

COMMONWEALTH OF VIRGINIA

**County of Henrico**

DEPARTMENT OF FINANCE  
Oscar Knott, CPP, CPPO, NGIP-CPP, VCO  
Purchasing Director



August 5, 2024

Ms. Jessica Little  
The Stepping Stones Group  
2300 Windy Ridge Parkway, Suite 825S  
Atlanta, GA 30339

RE: Contract #2183B-Speech Therapy

Dear Ms. Little:

The County of Henrico has agreed to renew the contract with your firm to provide **Speech Therapy** to Henrico County Public Schools when needed and requested. The contract period shall be from September 1, 2024 through August 31, 2025.

This contract renewal is pursuant to Request for Proposal #21-2183-6KMW and your response dated April 10, 2024. Renewal pricing will reflect the requested 3% increase for the new contract period. All other terms and conditions of contract #2183B will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637 or email me at [Fal51@henrico.us](mailto:Fal51@henrico.us).

Sincerely,

*Eileen M. Falcone* /acw

Eileen M. Falcone, CPPB  
Procurement Manager

EMF/acw