



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Purchasing Division

**RFP 24-2766-10EMF
EMPLOYEE HEALTH SERVICES
Question and Answers
November 7, 2024**

1. In Section A of the Scope of Services, we want to confirm that the UDS / BAT Services should be available 24/7/365 but there is no expectation that our clinic be open those same hours of operation.
Answer: Yes. UDS/BAT services should be available 24/7/365. Your clinic would not be expected to be open those same hours of operation, however if testing is required after hours the Successful Offeror shall have arrangements in place to provide testing. (i.e. through sub-contractor, emergency department).
2. Does Henrico County require a 24/7/365 access to Radiology for the chest x-rays listed in the RFP?
Answer: No. Chest x-rays are done as part of pre-employment and routine physical testing during normal county hours of service, Monday-Friday, 8:00 am – 4:30 pm, excluding observed holidays.
3. Is it the expectation of Henrico County that our clinics be located within the boundaries of the county itself or can they be located in the City of Richmond and still be considered to be convenient for the employees of the County?
Answer: Your clinics can be located in the City of Richmond, however site locations would still have to be evaluated for convenience.
4. The RFP lists numerous lab tests etc. that appear to be components of either pre-employment physicals or annual physicals. Will we be doing the entire physical, or just select components per your list?
Answer: Select components. The actual head-to-toe physical along with audiogram, vision, EKG, spirometry, urine dipstick and lab draw is completed by Employee Health Services' NPs and RN. Outside services for physicals includes lab pick up and processing, urine drug testing, chest x-rays and exercise stress tests (ie. pre-employment firefighter physical).
5. Does Henrico County have a comprehensive list of supplies including anything not listed in this RFP?
Answer: Unclear regarding what is being requested. II.Scope of Services, A.3.c lists supplies to be provided by Offeror. Other needed supplies including needles, syringes, gauze, bandaids, tape, etc. is purchased by EHS.