



COMMONWEALTH OF VIRGINIA

County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

October 25, 2024

Mr. David Muller
Muller, Inc.
400 North Washington St. 3rd Fl
Falls Church, VA 22042

RE: Contract # 2248B-Best Management Practices (BMP) Services of Storm Water Facilities and Related Landscaping

Dear Mr. Muller:

The annual contract the County has with your company to provide **Best Management Practices (BMP) Services of Storm Water Facilities and Related Landscaping** is due to expire on **February 13, 2025**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **February 14, 2025**, through **February 13, 2026**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Maria Gonzalez at gon036@henrico.gov at your earliest convenience.

Following the receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County of Henrico and Henrico County Public Schools as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5687 or email me at COL119@henrico.gov. Your cooperation and prompt response will be appreciated.

Sincerely,

Leisel O. Collins

Leisel O. Collins, CPPB, VCO, VCA
Purchasing Manager

CONTRACT # 2248B-Best Management Practices (BMP) Services of Storm Water Facilities and Related Landscaping

BUYER NAME: Leisel O. Collins, CPPB, VCO, VCA – Purchasing Manager

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

_____ Yes. Renew the contract for an additional one-year period at current contract pricing.

☒ Yes. Renew the contract for an additional one-year period at new contract pricing.
(list below or attach new pricing sheet)

_____ Renewing with 3% increase as discussed.

_____ No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: _____ Muller, Inc.

Date: _____ 11-14-24

Signature: _____

Title: _____ Vice President

Telephone#: _____ 703 560 4040

Email: _____ sphilbrick@mullerrec.com

SCC#: _____ 2705133414