



COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO

DEPARTMENT OF FINANCE  
OSCAR KNOTT, CPP, CPPO, VCO.  
PURCHASING DIRECTOR

March 4, 2024

Ms. Nancy Grandinetti  
Infobase Holding, Inc.  
132 West 31<sup>st</sup> Street, 16<sup>th</sup> Floor  
New York, NY 10001

RE: Contract #2326B- **Library Databases for Henrico Public Schools**

Dear Ms. Grandinetti:

The County of Henrico has agreed to renew the contract with your firm to **Library Databases for Henrico Public Schools** when needed and requested. The contract period shall be from July 1, 2021 through June 30, 2025.

This contract renewal is pursuant to Request for Proposal #22-2326-3EMF and your response dated February 29, 2024. Renewal pricing will remain the same for the new contract period. All other terms and conditions of contract #2326B will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637.

Very truly yours,

*Eileen M. Falcone* /acw

Eileen M. Falcone, CPPB  
Assistant Division Director

EMF/acw