



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

April 24, 2024

Ms. Jennifer Held
GL Group, Inc. dba Booksource
1230 Macklind Avenue
St. Louis, MO 63110

RE: Contract # **2441B- Classroom Library Book Services**

Dear Ms. Held:

The County of Henrico has agreed to renew the contract with your firm to provide Classroom Library Book Services when needed and requested. The contract period shall be from June 1, 2024 through May 31, 2025.

This contract renewal is pursuant to Request for Proposal #22-2441-11ARA and your response on January 26, 2024. Renewal pricing shall remain the same for the new contract period. All other terms and conditions of contract #2441B will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5686 or email me at ant041@henrico.us

Sincerely,

Amy Anthes /acw

Amy Anthes, VCO, VCA
Procurement Analyst III

ARA/acw