



COMMONWEALTH OF VIRGINIA

County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, NIGP-CPP, VCO
Purchasing Director

January 29, 2025

Mr. Thomas Fitzpatrick
Housing Opportunities Made Equal of Virginia, Inc.
626 East Broad Street, Suite 400
Richmond, VA 23219

RE: Contract #2553A- Home Purchase Assistance Program

Dear Mr. Fitzpatrick:

The County of Henrico has agreed to renew the contract with your firm to provide Home Purchase Assistance Program when needed and requested. The contract period shall be from October 1, 2024 through September 30, 2025.

This contract renewal is pursuant to Request for Proposal #23-2549-6JOK and your response dated January 29, 2025. Renewal pricing remain the same for the new Contract period. All other terms and conditions of contract #2549A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5649 or email me at kno008@henrico.us.

Sincerely,

Oscar Knott/acw

Oscar Knott, CPP, CPPO, VCO
Purchasing Director

JOK/acw