



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF AWARD/RENEWAL**

DATE:	November 1, 2024
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Firefighter Uniforms and Accessories
CONTRACT NUMBER:	2217A
COMMODITY CODE:	200.92
CONTRACT PERIOD:	November 1, 2024 through October 31, 2025
RENEWAL OPTIONS:	1 additional one-year period through 2026
USER DEPARTMENT:	Fire
Contact Name:	Shawn Williams
Phone Number:	804-501-1540
Email Address:	Wil41@henrico.gov
HENRICO COOPERATIVE TERMS INCLUDED:	Yes
SUPPLIER: Name:	Witmer Public Safety Group, Inc
Address:	1614 Ownby Lane
City, State:	Richmond, VA 23220
Contact Name:	Paul Hartsoe
Phone Number:	804-519-3310
Email address:	paul@wpsginc.com
ORACLE SUPPLIER NUMBER:	44796
BUSINESS CATEGORY:	Non-Swam
PAYMENT TERMS:	Net 30
DELIVERY:	As needed
FOB:	County of Henrico
BUYER: Name:	Jon Creger, VCA, VCO
Title:	Procurement Analyst II
Phone:	804-501-5664
Email:	Cre057@henrico.gov

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

PRICE SCHEDULE – CONTRACT NO. 2217A**Lot 1: Button-Up Uniform Shirts**

Item	Description	Price
1	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Men's sizes 14-17.5), Light Blue	\$29.50
2	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Men's Sizes 18-19.5), Light Blue	\$32.78
3	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Men's Sizes 20-23), Light Blue	\$34.97
4	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Women's Sizes 30-42), Light Blue	\$29.50
5	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Men's Sizes 14-17.5), Light Blue	\$32.78
6	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Men's Sizes 18-19.5), Light Blue	\$36.06
7	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Men's Sizes 20-23), Light Blue	\$39.34
8	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Women's Sizes 30-42), Light Blue	\$36.06
9	Short Sleeve Button Up Uniform Shirt, Southeastern #3203 (Men's Sizes 14-17.5), White	\$29.50
10	Short Sleeve Button Up Uniform Shirt, Southeastern #3203 (Men's Sizes 18-19.5), White	\$32.78
11	Short Sleeve Button Up Uniform Shirt, Southeastern #3203 (Men's Sizes 20-23), White	\$34.97
12	Short Sleeve Button Up Uniform Shirt, Southeastern #3203 (Women's Sizes 30-42), White	\$29.50
13	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Men's Sizes 14-17.5), White	\$32.78
14	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Men's Sizes 18-19.5), White	\$36.06
15	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Men's Sizes 20-23), White	\$39.34
16	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Women's Sizes 30-42), White	\$36.06

Lot 2: Uniform Pants

Item	Description	Price
1	Uniform pants, navy blue, Lion Protects #PM1008NV (Men's waist size 28-34, must include odd sizes up to 35")*	\$145.33
2	Uniform pants, navy blue, Lion Protects #PM1008NV (Men's waist size 35-42, must include odd sizes up to 35")*	\$145.33
3	Uniform pants, navy blue, Lion Protects #PM1008NV (Men's waist size 44-50)*	\$145.33
4	Uniform pants, navy blue, Lion Protects #PF1008NV-00 (Women's sizes 4-16) **	\$145.33
5	Uniform pants, navy blue, Lion Protects #PF1008NV-00 (Women's sizes 18-22) **	\$145.33
6	Uniform Rescue pants, navy blue, Lion Protects #PM1006NV/PF1006NV (Waist size small 34)	\$229.47
7	Uniform Rescue pants, navy blue, Lion Protects #PM1006NV/PF1006NV (Waist size medium 36)	\$229.47
8	Uniform Rescue pants, navy blue, Lion Protects #PM1006NV/PF1006NV (Waist size large 38)	\$229.47
9	Uniform Rescue pants, navy blue, Lion Protects #PM1006NV/PF1006NV (Waist size XL 42)	\$229.47
10	Uniform Rescue pants, navy blue, Lion Protects #PM1006NV/PF1006NV (Waist size 2XL 44)	\$229.47

Lot 3: Dress Uniforms

Item	Description	Price
3	Gold circumferential 1/4" piping on the sleeve of officers' blouses; price per stripe.	\$15.30
4	Gold circumferential 1/2" piping on the sleeve of officers' blouses; price per stripe.	\$15.30
5	Maltese Cross "Service Crosses"	\$6.55

A. General Requirements.

- Only new manufactured products shall be accepted. No irregular, imperfect or second-hand garments will be accepted.
- Bidders must bid on all bid items to be considered for award. Failure to do so shall cause your bid to be deemed non-responsive.

3. The Division of Fire reserves the right to inspect all garments to ensure the condition of the apparel is free from defects. The Division of Fire shall reserve the right to reject any garment(s) at their discretion, declared to be flawed, defective or produced in error.
4. Unit prices shall be inclusive of any and all alterations required by the Division of Fire.
5. The Successful Bidder shall maintain a physical store in the City of Richmond, Henrico County, Chesterfield County or Hanover County. Stores shall be open during normal business hours Monday through Friday.
6. Bidders bidding other than as specified shall submit with their bid, product specifications and pictorial literature indicating that the product bid complies with specifications.
7. Low Bidder(s) bidding other than as specified will be contacted by Henrico County to provide one of each proposed equal bid item for inspection by the Division of Fire. The Division of Fire's approval or disapproval of a proposed equal shall be final.
8. Failure to provide the required information with your Bid and/or samples when requested may cause your Bid to be declared non-responsive.

B. Specific Uniform Requirements.

1. Button-Up Uniform Shirts

The Successful Bidder's price must include sewing Henrico Fire patches onto both sleeves. Patches will be provided by Henrico County.

2. Uniform Pants, Nomex

- a. The Successful Bidder shall provide the County one un-hemmed set of pants in each waist size, and in each cut style (i.e. "regular" and full cut") that may be applicable, for each sex, to assist the Division of Fire in obtaining sizing information.
- b. The Successful Bidder shall provide training to the Division of Fire staff on how to measure and record the inseam/hem length for uniform pants at no additional charge.
- c. Division of Fire personnel will record the waist size for each firefighter, and also measure and record the hem length for each firefighter.
- d. The Successful Bidder shall provide professional hemming of all pants at no extra charge. Stitching shall be done in accordance with the garment manufacturer's recommendations.
- e. Pickup and delivery of the pants from the Successful Bidder's store to the Division of Fire warehouse will be performed by the County.
- f. Bidders may provide an option for adding a 3-1/4" wide by 5" tall utility pocket on the right thigh of the uniform pant to include split pen pocket. Construction of the pocket must be the same color and material as the pants. List price per pocket on the Unit Price Bid Sheet Price Schedule. Optional utility pocket alteration shall not be part of the award.

3. Dress Uniforms.

- a. Unit prices shall include professional measuring, tailoring and alterations for dress pants and dress blouses. All measuring and alterations shall take place at the Successful Bidder's store on an appointment basis during normal work hours.
- b. Pickup and delivery of dress uniform items from the Successful Bidder's store to the Division of Fire warehouse will be performed by the County.
- c. Dress blouses will include silver buttons for firefighters and gold buttons for officers at no additional cost.

- d. Successful Bidder shall provide appropriate piping and Maltese crosses which shall be sewn or embroidered on the dress blouse sleeves according to the Division of Fire's specifications.
- e. Dress uniform blouses shall be provided to the County pressed and hanging on a clothes hanger with a zip-up protective cover.

C. Specifications.

Bidder(s) shall bid products that meet the following minimum specifications as described below.

1. Shirt, Short Sleeve, Southeastern Shirt Corp. #3202 or approved equal

- 65% Polyester/35% Cotton
- 5 oz poplin weave
- Permanent press finish
- Soil release
- Lined placket front
- Sewn in military creases
- Scalloped flaps
- Box pleated straps
- 3-3/4" yoke
- Color: Light Blue

2. Shirt, Short Sleeve, Southeastern Shirt Corp. #3203 or approved equal

- 65% Polyester/35% Cotton
- 5 oz poplin weave
- Permanent press finish
- Soil release
- Lined placket front
- Sewn in military creases
- Scalloped flaps
- Box pleated straps
- 3-3/4" yoke
- Color: White

3. Shirt, Long Sleeve, Southeastern Shirt Corp. #3102 or approved equal

- 65% Polyester/35% Cotton
- 5 oz poplin weave
- Permanent press finish
- Soil release
- Lined placket front
- Sewn in military creases
- Scalloped flaps
- Box pleated straps
- 3-3/4" yoke
- Color: Light Blue

4. Shirt, Long Sleeve, Southeastern Shirt Corp. #3103 or approved equal

- 65% Polyester/35% Cotton
- 5 oz poplin weave
- Permanent press finish

- Soil release
- Lined placket front
- Sewn in military creases
- Scalloped flaps
- Box pleated straps
- 3-3/4" yoke
- Color: White

5. Pants, Men, Lion Protects #2242G-00-34U or approved equal

- 7.5 oz weight
- Constructed entirely of Nomex III-A
- Front slash inset pockets
- Rear welt pockets
- Triple feld-lock side seat seams
- Autoclaved crease on finished garment
- Color: Navy Blue

6. Pants, Women, Lion Protects #7190-00/7191-00 or approved equal

- 7.5 oz weight
- Constructed entirely of Nomex III-A
- Front slash inset pockets
- Rear welt pockets
- Triple feld-lock side seat seams
- Autoclaved crease on finished garment
- Color: Navy Blue

7. Pants, Rescue, Lion Protects #BDU1951P-00 or approved equal

- 6.5 oz weight
- Constructed entirely of Nomex III-A
- Two bellowed cargo pockets with eyelets
- Two front slash pockets
- Cell phone pocket with hook and loop closure on right cargo pocket
- Double reinforced knees
- Hook and loop ankle straps
- Color: Navy Blue

8. Pants, Dress, Anchor Uniform, Item #230PY or approved equal

- 100% Polyester Shell
- Fabric weight: 12.5 oz per square yard
- Expandable waistband with hooks
- Quarter top front pocket
- Two cut in side entry pockets
- Two back pockets with button tab on left
- Split seam tailored construction
- Heavy duty nylon fly zipper with auto lock slider
- Bar tacks at key stress points
- Color: Navy Blue

9. Blouse, Dress, Anchor Uniform, Item #211PY or approved equal

- 100% Polyester shell

- Fabric weight: 12.5 oz per square yard
- 32" double breasted hip length coat
- Permanent lining 100% polyester
- Two front flaps
- Two-piece sleeve set in with shoulder pads and sleeve heads
- Two large inside breast pockets
- Badge tab
- Color: Navy Blue

10. Gold circumferential piping

- ½" and ¼"

11. Maltese Cross – "Service Crosses"

D. Invoicing Requirements.

Successful Bidder shall submit all invoices to the following address:

County of Henrico
Division of Fire
P.O. Box 90775
Henrico, VA 23273



COMMONWEALTH OF VIRGINIA

County of Henrico

Annual Contract for Firefighter Uniforms and Accessories

Contract No. 2217A

Amendment No. 2

October 30, 2024

Whereas, the County of Henrico, Virginia (the “County”) and Witmer Public Safety Group, Inc. (“Contractor”) entered into Contract No. 2217A (the “Contract”) dated November 1, 2021 to provide Firefighter Uniforms and Accessories when needed and requested by the County; and

Whereas, the original Contract term was from November 1, 2021 to October 31, 2022; and

Whereas, by renewal letter dated September 29, 2022, Contractor agreed to renew the Contract for an additional one-year term beginning November 1, 2022 and ending October 31, 2023 at then new Contract pricing; and

Whereas, by Amendment 1 dated July 31, 2023, Contractor agreed to renew the Contract for an additional one-year term beginning November 1, 2023 and ending October 31, 2024 at then new Contract pricing; and

Whereas, by email dated September 18, 2024, Contractor has requested a 3% increase on items in Lot 1 and Lot 3 and a 5% increase on items in Lot 2; and

Whereas, the parties wish to renew the Contract for an additional one-year term beginning November 1, 2024 and ending October 31, 2025 at new Contract pricing.

Now, therefore, the parties agree to renew and amend the Contract as follows:

1. The Contract is hereby renewed for an additional one-year term beginning November 1, 2024 and ending October 31, 2025 at new Contract pricing. The new Contract pricing is shown in the attached Price Schedule, which is incorporated herein by reference.
2. All other provisions of the Contract remain in full force and effect.

In witness whereof, the parties have caused this Amendment No. 2 to the Contract to be executed by the following duly authorized individuals:

[Remainder of page intentionally left blank; signature page to follow]

Witmer Public Safety Group, Inc.

1614 Ownby Lane
Richmond, VA 23220



Signature

Paul Hartsoe - Public Safety Specialist

Printed Name and Title

10/30/2024

Date

County of Henrico, Virginia

P.O. Box 90775
Henrico, VA 23273



Oscar Knott, CPP, CPPO, VCO
Purchasing Director

10/30/2024

Date

APPROVED AS TO FORM:



Assistant County Attorney

10/30/2024

Date

Price Schedule of Contract 2217A

Firefighter Uniforms and Accessories

Lot 1: Button-Up Uniform Shirts

Item	Description	Price
1	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Men's sizes 14-17.5), Light Blue	\$29.50
2	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Men's Sizes 18-19.5), Light Blue	\$32.78
3	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Men's Sizes 20-23), Light Blue	\$34.97
4	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Women's Sizes 30-42), Light Blue	\$29.50
5	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Men's Sizes 14-17.5), Light Blue	\$32.78
6	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Men's Sizes 18-19.5), Light Blue	\$36.06
7	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Men's Sizes 20-23), Light Blue	\$39.34
8	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Women's Sizes 30-42), Light Blue	\$36.06
9	Short Sleeve Button Up Uniform Shirt, Southeastern #3203 (Men's Sizes 14-17.5), White	\$29.50
10	Short Sleeve Button Up Uniform Shirt, Southeastern #3203 (Men's Sizes 18-19.5), White	\$32.78
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14	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Men's Sizes 18-19.5), White	\$36.06

15	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Men's Sizes 20-23), White	\$39.34
16	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Women's Sizes 30-42), White	\$36.06

Lot 2: Uniform Pants

Item	Description	Price
1	Uniform pants, navy blue, Lion Protects #PM1008NV (Men's waist size 28-34, must include odd sizes up to 35")*	\$145.33
2	Uniform pants, navy blue, Lion Protects #PM1008NV (Men's waist size 35-42, must include odd sizes up to 35")*	\$145.33
3	Uniform pants, navy blue, Lion Protects #PM1008NV (Men's waist size 44-50)*	\$145.33
4	Uniform pants, navy blue, Lion Protects #PF1008NV-00 (Women's sizes 4-16) **	\$145.33
5	Uniform pants, navy blue, Lion Protects #PF1008NV-00 (Women's sizes 18-22) **	\$145.33
6	Uniform Rescue pants, navy blue, Lion Protects #PM1006NV/PF1006NV (Waist size small 34)	\$229.47
7	Uniform Rescue pants, navy blue, Lion Protects #PM1006NV/PF1006NV (Waist size medium 36)	\$229.47
8	Uniform Rescue pants, navy blue, Lion Protects #PM1006NV/PF1006NV (Waist size large 38)	\$229.47
9	Uniform Rescue pants, navy blue, Lion Protects #PM1006NV/PF1006NV (Waist size XL 42)	\$229.47
10	Uniform Rescue pants, navy blue, Lion Protects #PM1006NV/PF1006NV (Waist size 2XL 44)	\$229.47

Lot 3: Dress Uniforms

Item	Description	Price
3	Gold circumferential 1/4" piping on the sleeve of officers' blouses; price per stripe.	\$15.30
4	Gold circumferential 1/2" piping on the sleeve of officers' blouses; price per stripe.	\$15.30
5	Maltese Cross "Service Crosses"	\$6.55



COMMONWEALTH OF VIRGINIA

County of Henrico

Annual Contract for Firefighter Uniforms and Accessories

Contract No. 2217A

Amendment No. 1

July 21, 2023

Whereas, the County of Henrico, Virginia (the “County”) and Witmer Public Safety Group, Inc. (“Contractor”) entered into Contract No. 2217A (the “Contract”) dated November 1, 2021 to provide Firefighter Uniforms and Accessories when needed and requested by the County; and

Whereas, the original Contract term was from November 1, 2021 to October 31, 2022; and

Whereas, by renewal letter dated September 29, 2022, Contractor agreed to renew the Contract for an additional one-year term beginning November 1, 2022 and ending October 31, 2023 at then new Contract pricing; and

Whereas, by email dated July 13, 2023, Contractor has requested that the part number listed for items 1, 2 & 3 in Lot 2 be changed to #2242G-00-34U and the part number listed for items 4 & 5 be changed to LL107-00; and

Whereas, by email dated July 18, 2023, Contractor has requested that items 1 and 2 in Lot 3: Dress Uniforms be removed from the Contract; and

Whereas, the parties wish to renew the Contract for an additional one-year term beginning November 1, 2023 and ending October 31, 2024 at new Contract pricing.

Now, therefore, the parties agree to renew and amend the Contract as follows:

1. As soon as this Amendment No. 1 is executed by all parties, Items 1 and 2 in Lot 3: Dress Uniforms shall be removed from Appendix A Price Schedule to Contract 2217A (the “Price Schedule”).
2. As soon as this Amendment No. 1 is executed by all parties, the part number listed for items 1, 2 & 3 in Lot 2 in the Price Schedule shall be changed to #2242G-00-34U, and the part number listed for items 4 & 5 in the Price Schedule shall be changed to LL107-00.
3. The Contract is hereby renewed for an additional one-year term beginning November 1, 2023 and ending October 31, 2024 at new Contract pricing. The new Contract pricing is shown in the attached Price Schedule, which is incorporated herein by reference.
4. All other provisions of the Contract remain in full force and effect.

In witness whereof, the parties have caused this Amendment No. 1 to the Contract to be executed by the following duly authorized individuals:

[Remainder of page intentionally left blank; signature page to follow]

Witmer Public Safety Group, Inc.

1614 Ownby Lane
Richmond, VA 23220



Signature

Paul Hartsoe Public Safety Specialist

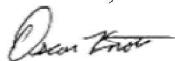
Printed Name and Title

7/22/2023

Date

County of Henrico, Virginia

P.O. Box 90775
Henrico, VA 23273



Oscar Knott, CPP, CPPO, VCO
Purchasing Director

07/31/2023

Date

APPROVED AS TO FORM:



Assistant County Attorney

7-27-23

Date

Price Schedule of Contract 2217A

Firefighter Uniforms and Accessories

Lot 1: Button-Up Uniform Shirts

Item	Description	Price
1	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Men's sizes 14-17.5), Light Blue	\$28.64
2	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Men's Sizes 18-19.5), Light Blue	\$31.83
3	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Men's Sizes 20-23), Light Blue	\$33.95
4	Short Sleeve Button Up Uniform Shirt, Southeastern #3202 (Women's Sizes 30-42), Light Blue	\$28.64
5	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Men's Sizes 14-17.5), Light Blue	\$31.83
6	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Men's Sizes 18-19.5), Light Blue	\$35.01
7	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Men's Sizes 20-23), Light Blue	\$38.19
8	Long Sleeve Button Up Uniform Shirt, Southeastern #3102 (Women's Sizes 30-42), Light Blue	\$35.01
9	Short Sleeve Button Up Uniform Shirt, Southeastern #3203 (Men's Sizes 14-17.5), White	\$28.64
10	Short Sleeve Button Up Uniform Shirt, Southeastern #3203 (Men's Sizes 18-19.5), White	\$31.83
11	Short Sleeve Button Up Uniform Shirt, Southeastern #3203 (Men's Sizes 20-23), White	\$33.95
12	Short Sleeve Button Up Uniform Shirt, Southeastern #3203 (Women's Sizes 30-42), White	\$28.64
13	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Men's Sizes 14-17.5), White	\$31.83
14	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Men's Sizes 18-19.5), White	\$35.01

15	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Men's Sizes 20-23), White	\$38.19
16	Long Sleeve Button Up Uniform Shirt, Southeastern #3103 (Women's Sizes 30-42), White	\$35.01

Lot 2: Uniform Pants

Item	Description	Price
1	Uniform pants, navy blue, Lion Protects #2242G-00-34U (Men's waist size 28-34, must include odd sizes up to 35")*	\$141.10
2	Uniform pants, navy blue, Lion Protects #2242G-00-34U (Men's waist size 35-42, must include odd sizes up to 35")*	\$141.10
3	Uniform pants, navy blue, Lion Protects #2242G-00-34U (Men's waist size 44-50)*	\$141.10
4	Uniform pants, navy blue, Lion Protects #LL107-00 (Women's sizes 4-16) **	\$141.10
5	Uniform pants, navy blue, Lion Protects #LL107-00 (Women's sizes 18-22) **	\$141.10
6	Uniform Rescue pants, navy blue, Lion Protects #BDU1951P-00 (Waist size small 34)	\$222.79
7	Uniform Rescue pants, navy blue, Lion Protects #BDU1951P-00 (Waist size medium 36)	\$222.79
8	Uniform Rescue pants, navy blue, Lion Protects #BDU1951P-00 (Waist size large 38)	\$222.79
9	Uniform Rescue pants, navy blue, Lion Protects #BDU1951P-00 (Waist size XL 42)	\$222.79
10	Uniform Rescue pants, navy blue, Lion Protects #BDU1951P-00 (Waist size 2XL 44)	\$222.79

* Part number 2240-10/2241-10 has been replaced by 2242G-00-34U

** Part number 7190-00/7191-00 has been replaced by LL107-00

Lot 3: Dress Uniforms

Item	Description	Price
3	Gold circumferential 1/4" piping on the sleeve of officers' blouses; price per stripe.	\$14.85
4	Gold circumferential 1/2" piping on the sleeve of officers' blouses; price per stripe.	\$14.85
5	Maltese Cross "Service Crosses"	\$6.36