



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

DEPARTMENT OF FINANCE
OSCAR KNOTT, CPP, CPPO, VCO
PURCHASING DIRECTOR

March 8, 2024

Mr. Pat Sloan
Merit Advisors, LLC
801 E. California St., Suite 306
Gainesville, TX 76240

RE: Contract # 2323A- Property Classification & Valuation Services

Dear Mr. Sloan:

The County of Henrico has agreed to renew the above referenced contract with your company to provide **Property Classification & Valuation Services** as needed and requested. The new contract period shall be from August 1, 2024 through July 31, 2025.

This contract renewal is pursuant to RFP #22-2323-3KMW and your response dated March 6, 2024. Renewal pricing for the new contract period will remain the same. All other terms and conditions of contract #2323A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5688 or email me at LUO001@henrico.us.

Sincerely,

Jianchong Luo /acw

Jianchong Luo, CPPO, CPPB
Assistant Division Director

LUO/acw