



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

DEPARTMENT OF FINANCE
OSCAR KNOTT, CPP, CPPO, VCO.
PURCHASING DIRECTOR

June 5, 2024

Ms. Pamela LeBlanc
Cengage Learning, Inc.
27555 Executive Dr., Suite 270
Farmington Hills, MI 48331

RE: Contract #2326A- **Library Databases for Henrico Public Schools**

Dear Ms. LeBlanc:

The County of Henrico has agreed to renew the contract with your firm to **Library Databases for Henrico Public Schools** when needed and requested. The contract period shall be from July 1, 2024 through June 30, 2025.

This contract renewal is pursuant to Request for Proposal #22-2326-3EMF and your response dated June 5, 2024. Renewal pricing will remain the same for the new contract period. All other terms and conditions of contract #2326A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637.

Very truly yours,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Assistant Division Director

EMF/acw