



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

January 3, 2024

Mr. Johnny Sink
Clinton Learning Solutions, LLC
1282 Smallwood Drive W, Suite 505
Waldorf, MD 20603

RE: Contract # 2118A- Promethean Inactive White Boards & Accessories

Dear Mr. sink:

The annual contract the County has with your company to provide **Promethean Inactive White Boards & Accessories** is due to expire on **April 30, 2024**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **May 1, 2024** through **April 30, 2025**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Angie Woodson at woo113@henrico.us no later than January 30, 2024. Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5686 or email me at ant041@henrico.us. Your cooperation and prompt response will be appreciated.

Sincerely,

Amy Anthes /acw

Amy Anthes, VCO
Procurement Analyst III

ARA/acw

CONTRACT #2118A- Promethean Inactive White Boards & Accessories

BUYER NAME: Amy Anthes

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

 X Yes. Renew the contract for an additional one-year period at current contract pricing.

 Yes. Renew the contract for an additional one-year period at new contract pricing.
(list below or attach new pricing sheet)

 No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: Clinton Learning Solutions

Date: 1/12/2024

Signature: 

Title: Director of Sales - South

Telephone#: 540-353-7568

Email: Johnny@clintonlearning.com

SCC#: T0460453