



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

May 30, 2024

Mr. Stephan Stark
National Counseling Group, Inc.
5014 Monument Avenue
Richmond, VA 23230

RE: Contract # 2549A- Medicaid-Funded Therapeutic Day Treatment Services

Dear Mr. Stark:

The annual contract the County has with your company to provide **Medicaid-Funded Therapeutic Day Treatment Services** to Henrico County Public Schools is due to expire on **June 24, 2024**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **June 25, 2024** through **June 24, 2025**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Angie Woodson at woo113@henrico.us as soon as possible.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5649 or email me at Kno008@henrico.us. Your cooperation and prompt response will be appreciated.

Sincerely,

Oscar Knott/acw

Oscar Knott, CPP, CPPO, VCO
Purchasing Director

JOK/acw

CONTRACT #2549A- Medicaid-Funded Therapeutic Day Treatment Services

BUYER NAME: Oscar Knott

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

Yes. Renew the contract for an additional one-year period at current contract pricing.

Yes. Renew the contract for an additional one-year period at new contract pricing.
(list below or attach new pricing sheet)

This is a Medicaid Funded program and the Medicaid reimbursement rate has
increased this year to \$45.21/Unit.

Please let us know if you have any questions or concerns about this change

No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: National Counseling Group, Inc.

Date: 6/24/24

Signature: 
Signed: 6/24/2024

Title: VP of Customer Experience /
Contracts Administrator

Telephone#: 804-314-3604

Email: contracts@ncgcommunity.com

Record of Signing

For
Name
Title

Stephan Stark

Signed on 2024-06-24 15:24:05 GMT

Secured by Concord™
DocumentID: 02wvumC0UJBj0sy9YX4pSX
SigningID: 02wvumC0OGT4Y5Ri9JkX2X
Signing date: 6/24/2024
IP Address: 73.147.225.19
Email: stephan.stark@ncgcommunity.com



Signed with www.concordnow.com