



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

November 13, 2024

Mr. Matt Zubey
Capitol Carbonic Gas Corp
t/a Harbor Dredge & Dock
P.O. Box 35140
N. Chesterfield, VA 23235

RE: Contract # 2248C - Best Management Practices (BMP) Services of Storm Water Facilities and Related Landscaping

Dear Mr. Zubey:

The annual contract the County has with your company to provide **Best Management Practices (BMP) Services of Storm Water Facilities and Related Landscaping** is due to expire on **February 13, 2025**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **February 14, 2025**, through **February 13, 2026**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Maria Gonzalez at gon036@henrico.gov at your earliest convenience.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County of Henrico and Henrico County Public Schools as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5687 or email me at COL119@henrico.gov. Your cooperation and prompt response will be appreciated.

Sincerely,

Leisel O. Collins

Leisel O. Collins, CPPB, VCO, VCA
Purchasing Manager

**CONTRACT # 2248C - Best Management Practices (BMP) Services of Storm Water Facilities and
Related Landscaping**

BUYER NAME: Leisel O. Collins, CPPB, VCO, VCA – Purchasing Manager

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

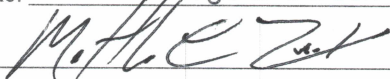
☐ Yes. Renew the contract for an additional one-year period at current contract pricing.

☒ Yes. Renew the contract for an additional one-year period at new contract pricing.
(list below or attach new pricing sheet)

☐ No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: Capitol Carbonic Gas Corp ta
Habor Dredge and Dock

Date: 12/16/2024

Signature: 

Title: Vice President of Operations

Telephone#: 804-271-1460

Email: Mzubey@habor dredge.com

SCC#: 1938794