



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF AWARD/RENEWAL**

DATE:	July 1, 2024
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Fire Hose and Ground Ladder Testing
CONTRACT NUMBER:	2666A
COMMODITY CODE:	340.56
CONTRACT PERIOD:	July 1, 2024 through June 30, 2025
RENEWAL OPTIONS:	4 remaining one-year renewal periods through 2029
USER DEPARTMENT:	Fire
Contact Name:	Scott Archibeque
Phone Number:	804-219-7426
Email Address:	Arc08@henrico.us
HENRICO COOPERATIVE TERMS INCLUDED:	Yes
SUPPLIER: Name:	IIA Lifting Services, Inc. dba IIA Fire Testing
Address:	3500 Lenox Road, Suite 1050
City, State:	Atlanta, GA 30326
Contact Name:	Mack Taylor
Phone Number:	443-907-0671
Email address:	mack.taylor@industrial-ia.com
ORACLE SUPPLIER NUMBER:	780567
BUSINESS CATEGORY:	Non-SWAM
PAYMENT TERMS:	Net 30
DELIVERY:	N/A
FOB:	County of Henrico
BUYER: Name:	Jon Creger, VCA, VCO
Title:	Procurement Analyst II
Phone:	804-501-5664
Email:	Cre057@henrico.us

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

PRICE SCHEDULE – CONTRACT NO. 2666A

Price Schedule for Contract # 2666A

Item	Description	Unit	Unit Price
1	Fire Hose Testing	Per Foot	\$0.37
2	Ground Ladder Testing	Per Foot	\$2.85

I. SCOPE OF WORK/SERVICES

A. Purpose.

The intent and purpose of this Invitation for Bid is to establish a term contract with a qualified supplier to furnish and provide fire hose and ground ladder testing and inspection services, in accordance with current National Fire Protection Associations (NFPA) standards to the County of Henrico, Virginia (the “County”) Division of Fire (“DOF”) as needed and requested in accordance with the enclosed general terms, conditions and specifications.

B. General Requirements.

1. Bidders shall be required to provide all labor, materials, equipment, tools, safety insurance, transportation, and permits necessary to perform all operations in connection with the testing of operational fire hose and ground ladders.
2. Successful Bidder shall have all fire hoses and ground ladders tested by December 10th of each one-year contract term.
3. Employees performing work shall have received documented training on the appropriate NFPA standards for the equipment being tested. Documented proof of this training may be requested by the Division of Fire.
4. All testing and inspection will take place in Henrico County at mutually agreed upon locations.

C. Hose Testing Requirements.

1. The Successful Bidder shall provide annual testing and inspection of fire hose in full compliance with the following National Fire Protection Association (NFPA) Standards. If the requirements change, the current process shall be brought into compliance with the new requirements within one (1) year or as specified by the National Fire Protection Association whichever is shorter. • NFPA 1962, Inspection, Care, and Use of Fire Hose, Couplings, and Nozzles, and the Service Testing of Fire Hose, latest edition.
2. Services shall include, but not be limited to, inspecting and testing per NFPA standards.
3. The County and Successful Bidder shall mutually agree to a schedule for the testing of the hose. The County’s preference is for testing to be performed over a 3-week period in September/October. Once a date has been locked in by both parties, delays shall be kept to a minimum.
4. The Successful Bidder shall provide enough Richmond Special Threads (RST) adaptors to test all hose. The thread specifications are 8 x 3.312.

5. Successful Bidder shall use the CAM (Central Automotive Maintenance) shop number to mark and identify which hose is to be tested.
6. Successful Bidder shall remove and repack the hose from the apparatus in the same configuration it was found in, unless instructed by DOF personnel to do otherwise.
7. Successful Bidder shall verify that each hose has gaskets prior to repacking.
8. Successful Bidder shall return hose to the same apparatus from which it was removed, unless instructed by DOF personnel to do otherwise.
9. The Successful Bidder must provide a hard copy and an electronic copy in PDF format within thirty (30) calendar days of completion of work. The completed documents shall include but not be limited to the following:
 - a. A completed cover sheet from the Successful Bidder.
 - b. A letter from the Successful Bidder stating that the work has been completed and all work is within the requirements of the latest version of NFPA-1962.
 - c. A complete inventory of the hoses tested and certified.
 - d. Bidder shall document and identify items that need repair.
10. The County shall:
 - a. Advise the Successful Bidder on the amount of hose that will be approved at the beginning of each testing session.
 - b. Provide the Successful Bidder with a minimum of 10,000 linear feet of hose to test per day.
 - c. Provide an onsite DOF representative daily.
 - d. Provide water for hose testing.
 - e. Be responsible for the handling of any hose that cannot be repaired.

D. Ground Ladder Testing Requirements.

1. The Successful Bidder shall provide annual testing and inspection of fire ground ladders in full compliance with the following National Fire Protection Association (NFPA) Standards. If the requirements change, the current process shall be brought into compliance with the new requirements within one (1) year or as specified by the National Fire Protection Association whichever is shorter. • NFPA 1932, Standard on Use, Maintenance, and Service Testing of In-Service Fire Department Ground Ladders.
2. The County will contact the Successful Bidder to provide an accurate count and coordinate testing dates. All work shall be performed by employees properly trained and certified to provide the services described herein. Services shall include, but not be limited to, inspecting and testing per the NFPA Standards.
3. Successful Bidder shall use the CAM (“Central Automotive Maintenance”) shop number to mark and identify which ladder is to be tested. Ladders that aren’t assigned to any specific apparatus may be labeled as “spare”.
4. The County will provide an enclosed location to allow for the inspections, testing, and servicing of the ground ladders.
5. Successful Bidder shall return ladder to the same apparatus from which it was removed, unless instructed by DOF personnel to do otherwise.

6. The DOF shall be responsible for the handling of any ladder that cannot be repaired.
7. The Successful Bidder must provide a hard copy and an electronic copy in PDF format within thirty (30) calendar days of completion of work. The completed documents shall include but not be limited to the following:
 - a. A completed cover sheet from the Successful Bidder
 - b. A letter stating that the work has been completed and all work is within the requirements of the latest version of NFPA 1932.
 - c. A complete inventory of ladders tested and certified.
 - d. Bidder shall document and identify items that need repair.