



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

January 31, 2024

Ms. Lauren Berens
Avertest, LLC dba Averhealth
2916 W. Marshall Street, Suite A
Richmond, VA 23230

RE: Contract #2269A- **Alcohol & Drug Testing Services**

Dear Ms. Berens:

The County of Henrico has agreed to renew the contract with your firm to provide **Alcohol & Drug Testing Services** to Henrico County when needed and requested. The contract period shall be from May 1, 2024 through April 30, 2025.

This contract renewal is pursuant to Request for Proposal #22-2269-1KMW and your response dated January 23, 2024. Renewal pricing will reflect a 3% increase for the base panels for the new contract period. All other terms and conditions of contract #2269A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5649 or email me at kno008@henrico.us.

Sincerely,

Oscar Knott /acw

Oscar Knott, CPP, CPPO, VCO
Purchasing Director

JOK/acw