



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

April 22, 2024

Mr. Sean Young
Quadrant Family Services
8401 Mayland Drive, Suite B
Richmond, VA 23294

RE: Contract #2470A- **Larceny Reduction Program Tier I**

Dear Mr. Young:

The County of Henrico has agreed to renew the contract with your firm to provide **Larceny Reduction Program Tier I** when needed and requested. The contract period shall be from May 1, 2024 through April 30, 2025.

This contract renewal is pursuant to Request for Proposal #23-2470-1EMF and your response dated February 29, 2024. Renewal pricing will reflect the requested increase for the new contract period. All other terms and conditions of contract #2470A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637 or email me at Fal51@henrico.us.

Sincerely,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Assistant Division Director

EMF/acw