



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

July 25, 2023

Mr. Hunter Hoggatt
MAO Pharmacy, Inc. (Westwood Pharmacy)
5823 Patterson Avenue
Richmond, VA 23226

RE: Contract # 2222A- Pharmaceutical and Related Services

Dear Mr. Hoggatt:

The annual contract the County has with your company to provide **Pharmaceutical and Related Services** is due to expire on **December 31, 2023**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **January 1, 2024** through **December 31, 2024**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Angie Woodson at wool13@henrico.us no later than August 15, 2023.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5649 or email me at Kno008@henrico.us. Your cooperation and prompt response will be appreciated.

Sincerely,

Oscar Knott/acw

Oscar Knott, CPP, CPPO, VCO
Purchasing Director

JOK/acw

CONTRACT #2222A- Pharmaceutical and Related Services

BUYER NAME: Oscar Knott

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

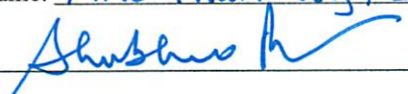
☒ Yes. Renew the contract for an additional one-year period at current contract pricing.

☐ Yes. Renew the contract for an additional one-year period at new contract pricing.
(list below or attach new pricing sheet)

☐ No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: MAO Pharmacy, Inc.

Date: 7/27/23

Signature: 

Title: VPO

Telephone#: 804-288-3620

Email: spal@westwoodpharmacy.com