



COMMONWEALTH OF VIRGINIA
County of Henrico

Non-Professional Services Contract
Contract No. 2696A

This Non-Professional Contract (this “Contract”) entered into this 1st day of September 2024, by TPR Education, LLC dba Tutor.com (the “Contractor”) and the County of Henrico, Virginia (the “County”).

WHEREAS the County has awarded the Contractor this Contract pursuant to Request for Proposals No. 24-2696-5JEC, as modified by any addenda (the “Request for Proposals”), for Web Hosted Online Homework and Tutoring Services.

WITNESSETH that the Contractor and the County, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF CONTRACT: The Contractor shall provide the services to the County as set forth in the Contract Documents.

COMPENSATION: The compensation the County will pay to the Contractor under this Contract shall be \$17,500 annually for Web Hosted Online Homework and Tutoring Services.

CONTRACT TERM: The Contract term shall be for a period of one year beginning September 1, 2024 and ending August 31, 2025. The County may renew the Contract for up to 4 one-year terms giving 30 days’ written notice before the end of the term unless Contractor has given the County written notice that it does not wish to renew at least 90 days before the end of the term.

CONTRACT DOCUMENTS: This Contract hereby incorporates by reference the documents listed below (the “Contract Documents”) which shall control in the following descending order:

1. This Non-Professional Services Contract between the County and Contractor.
2. The General Contract Terms and Conditions included in the Request for Proposals.
3. Contractor’s Best and Final Offer dated August 12, 2024 (Exhibit A).
4. Contractor’s Original Proposal dated June 7, 2024 (Exhibit B).
5. Tutor.com Master Services Agreement as modified by the parties (Exhibit C).
6. Virginia School Data Privacy Agreement (Exhibit D).
7. The Scope of Services included in the Request for Proposals.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound hereby.

[Remainder of page intentionally left blank; signature page to follow.]

TPR Education, LLC dba Tutor.com

110 East 42nd Street, Suite 700
New York, NY 10017

Lauren Lobdell

Signature

Lauren Lobdell, VP Customer

Printed Name and Title

09 / 13 / 2024

Date

County School Board of Henrico County,
Virginia

P.O. Box 23120
Henrico, VA 23223

Oscar Knott

Signature

Oscar Knott

Oscar Knott, CPP, CPPO, NIGP-CPP, VCO

09/19/2024

Date

APPROVED AS TO FORM:

Arnold Braun

Assistant County Attorney

9-16-24

Date

Signature Certificate

Reference number: 4AYWY-MYVJI-FBARB-GYSOQ

Signer

Lauren Lobdell

Email: lauren.lobdell@tutor.com

Shared via link

Sent:

Viewed:

Signed:

Timestamp

13 Sep 2024 12:40:23 UTC

13 Sep 2024 12:52:31 UTC

13 Sep 2024 12:53:42 UTC

Signature



IP address: 68.195.106.48

Location: Fairfield, United States

Document completed by all parties on:

13 Sep 2024 12:53:42 UTC

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