specification may be directed to Andrew Royappa, Ph.D., Chief Executive Officer, SpiralFX Interactive, LLC at royappa@spiralfx.com.
3. Bidders' website shall have the ability to display the County's unit prices reflective of all discounts offered.
4. Bidders' website shall allow the County to view order history, make payments and check on the status of backorders.

C. Performance Requirements of Successful Bidder(s).

1. Successful Bidder(s) shall guarantee the County a 98% fill rate on all core items.
2. Backorders must be resolved by suggesting a substitute product or by expediting within 24 hours of the original order. No substitutions shall be made without the approval of the County. Substitute products shall be provided at the same unit price as the bid product being replaced unless the unit price of the substitute is lower.

D. Customer Service Requirements of Successful Bidder(s).

1. Successful Bidder(s) must assign a dedicated customer service representative to work with the County. The representatives contact information must be provided to the County prior to commencement of the contract.
2. The customer service representative's duties shall include processing orders (including confirming receipt of orders), facilitating next business day delivery, resolution of delivery and billing issues, returns and communicating inventory availability status to the County.
3. Customer service representative shall upon request, provide comprehensive monthly, quarterly or yearly reports that track item usage history by delivery location. Reports will be used to identify usage patterns and comparison of usage and fill rates. All reports shall be in a format approved by the County.

E. Delivery Requirements.

1. Deliveries shall be made to the following addresses Monday through Friday from 8:00 am to 4:30 pm.
 - a. Henrico Jail West
4317 E. Parham Road
Henrico, VA 23228
 - b. Henrico County Regional Jail East
17320 New Kent Highway
Barhamsville, VA 23011
2. Successful Bidder(s) shall guarantee next business day delivery of in-stock items received by 4:30 PM EST. Successful Bidder(s) shall inform the County of backorders or delays in shipment immediately.
3. For any direct manufacturer drop-ship orders, Successful Bidder(s) must ensure that County purchase orders are referenced on all shipping documents.
4. Any shipments containing hazardous materials shall be clearly labeled on the outside of each shipping carton.

F. Returns.

1. The County shall receive full credit on all returns made to the Successful Bidder(s). The Successful Bidder(s) shall not charge the County any restocking fees.
2. Returns must be picked up within 24 hours of request from the County. The Successful Bidder shall provide written verification of any returned items picked up from the County.
3. Successful Bidder(s) shall manage all reasonable aspects and assume all reasonable and direct efforts for product recalls relating to products provided to the County. This includes being responsible for the notification and pickup or return of all product recalls. Customer service representative shall ensure prompt handling of each situation involving the recall of a product sold to the County.

G. Invoicing Requirements.

1. All invoices shall be itemized and include the purchase order number, current list price and final price with discount applied.
2. Invoices shall be mailed to the Sheriff's Office:

Henrico County Sheriff's Office
Attn: Controller
P.O. Box 90775
Henrico, VA 23273-0775