



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

DEPARTMENT OF FINANCE
OSCAR KNOTT, CPP, CPPO, VCO.
PURCHASING DIRECTOR

March 28, 2024

Ms. Dietra Howell
McGraw-Hill/Achieve 3000
8787 Orion Place
Columbus, OH 43240

RE: **Contract #2316A-English Language Arts (PK-12) Digital Curriculum for Tier I
Division Level Resources**

Dear Ms. Howell:

The County of Henrico has agreed to renew the contract with your firm to provide **English Language Arts (PK-12) Digital Curriculum for Tier I Division Level Resources** for Henrico County Public Schools when needed and requested. The contract period shall be from July 1, 2024 through June 30, 2025.

This contract renewal is pursuant to Request for Proposal #22-2316-3EMF and your response dated March 20, 2024. Renewal pricing will reflect a 3% increase for Professional Development for the new contract period. All other terms and conditions of contract #2316A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637.

Very truly yours,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Assistant Division Director

EMF/acw

Cc: Kimberly Warner