



DEPARTMENT OF FINANCE
OSCAR KNOTT, CPP, CPPO, VCO.
PURCHASING DIRECTOR

COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

March 1, 2024

Mr. Jonathan Brown
Imagine Learning, LLC
8860 East Chaparral Road, Suite 100
Scottsdale, AZ 85250

RE: Contract # 2158A- Software Support for Academic Credit Recovery

Dear Jonathan:

The contract the County has with your company to provide **Software Support for Academic Credit Recovery** as needed and requested is due to expire on **June 30, 2024**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **July 1, 2024** through **June 30, 2025**.

The County would like to renew this contract at current contract pricing. You may email your response to Angie Woodson at wool13@henrico.us. In addition, if you agree to renew, have your insurance agent mail to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County as additional insured for the contract work.**

Following the receipt of this information, we will then determine whether it is in our best interest to renew the contract or solicit bids. Your cooperation and prompt response will be appreciated.

If you have any questions, please call me at (804) 501-5637 or email me at Fal51@henrico.us

Sincerely,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Assistant Division Director

EMF/acw

CONTRACT #2158A- Software Support for Academic Credit Recovery

BUYER NAME: Eileen Falcone

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

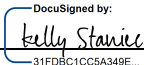
X Yes. Renew the contract for an additional one-year period at current contract pricing.

 Yes. Renew the contract for an additional one-year period at new contract pricing.
(list below or attach new pricing sheet)

 No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: Imagine Learning LLC

Date: March 5, 2024

Signature:  Kelly Staniec
31FDB01CC5A349E...

Title: Kelly Staniec Vice President, Controller

Telephone#: 877-725-4257

Email: bids@imaginelearning.com

SCC#: Contract # 2158A