



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

DEPARTMENT OF FINANCE  
Oscar Knott, CPP, CPPO, NGIP-CPP, VCO  
Purchasing Director

August 20, 2024

Mr. Ty Wellford  
Davenport & Company, LLC  
901 East Cary Street, Suite 1100  
Richmond, VA 23219

RE: Contract #2057A- Annual Contract for Municipal Advisor Services

Dear Mr. Wellford:

The County has agreed to renew the contract with your firm to provide **Municipal Advisor Services** when needed and requested. The contract period shall be from February 1, 2025 through January 31, 2026.

This contract renewal is pursuant to Request for Proposal #20-2057-9JOK and your response dated August 19, 2024. Renewal pricing will remain the same for the new contract period. All other terms and conditions of contract #2057A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5649 or email me at [Kno008@henrico.gov](mailto:Kno008@henrico.gov).

Sincerely,

*Oscar Knott* /acw

Oscar Knott, CPP, CPPO, NGIP-CPP, VCO  
Purchasing Director

JOK/acw