



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF RENEWAL**

DATE:	March 28, 2025	Revised 04-17-2025
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Fire Sprinkler Systems Inspection, Testing, Maintenance & Repair Services	
CONTRACT NUMBER:	2294A	
COMMODITY CODE:	936.33	
CONTRACT PERIOD:	April 1, 2025 through March 31, 2026	
RENEWAL OPTIONS:	1 Additional 1 Year Period through 2027	
USER DEPARTMENT:	County and Schools	
Contact Name:	See Below	
Phone Number:	See Below	
Email Address:	See Below	
HENRICO COOPERATIVE TERMS INCLUDED:	YES	
SUPPLIER: Name:	Summit Fire & Security LLC	
Address:	8827 Staples Mill Road	
City, State:	Richmond, VA 23228	
Contact Name:	See Below	
Phone Number:	See Below	
Email address:	See Below	
ORACLE SUPPLIER NUMBER:	618362	
BUSINESS CATEGORY:	Non-SWaM	
PAYMENT TERMS:	Net 30	
DELIVERY:	As Needed and Requested	
FOB:	County of Henrico	
BUYER: Name:	Jonathan Gist, VCA	
Title:	Procurement Analyst I	
Phone:	804-501-5638	
Email:	GIS002@henrico.gov	

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

USER DEPARTMENT CONTACT LIST

Lot No. 1: General Government, Buildings and Grounds:

Doug Gavin, 804-501-4768 (Office), 804-349-2039 (Cell), gav@henrico.us; Doug Brooks, 804-501-5152 (Office), bro19@henrico.us; **CC:** Jamie Massey, 804-501-5271 (Office), mas08@henrico.us

Lot No. 2: General Government, Recreation and Parks:

Brian Friedel, 804-229-7910, fri059@henrico.us; **CC:** Marielle McFarland, 804-501-5101 (Office), mcf08@henrico.us

Lot No. 3: General Government, Public Utilities, Water Reclamation Facility (WRF) and Water Treatment Facility (WTF)

Thomas Pully, 804-501-7619, pul04@henrico.us; Chris Adkins, 804-501-7503, adk21@henrico.us; **CC:** Bentley Chan, 804-501-4280, cha70@henrico.us

Lot No. 4: Henrico County Public Schools (HCPS):

Charlie Newman, 804-652-3561 (Office), 804-349-2471 (Cell), crnewman@henrico.k12.va.us; Robert Isbell, 804-652-3914 (Office), 804-317-3815 (Cell), rliisbell@henrico.k12.va.us; **CC:** Susan Moore, 804-652-3899 (Office), smoore@henrico.k12.va.us

SUPPLIER CONTACT LIST

Service Manager: Chris Merritt, 804-664-3895; cmerritt@summitfiresecurity.com

Fire Alarm Service: Brandon Mayes, Alarms Manager; 804-629-8373; BCMayer@SummitFireSecurity.com

Sprinkler Service: Brad Simmons, Service Operations Manager; 804-640-8132; BSimmons@SummitFireSecurity.com

Inspections (Scheduling or Rescheduling): McKenzie Mazzucco, Inspection Manager; 804-400-5602; mmazzucco@SummitFireSecurity.com

Service Admins (Invoicing): Jessica Stuck, Service Admin; 804-283-5461; JLGibson@SummitFireSecurity.com

Dana Scott, Service Admin; 804-308-5668; DGScott@SummitFireSecurity.com

Normal Business Hours: 8:00 am – 5:00 pm (804) 222-1381
After Hours: 5:01 pm – 7:59 am (804) 222-1381 (24 Hour on Call Service)

Revised Price Schedule - Contrat No. 2294A

LOT NO. 1: GENERAL GOVERNMENT, BUILDING AND GROUNDS SYSTEMS

Item No.	Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
1	Administration Building (Western Government Center)	11 Wet	\$ 54.64	\$ 43.71					
2	Administration Annex (Western Government Center)	7 Wet, 2 BF (D, F), Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
3	Animal Shelter	1 Wet, 1 Dry, 2 BF (D, F Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
4	Belmont Park Recreation Center	1 Dry	\$ 54.64						
5	Central Automotive Maintenance	3 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
6	Courts Building (Western Government Center)	2 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
7	Cultural Arts Center	2 Wet, 2 Dry, 1 Preaction, 2 BF (D, F)	\$ 54.64	\$ 43.71					
8	Deep Run Recreation Center	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
9	Dorey Park Recreation Center	1 Wet, 1 BF (D)	\$ 54.64	\$ 43.71					
10	East Health Clinic	1 Wet,1 Preaction, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
11	Eastern Government Center	2 Wet, 1 Dry	\$ 54.64						
12	Eastern Henrico Recreation Center	1 Wet, 1 Dry, 2 BF (D, F)	\$ 54.64	\$ 43.71					
13	Economic Development Authority	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
14	Fairfield Annex	1 Wet, 1 BF (D)	\$ 54.64	\$ 43.71					
15	Fairfield Area Library	1 Wet, 1 Dry, 3 BF (D, 2F)	\$ 54.64	\$ 43.71					
16	Fire Training Facility	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
17	Firehouse 3	1 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
18	Firehouse 5	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
19	Firehouse 7	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
20	Firehouse 8	2 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71					
21	Firehouse 9	1 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71					
22	Firehouse 10	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
23	Firehouse 12	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
24	Firehouse 13	3 Wet, 2 Dry, 3 BF (D, 2 F)	\$ 54.64	\$ 43.71					
25	Firehouse 14	1 Wet	\$ 54.64						
26	Firehouse 15	1 Dry, 1 BF (D)	\$ 54.64	\$ 43.71					
27	Firehouse 16	1 Dry, 2 BF (D, F)	\$ 54.64	\$ 43.71	\$ -				
28	Firehouse 17	1 Dry, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
29	Firehouse 18	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
30	Firehouse 19	1 Wet, 3 BF (D, 2 F)	\$ 54.64	\$ 43.71					

30.1	Firehouse 20	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
31	Firehouse 21	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
32	Firehouse 22	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
33	Gayton House	2 Wet	\$ 54.64						
34	Glen Allen Library	1 Wet, 1 BF (F in Pit), Fire Pump	\$ 54.64		\$ 98.34		\$ 218.55	\$ 218.55	
35	Henrico Theatre	2 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
36	Human Services	1 Wet, 1 BF (D)	\$ 54.64	\$ 43.71					
37	Jail East	10 Wet, 10 BF (D), 13 Hydrants	\$ 54.64	\$ 43.71					\$ 10.93
38	Jail West	1 Wet, 3 BF (2 D, F), Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
39	Juvenile Courts & Probation	1 Wet	\$ 54.64						
40	Juvenile Detention	1 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
41	Lakeside Center	1 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
42	Libbie Mill Library	2 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
43	Mental Health East	1 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
44	Mental Health West	1 Wet, 1 Dry	\$ 54.64	\$ -					
45	North Park Library	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
46	Parking Deck (Western Government Center)	1 Dry Standpipe				\$ 27.32			
47	Police Annex	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
48	Police Central Station	1 Wet, 3 BF (D, 2 F)	\$ 54.64	\$ 43.71					
49	Public Safety	1 Wet, 3 BF (2 D, F), Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
50	Public Utilities Operations	1 Wet, 1 BF (D)	\$ 54.64	\$ 43.71					
51	Public Works Administration	2 Wet, 1 Dry, 2 BF (D, F)	\$ 54.64	\$ 43.71					
52	Public Works Road Crew	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
53	Sandston Library	2 Wet	\$ 54.64						
54	The Springs Recreation Center	1 Wet, 1 Dry, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
55	Training Center	2 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
56	Tuckahoe Annex	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
57	Tuckahoe Library	1 Wet, 1 Dry, 2 BF (D, F)	\$ 54.64	\$ 43.71					
58	Twin Hickory Library	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
59	Varina Library	1 Wet, 2 Dry, 4 BF (2 D, 2 F)	\$ 54.64	\$ 43.71					
60	Walkerton Tavern	1 Wet, 1 Dry, 4 BF (3 D, F)	\$ 54.64	\$ 43.71					

LOT NO. 2: GENERAL GOVERNMENT, RECREATION AND PARKS SYSTEMS

Item No.	Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
1	Armour House	2 Dry, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
2	Hidden Creek Recreation Center	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
3	Three Lakes Nature Ctr.	1 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
4	Twin Hickory Recreation Center	1 Dry	\$ 54.64						
5	Recreation & Parks Maintenance Shop (Woodman Road)	1 Wet	\$ 54.64						

LOT 3: GENERAL GOVERNMENT, PUBLIC UTILITIES FACILITIES SYSTEMS

Item No.	Water Reclamation Facility Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
1	Administration Building	1 Wet, 2 BF (F)	\$ 54.64	\$ 43.71					
2	Maintenance Center	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
3	Digester Complex	1 Wet	\$ 54.64						
4	Secondary Process Control Building	1 Wet, 2 BF (F)	\$ 54.64	\$ 43.71					
5	Solid Handling Building	1 Wet, 2 BF (F)	\$ 54.64	\$ 43.71					
	Water Treatment Facility Buildings								
6	Administration Building	15 Wet, 1 Dry, 14 BF (11 D, 3 F)	\$ 54.64	\$ 43.71					

LOT 4: HENRICO COUNTY PUBLIC SCHOOLS SYSTEMS

Item No.	Buildings/Schools	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
1	Adult Education	6 Wet	\$ 54.64						
2	Arthur Ashe ES	4 Dry, 2 Wet	\$ 54.64						
3	Baker ES	2 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
4	Brookland MS	2 Wet	\$ 54.64						
5	Chamberlayne ES	2 Wet	\$ 54.64						
6	Colonial Trail ES	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
7	Crestview ES	2 Wet	\$ 54.64						
8	Davis ES	2 Wet	\$ 54.64						
9	Deep Run HS	4 Wet, 1 BF (F), Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	

10	Donohoe ES	5 Wet	\$ 54.64						
11	Dumbarton ES	1 Wet, 1 Limited Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
12	Echo Lake ES	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
13	Elko MS	2 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
14	Fair Oaks ES	1 Limited Wet	\$ 54.64						
15	Freeman HS	4 Wet, 1 BF (F in Pit), Fire Pump	\$ 54.64		\$ 98.34		\$ 218.55	\$ 218.55	
16	Gayton ES	8 Wet	\$ 54.64						
17	Glen Allen ES	1 Wet	\$ 54.64						
18	Glen Allen HS	9 Wet, 1 Anti-Freeze, 2 BF (F), Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
19	Glen Lea ES	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
20	Godwin HS	5 Wet	\$ 54.64						
21	Greenwood ES	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
22	Harvie ES	2 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
23	Henrico HS	1 Wet, 4 Standpipe, Fire Pump	\$ 54.64			\$ 27.32	\$ 218.55	\$ 218.55	
24	Hermitage HS	3 Wet	\$ 54.64						
25	Highland Springs HS	1 Wet, 1 Anti-Freeze, 2 BF, Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
26	Highland Springs HS (Annex)	5 Wet, 1 BF (F in Pit), Fire Pump	\$ 54.64		\$ 98.34		\$ 218.55	\$ 218.55	
27	Holman MS	2 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
28	Hungary Creek MS	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
29	John Rolfe MS	1 Wet	\$ 54.64						
30	Johnson ES	3 Wet, 3 BF (F)	\$ 54.64	\$ 43.71					
31	Kaechele ES	1 Wet	\$ 54.64						
32	Lakeside ES	6 Wet	\$ 54.64						
33	Logan ES (Multi-purpose	2 Limited Wet	\$ 54.64						
34	Longdale ES	2 Wet, 3 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
35	Maybeury ES	2 Wet	\$ 54.64						
36	Mehfoud ES	2 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
37	Montrose ES	1 Limited Wet	\$ 54.64						
38	Moody MS	1 Limited Wet	\$ 54.64						
39	Newbridge ES	1 Wet, 1 Dry, 1 Preaction, 2 BF (2 F in Pit)	\$ 54.64		\$ 98.34				
40	Nuckols Farm ES	2 Wet, 3 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
41	Pinchbeck MS	3 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
42	Pocahontas MS	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
43	Quioccasin MS	1 Wet	\$ 54.64						
44	Ratcliffe ES	1 Limited Wet	\$ 54.64						
45	Ridge ES	1 Wet,1 Dry,1 BF (F in Pit)	\$ 54.64		\$ 98.34				
46	Rivers Edge ES	1 Wet	\$ 54.64						
47	Sandston ES	1 Limited Wet	\$ 54.64						
48	Seven Pines ES	1 Limited Wet	\$ 54.64						

49	Shady Grove MS	2 Wet, 2 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
50	Short Pump ES	8 Wet	\$ 54.64						
51	Short Pump MS	1 Wet	\$ 54.64						
52	Skipwith ES	2 Wet	\$ 54.64						
53	Springfield Park ES	2 Wet, 4 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
54	Three Chop ES	2 Limited Wet, 1 Anti-Freeze	\$ 54.64						
55	Trevvett ES	2 Wet, 2 Limited Wet	\$ 54.64						
56	Tuckahoe ES (Gym)	1 Limited Wet	\$ 54.64						
57	Tuckahoe MS	2 Limited Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
58	Tucker HS	3 Wet, 3 BF, Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
59	Twin Hickory ES	2 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
60	Varina ES	1 Wet	\$ 54.64						
61	Varina HS	4 Limited Wet, 1 Anti-Freeze, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
62	Virginia Randolph	2 Limited Wet	\$ 54.64						
63	Ward MS	2 Wet, 4 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
64	Wilder MS	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
65	Holladay ES	4 Wet, 2 BF (F), 1 E Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	

LOT 5: THREE (3) AND FIVE (5) YEAR INSPECTIONS

Item No.	Type of Inspection	Unit Price Per Inspection
1	Three (3) Year Inspections	\$ 163.91
2	Five (5) Year Inspections	\$ 278.65

LOT 6: LABOR RATES FOR REPAIR SERVICES

Item No.	Personnel Classification	Rate Per Man Hour
1	Licensed Technician – Normal Hourly Rates	\$ 76.49
2	Technician Helper – Normal Hourly Rates	\$ 76.49
3	Licensed Technician – Overtime/Emergency Repair Hourly Rates	\$ 114.73
4	Technician Helper – Overtime/Emergency Repair Hourly Rates	\$ 114.73

SCOPE OF WORK/SERVICES

A. Cooperative Procurement.

This procurement is being conducted by the County of Henrico, Virginia on behalf of all other public bodies of the Commonwealth of Virginia in accordance with the provisions of 2.2-4304 of the Code of Virginia, as amended. If agreed to by the Successful Bidder, other public bodies of the Commonwealth of Virginia may make purchases under the resulting contract at the prices set forth herein and in accordance with its terms, conditions and specifications, subject to any modifications necessary to comply with local policy or practice to which the Successful Bidder agrees. The Successful Bidder shall deal directly with any public body it authorizes to use the resulting contract. The County, its officials and its staff are not responsible for placement of orders, invoicing, payments, contractual disputes, or any other transactions between the Successful Bidder and any other public bodies, and in no event shall the County, its officials or staff be responsible for any costs, damages or injury resulting to any party from use of a County contract. The County assumes no responsibility for any notification of the availability of the resulting contract for use by other public bodies, but the Successful Bidder may conduct such notification.

B. Specifications.

1. The Successful Bidder shall furnish all tools, labor, materials, equipment, and supervision necessary to provide inside delivery of Fire Sprinkler Systems inspections, testing, maintenance, and repair services (emergency and non-emergency) to County of Henrico, General Government and Henrico County Public Schools, as needed and requested in accordance with the enclosed general terms, conditions, and specification.
2. The County's authorized representatives will work with the Successful Bidder to schedule all inspections, testing, and maintenance of the County's Fire Sprinkler Systems. The next quarterly inspection which will be April-June. Some locations may also require three (3) and five (5) year inspections. It is imperative the Successful Bidder work with the County's authorized representation to coordinate these services.
3. The Successful Bidder's certified licensed technicians who are familiar with the types of systems listed below and equipment, available to perform all required inspections, testing, and maintenance in compliance with the code in effect at the time of installation and shall be subject to re-inspections/testing by the County of Henrico.
4. The following are the types of sprinkler systems to be serviced during the specified months and in accordance with NFPA 25 and the County Policy:
 - a) **WATER FLOW DEVICES:** The Successful Bidder shall inspect, test, and maintain all building systems quarterly and annually.
 - i. **Quarterly:** January – March, April – June, July – September, October – December.
 - ii. **Annual:** July – September
 - b) **BACKFLOW PREVENTION DEVICES:** The Successful Bidder shall inspect, test, and maintain each building Backflow devices (both Domestic and Fire systems at General Government buildings and only Fire systems at HCPS buildings) annually and every five (5) year.
 - i. **Annual:** July - September
 - ii. **Five (5) year inspections**
 - c) **DRY PIPE SPRINKLER SYSTEM:** The Successful Bidder shall inspect, test, and maintain all dry pipe sprinkler systems quarterly, annually, every three-year, and every five-year.
 - i. **Quarterly:** January – March, April – June, July – September, October – December
 - ii. **Annual:** July – September
 - iii. **Three (3) year inspections**
 - iv. **Five (5) year inspections**
 - d) **DELUGE AND PREACTION SPRINKLER SYSTEMS:** The Successful Bidder shall inspect, test, and maintain all deluge and preaction sprinkler systems quarterly, annually, every three-year, and every five-year.
 - i. **Quarterly:** January – March, April – June, July – September, October – December
 - ii. **Annual:** July – September
 - iii. **Three (3) year inspections**
 - iv. **Five (5) year inspections**

- e) **FIRE PUMP SYSTEMS:** The Successful Bidder shall inspect, test, and maintain all fire pump systems monthly (Pump Churn Test/Pump Run) and annually.
 - i. **Monthly**
 - ii. **Annual:** July – September
 - f) **STANDPIPE SYSTEMS:** The Successful Bidder shall inspect, test, and maintain all standpipe systems quarterly and annually.
 - i. **Quarterly:** January – March, April – June, July – September, October – December
 - ii. **Annual:** July – September
 - g) **HYDRANTS:** The Successful Bidder shall inspect, test, maintain, and repair fire hydrants not maintained by the County annually and during summer months to ensure proper functioning in accordance with NFPA 25.
 - i. **Annual:** July – September
- 5. The Successful Bidder shall notify the County of all vandalism, accident or obsolescence of equipment and provide an estimate for repair base on time and materials. The County will provide written approval for repairs by the Successful Bidder after investigation.
 - 6. Upon request for repair services (deficiencies resulting from the completion of inspection, testing, and maintenance or request for services), the Successful Bidder shall prepare and submit a detail written proposal to the County's authorized representatives with the estimated cost to repair the fire sprinkler system(s). The County may obtain repair estimates from multiple sources prior to authorizing the Successful Bidder to proceed with repair. The proposal shall include the following:
 - a) A number traceable to an invoice number and the contract number
 - b) Name and address of job sites
 - c) Type of fire sprinkler system
 - d) Description of repair services to be perform
 - e) Number of man hours, labor rate(s), and labor category
 - f) List of material, parts, and components which will be required to perform the repair
 - g) Start and completion dates (time involved for each job shall be jointly estimated by the County and the Successful Bidder)
 - 7. Upon acceptance and approval of the proposal, the County will issue a Purchase Order which shall include the Successful Bidder's proposal with a "not to exceed" cost and the agreed upon starting and completion dates. No work shall be undertaken by the Successful Bidder until a written Purchase Order has been received. All work shall be completed within the time set forth in the Purchase Order. Failure to meet the time requirements established on the Purchase Order, without prior approval from the Contract Administrator or County's authorized representation, may result in the Successful Bidder being considered in default of the Terms and Conditions of this Contract.
 - 8. The Successful Bidder shall not perform work which would result in exceeding the dollar limitation of the Purchase Order without first having obtained approval from the Contract Administrator or County's authorized representation, and a Change Order from the Purchasing Department.
 - 9. The Successful Bidder shall adhere to the following procedure for inspection, testing, maintenance, and repair of all fire sprinkler systems:
 - a) Service technician must report to job site and meet with the County's contact personnel before servicing equipment and before leaving job site.
 - b) Personnel working on HCPS property, must report to the respective school security office and sign the visitor's log sheet before servicing fire sprinkler systems. The same personnel must sign out from the school security office before leaving school premises. It is critical that the school security staff be aware of the location of all visitors at all times.
 - c) Submit a service report/ticket to the County's authorized representatives of work performed and any deficiencies other than minor repairs. If additional repairs are required, The Successful Bidder shall submit a proposal with details of the deficiencies and estimated cost to correct the deficiencies.
 - d) Proposals must be identified with a number traceable to an invoice number and the Contract number.

10. The County reserve the right to witness and inspect all work performed, review data, request additional information, and repeat service as necessary to ensure that the services provided conform to the requirements specified herein. Callback service to make adjustments or repairs to equipment shall be provided at no additional cost to the County.
11. The Successful Bidder shall perform all inspection, testing, maintenance, and repair of fire sprinkler systems during normal school and business hours. the General Government and Henrico County Public Schools normal work hours are as follows:
- a) General Government normal business hours are Monday through Friday from 8:00 a.m. to 4:30 p.m.
 - i. Jail East, Jail West and Juvenile Detention normal business hours are Monday through Friday between 7:00 a.m. and 7:00 p.m. The Successful Bidder's personnel will be required to undergo a Sheriff's Office security clearance prior to working within the Jail facilities. A Sheriff's Office Contractor's badge will be issued upon completion of the security clearance and must be worn at all times while working in the Jail facilities. Access to Jail East and Jail West will be coordinated with designated Sheriff's Office personnel assigned to those facilities.
 - ii. DPU, Water Reclamation Facility (WRF) and Water Treatment Facility Normal work hours are Monday through Friday from 7:00 a.m. through 3:30 p.m.
 - iii. Recreation and Parks normal business hours are Monday through Friday between 6:30 a.m. and 3:00 p.m.
 - b) Henrico County Public Schools and School Administration Buildings normal school hours, with the exception of serving times for breakfast and lunch, are Monday through Friday from 7:00 a.m. to 4:30 p.m. and summer hours shall be Monday through Thursday from 7:00 a.m. to 5:30 p.m. A list of schools and serving times will be provided to the Successful Bidder after contract is awarded. **Work must not interfere with school activities or when conducting testing (SOLs).**
 - c) If earlier hours are needed to perform services, the County will work with Successful Bidder to accommodate.
 - d) General Government and HCPS buildings/facilities are closed Saturday, Sunday, and County/school holidays. No work is permitted on these days without the prior approval and consent by the County's authorized representatives. The County holidays are as follows:
 - i. General Government observed holidays are: New Year's Day, Martin Luther King, Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Day after Thanksgiving, Christmas Eve, and Christmas Day.
 - ii. HCPS observed holidays are: New Year's Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and day after Thanksgiving, Winter Break (Week of Christmas into New Year).
 - iii. County's authorized representatives will notify the Successful Bidder of changes to these holidays.
12. The Successful Bidder shall invoice the County for services based on the price/rates provided on the Bid Form. Hourly rates per man hour for repair of fire sprinkler systems shall include all overhead, profit, insurance, union pension fund or contributions, workmen's compensation, unemployment insurance, social security, supervision and truck usage, etc. Time spent for transportation of workers, material acquisition, handling and delivery, or for movement of Successful Bidder's owned or rental equipment is not chargeable directly but is overhead and the cost shall be included.
13. The Successful Bidder shall be paid an hourly rate per man hour for maintenance and repair services as follows:
- a) Normal Hourly Rate shall be paid for productive time on the job site during normal school and business hours as specified.
 - b) Overtime Hourly Rate shall be paid for repair services performed outside of normal school and business hours as specified and must be approved by the County's authorized representatives prior to work commencing. If work must be carried over and the Successful Bidder wishes to continue to work beyond the County's normal school and business hours, authorization for overtime work must be obtained from the County's authorized representatives prior to proceeding.

- c) Emergency and Holiday Hourly Rate shall be paid for repair services to ensure equipment are in normal and safe operating condition as specified by the equipment manufacturer. Prior to the commence of work, the County's authorized representatives must approve all work to be perform on an emergency basis or on the General Government and HCPS observed holidays. If it is determined that the cause of the failure or malfunction was due to the Successful Bidder's failure to properly perform repair services, such repairs shall be completed at no cost to the County.
14. The Successful Bidder shall provide emergency and non-emergency repair services of each Fire Sprinkler Systems to ensure they are in normal and safe operating condition as recommended by the equipment manufacturer and the code in effect at time of installation as follows:
- a) Emergency repair services shall be provided 24 hours per day, seven days per week, including holidays. Service personnel shall respond at the site within four (4) hours after receiving the emergency call. Work on critical equipment must be completed as soon as possible. All emergency repairs must be approved by the County's authorized representative.
- b) For non-emergency repair services, service personnel shall respond to the job site and be ready to initiate required repairs within 24 hours after receiving the request. Work on non-critical equipment may be completed as time permits within the agreement of Henrico County Public Schools or County of Henrico, General Government.
- c) No more than one (1) licensed technician shall respond to a call for equipment repair. The County's authorized representative may grant authorization for additional technician or helper, if requested, to complete repairs in a timely manner. The Successful Bidder must present sufficient justification to request additional technician or helper. No additional compensation will be allowed for extra time or additional technician or helper without prior approval.
- d) At the completion of services, a detailed electronic or paper service report/ticket for each equipment. The service reports/tickets shall include the following:
- i. Date of services
 - ii. Building name, address of location, and type of each system serviced
 - iii. Details of work performed (inspections, testing, maintenance and/or repair), to include material, parts or components replaced
 - iv. Deficiencies and corrective action to be taken in accordance with the recognized code and maintenance standards
 - v. Technician name and signature
 - vi. County's authorized representatives name and signature
15. Material, Parts, and Components.
- a) The Successful Bidder shall maintain a sufficient quantity of repair parts on hand or have ready access to these parts in order to prevent unnecessary downtime of equipment. The parts stock for all equipment covered in this solicitation shall be based on equipment manufacturer's recommendations for routine expendable parts, normal annual replacement parts and multi-year replacement parts.
- b) All materials, parts, and equipment used by the Successful Bidder in the performance of this Contract shall be new, free from defect, asbestos free, and must comply with the Original Equipment Manufacturer (OEM) parts, unless an acceptable/comparable and approved alternative is approved in writing by the County prior to work being performed. ***The use of used, shopworn, demonstrator, prototype, reconditioned or discontinued models' parts and components are strictly prohibited.***
- c) Warranty period for parts, components and installation workmanship provided by the Successful Bidder shall be for a period of one (1) year after completion of the installation or within the manufacturer's warranty, whichever is the later period. The warranty period shall commence upon date of acceptance by the County.
- d) The Successful Bidder shall provide all manufacturers' warranty documents to the County's authorized representatives upon completion of installation.
- e) In accordance with the **Code of Virginia 2.2-4331**, no markup in the price of parts, materials and components will be permitted. The County will reimburse the Successful Bidder the cost of parts, materials, and components at their cost. The Successful Bidder must include a copy of their vendor's invoice (not print out or image) for the cost of parts, materials, and components used in the repair of the equipment. Failure to provide this information will cause the Successful Bidder's invoices to be returned and payment delayed.

- f) Material, parts, and components shall be delivered to various County locations.
16. The Successful Bidder shall maintain accurate records for each fire sprinkler system to include all inspection, testing, maintenance, repairs, service calls, replacement parts or components, and equipment modifications. The Successful Bidder shall make these records available during normal business hours for inspections by the County personnel and shall become the property of the County upon expiration or termination of the Contract.
- C. **Manufacturer's Warranty.**
The County will use a manufacturer's approved service company for equipment currently under warranty. Payment for warranty repair services will be paid by the manufacturer of the equipment. If the Successful Bidder is an authorized service company for warranty repair, they may complete the service to manufacturer's specifications. The Successful Bidder shall not submit an invoice to the County for payment; however, a service report/ticket shall be generated to document the warranty repair. The Successful Bidder must produce supporting documentation to indicate they are an approved service company for warranty repair.
- D. **Asbestos.**
Whenever and wherever during the course of performing any work under this Contract, the Successful Bidder discovers the presence of asbestos or suspects that asbestos is present, he/she shall stop the work immediately, secure the area, notify the County's authorized representatives and await positive identification of the suspect material. During the downtime in such a case, the Successful Bidder shall not disturb any surrounding surfaces, but shall protect the area with suitable dust covers. In the event the Successful Bidder is delayed due to the discovery of asbestos or suspected asbestos, then a mutually agreed extension of time to perform the work shall be allowed the Successful Bidder but without additional compensation due to the time extension.
- E. **Equipment, Beyond Economic Repair.**
The Successful Bidder shall provide written notice to the County's authorized representatives of equipment considered Beyond Economic Repair, (BER), as determined by the Successful Bidder. The County's authorized representatives will on a case-by-case basis, have the option to consult a third party knowledgeable in the trade for an additional opinion to verify the claim of BER. In the event the equipment is considered repairable by the outside third party, the County's authorized representatives will have the flexibility to grant authorization of third-party to provide equipment repairs.
- F. **Damages.**
The Successful Bidder shall be held responsible for any damage to the building and equipment caused during these inspections, tests, and maintenance which is determined to be the result of the Successful Bidder's failure to properly perform maintenance or repair services as recommended by the equipment manufacturer and the code in effect at time of installation. The Successful Bidder shall correct damages at no cost to the County.
- G. **Contract Administration.**
Upon award, the County will designate individuals as authorized representatives to administer the work performed in conjunction with his contract. As the County's Contract Administrator or authorized representative, the interpreters of the conditions of the contract and the judge of its performance, they shall use all powers under the contract to enforce its faithful performance. The County Contract Administrator or authorized representative shall determine the amount, quality, acceptability, and fitness of all aspects of the services and shall decide all other questions in connection with the services. The Contract Administrator or designated representative shall have no authority to approve changes in the services which alter the contract terms or price. Any Contract modifications made must first be authorized by the County's Purchasing Director and issued as a written Amendment to the Contract.
- H. **Safety.**
1. The Successful Bidder shall keep work areas in a safe condition and clean up daily after all work activities. The Successful Bidder shall also provide for any hazardous material storage facilities and disposal that may be required.
 2. The Successful Bidder shall comply with and ensure that all its personnel comply with all current applicable local, state and federal policies, regulations and standards relating to safety and health. This will include by way of illustration and not limitation, the standards of the Virginia Occupational Safety and Health Administration for the General Industry and for the Construction Industry. The Successful Bidder shall provide or cause to be provided all technical expertise, qualified personnel, equipment, tools and material to safely accomplish the work specified to be performed by the Successful Bidder.

3. Any operations of the Successful Bidder determined to be hazardous by the County, shall be immediately discontinued by the Successful Bidder upon receipt of either written or oral notice by the County to discontinue such practice.
 4. During the execution of the work, the County reserves the right to suspend the work or reject the Successful Bidder's technicians and/or helpers who in the County's judgement are not adequately qualified to perform the work.
 5. The Successful Bidder personnel and vehicles shall be easily identifiable. Successful Bidder shall provide identification badges with company name and logo to their personnel and shall be visibly worn at all times while on County property.
 6. Successful Bidder vehicles parked on County property must display company name/identification. The Successful Bidder shall comply with all traffic and parking regulations.
 7. The Successful Bidder or its personnel shall not consult with the HCPS employees or students regarding any issue of the construction nature, except in emergency situations and as necessary for the safety in scheduling school activities.
 8. The Successful Bidder shall be responsible at all times for the actions and work of its personnel who shall observe and comply with all regulations while on County property; failure to observe such regulations will be grounds for removal from County property.
- I. Successful Bidder's Personnel.
1. Fraternization between the Successful Bidder or personnel and the County employees or students is prohibited on County property.
 2. Use of all school restrooms is strictly prohibited.
 3. Use of, eating from, or dining in school cafeterias are strictly prohibited.
 4. Use, consumption, and/or possession of any controlled substance, substances considered to be illegal, and alcohol are strictly prohibited on County property. Successful Bidder employees and their vehicles are subject to search by the Police during routine county-wide searches. "County property" includes land, buildings, facilities, parking lots, playgrounds, recreational areas and vehicles owned or rented by County of Henrico and Henrico County Public Schools.
 5. Use of tobacco products and/or cigarette smoking is strictly prohibited on school property at all times, including days and/or hours when school is not in session. This includes, but is not limited to, outdoor areas of school properties and personal or business vehicles present on school property. "Tobacco products" include any lit or unlit cigarette (including candy cigarettes), cigar, pipe, smokeless tobacco, dip, chew, and snuff in any form. This includes electronic cigarettes, cigarette packages, smokeless tobacco containers, lighters, and any other items containing or reasonably resembling tobacco, tobacco product images and tobacco company logos, such as key chains, t-shirts, ash trays, and beverage containers. "School property" includes land, buildings, facilities, parking lots, playgrounds, recreational areas and vehicles owned or rented by Henrico County Public Schools.
 6. Use or possession of weapons, firearms, or archery equipment of any types, including those intended for hunting, are strictly prohibited on County property. Construction workers and their vehicles are subject to search by the Police during routine County-wide searches. "County property" includes land, buildings, facilities, parking lots, playgrounds, recreational areas and vehicles owned or rented by County of Henrico and Henrico County Public Schools.
 7. Use of vulgar, suggestive, or abusive language and/or gestures is strictly prohibited on County property. "County property" includes land, buildings, facilities, parking lots, playgrounds, recreational areas and vehicles owned or rented by County of Henrico and Henrico County Public Schools.
 8. Use of radios, stereos, compact disc players, and/or other noise producing equipment shall be deemed unacceptable in occupied facilities if they are disruptive to the educational environment.

J. General Requirements.

1. The Successful Bidder, by submitting a bid for this Contract, certifies that he/she have under their employment, sufficient licensed/certified technicians, helpers, and equipment to meet the requirements as outlined in the Scope of Work/Services. licensed technicians and helpers who are factory trained and experienced in the inspection, testing, maintenance, and repair of Fire Sprinkler Systems. Licensed technicians must possess current applicable licenses or certification as required by law and has a minimum of three (3) years' experience. Bidders shall include in their bid response, copies of technicians' licenses and/or certifications and evidence of qualifications in performing the requirements of this Contract.
2. The Successful Bidder shall be capable of performing all aspects of the contract including but not limited to: fire suppression piping repairs and replacement, device replacement including all cabling, dry pipe, wet pipe, deluge/preaction, fire pumps, standpipe, and hydrants.
3. The Successful Bidder shall have a minimum of five (5) years' experience in providing inspection, testing, maintenance, and repair services of fire Sprinkler systems and must be a registered contractor in the Commonwealth of Virginia in accordance with Title 54.1, Chapter 11 of the Code of Virginia, as amended at the time of quote submission, and shall possess a Virginia Contractor's License Classification B or better (SPR) issued by the Commonwealth of Virginia Board of Contractors. Bidder shall provide proof of experience and a copy of license with their Bid Form.
4. The Successful Bidder shall perform all work in accordance with the requirements of National Fire Protection Association Standard for the Inspection, Testing, and Maintenance of Water Based Fire Protection Systems (NFPA 25) in compliance with the current edition of the Virginia Statewide Fire Prevention Code (SFPC) and the Virginia Construction Code (VCC) in effect at time of installation or any changes in codes revisions as they are adopted by the Commonwealth of Virginia.
5. The Successful Bidder shall ensure all personnel and equipment performing inspections, test, maintenance, and repairs comply with all applicable Federal, State and local laws, ordinances and regulations, the state Fire Marshal and State Building Codes, and the most stringent of the latest edition of the following referenced codes and standards, as they apply: American National Standards Institute (ANSI), American Society of Mechanical Engineers (ASME), American Society of Testing Materials (ASTM), and Occupational Safety and Health Standards (OSHA). Inspection and testing conducted in accordance with this contract shall not be considered an engineering review of the fire protection system.
6. The Successful Bidder shall properly dispose of all materials in accordance with the existing federal, state, and local laws, codes, ordinances and regulations.
7. The Successful Bidder shall ensure all personnel and equipment comply with all Federal, State, local, and industry regulations, standards, ordinances, and procedures in accordance with Occupational Safety and Health Standards (OSHA).
8. The Successful Bidder shall be responsible for obtaining all permits required to make repairs. The cost of the permit shall be the responsibility of the Successful Bidder.
9. Bidders shall provide a cell phone number, or phone number that may be used for emergency repair services with their Bid Form. It will be the responsibility of the Successful Bidder to update the County Purchasing Division of changes to the number provided.
10. It is intended that the Successful Bidder shall perform all work under this contract with the Successful Bidder's own forces and shall not sublet any portion of the Contract or the Contract hereby becomes non-assignable.

K. Delivery Requirements.

1. The Successful Bidder shall work with the County's authorized representatives to coordinate and scheduled all services at a mutually agreed upon day and time for each building/facility and inform the County's authorized representatives of any discrepancies discovered.
2. The County's department authorize representatives will ensure a staff member of their team is available to escort the Successful Bidder's technician throughout the interior of the buildings.
3. The Successful Bidder technicians shall follow the requirements of the County's and departments policies in the performance of services.

L. Invoicing Requirements.

1. The Successful Bidder shall submit itemized invoices for each completion of work provided under the Contract. A complete invoice shall include but not limit to: contract number, purchase order number as supplied by the County, date of service, location name and address, type of system serviced, details of services performed, itemized quantity and copies of material, parts or component used on the job with invoices, itemizing technicians and helpers with the number of hours worked at the contracted hourly rates, copies of service reports/tickets signed by the County's representative, and any other pertinent information necessary to verify the invoice total.
2. The County will verify all charges on the Successful Bidder's invoices and reserve the right to request additional documentation or return invoice to Successful Bidder for correction if any discrepancy is discovered.
3. The Successful Bidder shall submit invoices to the County departments as follows:

Lot No. 1: General Government, Building and Grounds

County of Henrico
Building and Grounds
Attn: General Services, Financial Division
P.O. Box 90775
Henrico, VA 23273-0775
Email: GSFinancial@henrico.us

Lot No. 2: General Government, Recreation and Parks

County of Henrico
Department of Recreation and Parks
P.O. Box 90775
Henrico, VA 23273-0775
Email: REC-Invoice@henrico.us

Lot No. 3: General Government, DPU, Water Reclamation Facility (WRF)

County of Henrico
Department of Public Utilities, Water Reclamation Facility
9101 WRVA Road
Henrico, VA 23231

Lot No. 3: General Government, DPU, Water Treatment Facility (WTF)

County of Henrico
Department of Public Utilities, Water Treatment Facility
Three Chopt Road
Henrico, VA 23231

Lot No. 4: Henrico County Public Schools

Henrico County Public Schools
Construction and Maintenance Division
406 Dabbs House Rd
Henrico, VA 23223



COMMONWEALTH OF VIRGINIA
County of Henrico

Fire Sprinkler Systems Inspection, Testing, Maintenance and Repair Services
Contract No. 2294A
Amendment No. 3
September 23, 2024

Whereas, the County of Henrico, Virginia and the County School Board of Henrico County, Virginia (together, the "County") and Summit Fire & Security (formerly Fire & Life Safety America) (the "Contractor") entered into Contract No. 2294A (the "Contract") dated March 30, 2022, to provide fire sprinkler systems inspection, testing, maintenance and repair services when needed and requested; and,

Whereas, the original Contract term was from April 1, 2022, to March 31, 2023; and,

Whereas, the parties renewed the Contract for an additional one-year term beginning April 1, 2023, and ending March 31, 2024; and,

Whereas, by Amendment No. 1 dated June 15, 2023, the parties amended the Contract to add Best Building located at 1400 Best Plaza Drive, Richmond, VA to Lot No. 1: General Government, Building and Grounds Systems; and,

Whereas, the parties renewed the Contract for an additional one-year term beginning April 1, 2024, and ending March 31, 2025; and,

Whereas, by Amendment No. 2 dated June 11, 2024, amended the Contract to add Firehouse 20 located at 8521 Willis Road, Henrico, VA 23228 to Lot No. 1: General Government, Building and Grounds Systems; and Holladay Elementary School located at 7300 Galaxie Road, Richmond, VA to Lot No.4: Henrico County Public Schools Systems; and,

Whereas, the parties desire to amend the contract to remove Best Plaza Building located at 1400 Best Plaza Drive, Richmond, VA from Lot No.1: General Government, Building and Grounds System as a service location.

Now, therefore, the parties agree to amend the Contract as follows:

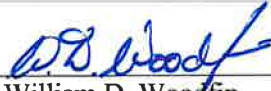
1. The Contract is hereby amended to remove Best Plaza Building located at 1400 Best Plaza Drive, Richmond, VA from Lot No.1: General Government, Building and Grounds System line #61, Revised Price Schedule, with this change being effective as of September 15, 2024. The service location being removed is shown in the attached Appendix B.
2. All other provisions of the Contract remain in full force and effect.

Remainder of page intentionally left blank. Signature page follows.

Intending to be legally bound, the parties have caused this Amendment No. 3 to the Contract to be executed by the following duly authorized individuals:

Summit Fire & Security, LLC
8827 Staples Mill Road
Richmond, VA 23228

County of Henrico, Virginia and County
School Board of Henrico County, Virginia
P.O. Box 90775 and P.O. Box 23120
Henrico, VA 23273 and 23223



William D. Woodfin
Service Manager

10/24/2024
Date

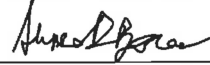


Oscar Knott, CPP, CPPO, NIGP-CPP, VCO
Purchasing Director

10/28/2024

Date

APPROVED AS TO FORM



Assistant County Attorney

9-26-24

Date

APPENDIX B

Item No.	Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)
61	Best Building	31 Wet, 1 BF (F in Pit), Fire Pump	\$51.50	\$92.70	\$206.00	\$206.00



COMMONWEALTH OF VIRGINIA

County of Henrico

Fire Sprinkler Systems Inspection, Testing, Maintenance and Repair Services

Contract No. 2294A

Amendment No. 2

June 7, 2024

Whereas, the County of Henrico, Virginia (the “County”) and Summit Fire & Security (formerly Fire & Life Safety America) (the “Contractor”) entered into Contract No. 2294A (the “Contract”) dated March 30, 2022, to provide fire sprinkler systems inspection, testing, maintenance and repair services when needed and requested by the County of Henrico, Virginia and County School Board of Henrico County, Virginia (collectively the “County”); and,

Whereas, the original Contract term was from April 1, 2022, to March 31, 2023; and,

Whereas, the parties renewed the Contract for an additional one-year term beginning April 1, 2023, and ending March 31, 2024; and,

Whereas, by Amendment No. 1 dated June 15, 2023, the parties amended the Contract to add Best Building located at 1400 Best Plaza Drive, Richmond, VA to Lot No. 1: General Government, Building and Grounds Systems.

Whereas, the parties renewed the Contract for an additional one-year term beginning April 1, 2024, and ending March 31, 2025; and,

Whereas, the parties desire to amend the Contract to add Firehouse 20 located at 8521 Willis Road, Henrico, VA 23228 to Lot No. 1: General Government, Building and Grounds Systems; and Holladay Elementary School located at 7300 Galaxie Road, Richmond, VA to Lot No.4: Henrico County Public Schools Systems.

Now, therefore, the parties agree to amend the Contract as follows:

1. The Contract is hereby amended to add Firehouse 20 located at 8521 Willis Road, Henrico, VA 23228 and Holladay Elementary School located at 7300 Galaxie Road, Richmond, VA in accordance with Appendix C attached hereto by reference.
2. All other provisions of the Contract remain in full force and effect.

Remainder of page intentionally left blank. Signature page follows.

In witness whereof, the parties have caused this Amendment No. 2 to the Contract to be executed by the following duly authorized individuals:

Summit Fire & Security, LLC
8827 Staples Mill Road
Richmond, VA 23228

William D. Woodfin

William D. Woodfin
Service Manager

06/11/2024

Date

County of Henrico, Virginia and County
School Board of Henrico County, Virginia
P.O. Box 90775 and P.O. Box 23120
Henrico, VA 23273 and 23223

Oscar Knott

Oscar Knott, CPP, CPPO, NIGP-CPP, VCO
Purchasing Director

06/11/2024

Date

APPROVED AS TO FORM

Amal D. Brown

Assistant County Attorney

6-11-24

Date

APPENDIX C

Lot No. 1: General Government, Building and Grounds Systems

Item No.	Buildings/Schools	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Praction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
30.1	Firehouse 20	1 Wet, 2 BF (D, F)	\$53.05	\$42.44					

Lot No. 4: Henrico County Public Schools System

Item No.	Buildings/Schools	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Praction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
65	Holladay ES	4 Wet, 2 BF (F), 1 E Fire Pump	\$53.05	\$42.44			\$212.18	\$212.18	



DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, NIGP-
CPP, VCO
Purchasing Director

COMMONWEALTH OF VIRGINIA
County of Henrico

March 28, 2025

Mr. Merritt
Summit Fire & Security LLC
8827 Staples Mill Road
Richmond, VA 23228

RE: Contract # 2294A – Fire Sprinkler Systems Inspection, Testing, Maintenance & Repair Services

Dear Mr. Merritt:

The County of Henrico has agreed to renew the contract with your firm to provide Fire Sprinkler Systems Inspection, Testing, Maintenance & Repair Services when needed and requested. The contract period shall be from April 1, 2025, through March 31, 2026.

This contract renewal is pursuant to Invitation for Bid #22-2294-2LOC and your response on March 27, 2025. Renewal pricing will increase 3% for the new contract period (See Attached). All other terms and conditions of contract #2294A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5638 or email me at GIS002@henrico.gov.

Sincerely,

Jonathan Gist, VCA
Procurement Analyst I



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

March 7, 2024

Mr. Woodfin
Summit Fire & Security LLC
8827 Staples Mill Road
Richmond, VA 23228

RE: Contract # 2294A – Fire Sprinkler Systems Inspection, Testing, Maintenance & Repair Services

Dear Mr. Woodfin:

The County of Henrico has agreed to renew the contract with your firm to provide Fire Sprinkler Systems Inspection, Testing, Maintenance & Repair Services when needed and requested. The contract period shall be from April 1, 2024, through March 31, 2025.

This contract renewal is pursuant to Invitation for Bid #22-2294-2LOC and your response on February 29, 2024. Renewal pricing will increase 3% for the new contract period (See Attached). All other terms and conditions of contract #2294A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5687 or email me at COL119@henrico.us.

Sincerely,

Leisel O. Collins, CPPB, VCO, VCA
Assistant Division Director

Revised Price Schedule - Contrat No. 2294A

LOT NO. 1: GENERAL GOVERNMENT, BUILDING AND GROUNDS SYSTEMS

Item No.	Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
1	Administration Building (Western Government Center)	11 Wet	\$ 54.64	\$ 43.71					
2	Administration Annex (Western Government Center)	7 Wet, 2 BF (D, F), Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
3	Animal Shelter	1 Wet, 1 Dry, 2 BF (D, F Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
4	Belmont Park Recreation Center	1 Dry	\$ 54.64						
5	Central Automotive Maintenance	3 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
6	Courts Building (Western Government Center)	2 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
7	Cultural Arts Center	2 Wet, 2 Dry, 1 Preaction, 2 BF (D, F)	\$ 54.64	\$ 43.71					
8	Deep Run Recreation Center	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
9	Dorey Park Recreation Center	1 Wet, 1 BF (D)	\$ 54.64	\$ 43.71					
10	East Health Clinic	1 Wet,1 Preaction, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
11	Eastern Government Center	2 Wet, 1 Dry	\$ 54.64						
12	Eastern Henrico Recreation Center	1 Wet, 1 Dry, 2 BF (D, F)	\$ 54.64	\$ 43.71					
13	Economic Development Authority	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
14	Fairfield Annex	1 Wet, 1 BF (D)	\$ 54.64	\$ 43.71					
15	Fairfield Area Library	1 Wet, 1 Dry, 3 BF (D, 2F)	\$ 54.64	\$ 43.71					
16	Fire Training Facility	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
17	Firehouse 3	1 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
18	Firehouse 5	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
19	Firehouse 7	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
20	Firehouse 8	2 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71					
21	Firehouse 9	1 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71					
22	Firehouse 10	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
23	Firehouse 12	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
24	Firehouse 13	3 Wet, 2 Dry, 3 BF (D, 2 F)	\$ 54.64	\$ 43.71					
25	Firehouse 14	1 Wet	\$ 54.64						
26	Firehouse 15	1 Dry, 1 BF (D)	\$ 54.64	\$ 43.71					
27	Firehouse 16	1 Dry, 2 BF (D, F)	\$ 54.64	\$ 43.71	\$ -				
28	Firehouse 17	1 Dry, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
29	Firehouse 18	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
30	Firehouse 19	1 Wet, 3 BF (D, 2 F)	\$ 54.64	\$ 43.71					

30.1	Firehouse 20	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
31	Firehouse 21	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
32	Firehouse 22	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
33	Gayton House	2 Wet	\$ 54.64						
34	Glen Allen Library	1 Wet, 1 BF (F in Pit), Fire Pump	\$ 54.64		\$ 98.34		\$ 218.55	\$ 218.55	
35	Henrico Theatre	2 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
36	Human Services	1 Wet, 1 BF (D)	\$ 54.64	\$ 43.71					
37	Jail East	10 Wet, 10 BF (D), 13 Hydrants	\$ 54.64	\$ 43.71					\$ 10.93
38	Jail West	1 Wet, 3 BF (2 D, F), Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
39	Juvenile Courts & Probation	1 Wet	\$ 54.64						
40	Juvenile Detention	1 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
41	Lakeside Center	1 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
42	Libbie Mill Library	2 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
43	Mental Health East	1 Wet, 2 BF (D, F in Pit)	\$ 54.64	\$ 43.71	\$ 98.34				
44	Mental Health West	1 Wet, 1 Dry	\$ 54.64	\$ -					
45	North Park Library	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
46	Parking Deck (Western Government Center)	1 Dry Standpipe				\$ 27.32			
47	Police Annex	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
48	Police Central Station	1 Wet, 3 BF (D, 2 F)	\$ 54.64	\$ 43.71					
49	Public Safety	1 Wet, 3 BF (2 D, F), Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
50	Public Utilities Operations	1 Wet, 1 BF (D)	\$ 54.64	\$ 43.71					
51	Public Works Administration	2 Wet, 1 Dry, 2 BF (D, F)	\$ 54.64	\$ 43.71					
52	Public Works Road Crew	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
53	Sandston Library	2 Wet	\$ 54.64						
54	The Springs Recreation Center	1 Wet, 1 Dry, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
55	Training Center	2 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
56	Tuckahoe Annex	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
57	Tuckahoe Library	1 Wet, 1 Dry, 2 BF (D, F)	\$ 54.64	\$ 43.71					
58	Twin Hickory Library	1 Wet, 2 BF (D, F)	\$ 54.64	\$ 43.71					
59	Varina Library	1 Wet, 2 Dry, 4 BF (2 D, 2 F)	\$ 54.64	\$ 43.71					
60	Walkerton Tavern	1 Wet, 1 Dry, 4 BF (3 D, F)	\$ 54.64	\$ 43.71					
61	Best Building	31 Wet, 1 BF (F in Pit), Fire Pump	\$ 54.64		\$ 98.34		\$ 218.55	\$ 218.55	

LOT NO. 2: GENERAL GOVERNMENT, RECREATION AND PARKS SYSTEMS

Item No.	Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
1	Armour House	2 Dry, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
2	Hidden Creek Recreation Center	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
3	Three Lakes Nature Ctr.	1 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
4	Twin Hickory Recreation Center	1 Dry	\$ 54.64						
5	Recreation & Parks Maintenance Shop (Woodman Road)	1 Wet	\$ 54.64						

LOT 3: GENERAL GOVERNMENT, PUBLIC UTILITIES FACILITIES SYSTEMS

Item No.	Water Reclamation Facility Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
1	Administration Building	1 Wet, 2 BF (F)	\$ 54.64	\$ 43.71					
2	Maintenance Center	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
3	Digester Complex	1 Wet	\$ 54.64						
4	Secondary Process Control Building	1 Wet, 2 BF (F)	\$ 54.64	\$ 43.71					
5	Solid Handling Building	1 Wet, 2 BF (F)	\$ 54.64	\$ 43.71					
	Water Treatment Facility Buildings								
6	Administration Building	15 Wet, 1 Dry, 14 BF (11 D, 3 F)	\$ 54.64	\$ 43.71					

LOT 4: HENRICO COUNTY PUBLIC SCHOOLS SYSTEMS

Item No.	Buildings/Schools	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
1	Adult Education	6 Wet	\$ 54.64						
2	Arthur Ashe ES	4 Dry, 2 Wet	\$ 54.64						
3	Baker ES	2 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
4	Brookland MS	2 Wet	\$ 54.64						
5	Chamberlayne ES	2 Wet	\$ 54.64						
6	Colonial Trail ES	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
7	Crestview ES	2 Wet	\$ 54.64						
8	Davis ES	2 Wet	\$ 54.64						
9	Deep Run HS	4 Wet, 1 BF (F), Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	

10	Donohoe ES	5 Wet	\$ 54.64						
11	Dumbarton ES	1 Wet, 1 Limited Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
12	Echo Lake ES	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
13	Elko MS	2 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
14	Fair Oaks ES	1 Limited Wet	\$ 54.64						
15	Freeman HS	4 Wet, 1 BF (F in Pit), Fire Pump	\$ 54.64		\$ 98.34		\$ 218.55	\$ 218.55	
16	Gayton ES	8 Wet	\$ 54.64						
17	Glen Allen ES	1 Wet	\$ 54.64						
18	Glen Allen HS	9 Wet, 1 Anti-Freeze, 2 BF (F), Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
19	Glen Lea ES	1 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
20	Godwin HS	5 Wet	\$ 54.64						
21	Greenwood ES	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
22	Harvie ES	2 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
23	Henrico HS	1 Wet, 4 Standpipe, Fire Pump	\$ 54.64			\$ 27.32	\$ 218.55	\$ 218.55	
24	Hermitage HS	3 Wet	\$ 54.64						
25	Highland Springs HS	1 Wet, 1 Anti-Freeze, 2 BF, Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
26	Highland Springs HS (Annex)	5 Wet, 1 BF (F in Pit), Fire Pump	\$ 54.64		\$ 98.34		\$ 218.55	\$ 218.55	
27	Holman MS	2 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
28	Hungary Creek MS	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
29	John Rolfe MS	1 Wet	\$ 54.64						
30	Johnson ES	3 Wet, 3 BF (F)	\$ 54.64	\$ 43.71					
31	Kaechele ES	1 Wet	\$ 54.64						
32	Lakeside ES	6 Wet	\$ 54.64						
33	Logan ES (Multi-purpose	2 Limited Wet	\$ 54.64						
34	Longdale ES	2 Wet, 3 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
35	Maybeury ES	2 Wet	\$ 54.64						
36	Mehfoud ES	2 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
37	Montrose ES	1 Limited Wet	\$ 54.64						
38	Moody MS	1 Limited Wet	\$ 54.64						
39	Newbridge ES	1 Wet, 1 Dry, 1 Preaction, 2 BF (2 F in Pit)	\$ 54.64		\$ 98.34				
40	Nuckols Farm ES	2 Wet, 3 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
41	Pinchbeck MS	3 Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
42	Pocahontas MS	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
43	Quioccasin MS	1 Wet	\$ 54.64						
44	Ratcliffe ES	1 Limited Wet	\$ 54.64						
45	Ridge ES	1 Wet,1 Dry,1 BF (F in Pit)	\$ 54.64		\$ 98.34				
46	Rivers Edge ES	1 Wet	\$ 54.64						
47	Sandston ES	1 Limited Wet	\$ 54.64						
48	Seven Pines ES	1 Limited Wet	\$ 54.64						

49	Shady Grove MS	2 Wet, 2 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
50	Short Pump ES	8 Wet	\$ 54.64						
51	Short Pump MS	1 Wet	\$ 54.64						
52	Skipwith ES	2 Wet	\$ 54.64						
53	Springfield Park ES	2 Wet, 4 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
54	Three Chop ES	2 Limited Wet, 1 Anti-Freeze	\$ 54.64						
55	Trevvett ES	2 Wet, 2 Limited Wet	\$ 54.64						
56	Tuckahoe ES (Gym)	1 Limited Wet	\$ 54.64						
57	Tuckahoe MS	2 Limited Wet, 1 BF (F)	\$ 54.64	\$ 43.71					
58	Tucker HS	3 Wet, 3 BF, Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	
59	Twin Hickory ES	2 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
60	Varina ES	1 Wet	\$ 54.64						
61	Varina HS	4 Limited Wet, 1 Anti-Freeze, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
62	Virginia Randolph	2 Limited Wet	\$ 54.64						
63	Ward MS	2 Wet, 4 Dry, 1 BF (F)	\$ 54.64	\$ 43.71					
64	Wilder MS	1 Wet, 1 BF (F in Pit)	\$ 54.64		\$ 98.34				
65	Holladay ES	4 Wet, 2 BF (F), 1 E Fire Pump	\$ 54.64	\$ 43.71			\$ 218.55	\$ 218.55	

LOT 5: THREE (3) AND FIVE (5) YEAR INSPECTIONS

Item No.	Type of Inspection	Unit Price Per Inspection
1	Three (3) Year Inspections	\$ 163.91
2	Five (5) Year Inspections	\$ 278.65

LOT 6: LABOR RATES FOR REPAIR SERVICES

Item No.	Personnel Classification	Rate Per Man Hour
1	Licensed Technician – Normal Hourly Rates	\$ 76.49
2	Technician Helper – Normal Hourly Rates	\$ 76.49
3	Licensed Technician – Overtime/Emergency Repair Hourly Rates	\$ 114.73
4	Technician Helper – Overtime/Emergency Repair Hourly Rates	\$ 114.73



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

February 23, 2023

Mr. Woodfin
Summit Fire & Security LLC
8827 Staples Mill Road
Richmond, VA 23228

RE: Contract # 2294A – Fire Sprinkler Systems Inspection, Testing, Maintenance & Repair Services

Dear Mr. Woodfin:

The County of Henrico has agreed to renew the contract with your firm to provide Fire Sprinkler Systems Inspection, Testing, Maintenance & Repair Services when needed and requested. The contract period shall be from April 1, 2023, through March 31, 2024.

This contract renewal is pursuant to Invitation for Bid #22-2294-2LOC and your response on January 30, 2023. Renewal pricing will increase 3% for the new contract period (See Attached). All other terms and conditions of contract #2294A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5687 or email me at COL119@henrico.us.

Sincerely,

Leisel O. Collins, CPPB, VCO, VCA
Assistant Division Director



COMMONWEALTH OF VIRGINIA

County of Henrico

Fire Sprinkler Systems Inspection, Testing, Maintenance and Repair Services

Contract No. 2294A

Amendment No. 1

June 15, 2023

Whereas, the County of Henrico, Virginia (the "County") and Summit Fire & Security (formerly Fire & Life Safety America) (the "Contractor") entered into Contract No. 2294A (the "Contract") dated March 30, 2022, to provide fire sprinkler systems inspection, testing, maintenance and repair services when needed and requested by the County of Henrico, Virginia and County School Board of Henrico County, Virginia (collectively the "County"); and,

Whereas, the original Contract term was from April 1, 2022, to March 31, 2023; and,

Whereas, the parties renewed the Contract for an additional one-year term beginning April 1, 2023, and ending March 31, 2024; and,

Whereas, the parties desire to amend the Contract to add Best Building located at 1400 Best Plaza Drive, Richmond, VA to Lot No. 1: General Government, Building and Grounds Systems.

Now, therefore, the parties agree to amend the Contract as follows:

1. The Contract is hereby amended to add Best Building located at 1400 Best Plaza Drive, Richmond, VA in accordance with Appendix B attached hereto by reference.
2. All other provisions of the Contract remain in full force and effect.

In witness whereof, the parties have caused this Amendment No. 1 to the Contract to be executed by the following duly authorized individuals:

Summit Fire & Security, LLC
8827 Staples Mill Road
Richmond, VA 23228

William D. Woodfin
Service Manager

6-22-2023

Date

County of Henrico, Virginia and County
School Board of Henrico County, Virginia
P.O. Box 90775 and P.O. Box 23120
Henrico, VA 23273 and 23223

Oscar Knott, CPP, CPPO, VCO
Purchasing Director

06/22/2023

Date

Approved as to form

ADD 6-22-23

Assistant County Attorney

APPENDIX B

Item No.	Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly & Annual Inspection	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/ Pump Runs Inspection and Test (Monthly)
61	Best Building	31 Wet, 1 BF (F in Pit), Fire Pump	\$51.50	\$92.70	\$206.00	\$206.00



COMMONWEALTH OF VIRGINIA
County of Henrico

Services Contract
Contract No. 2294A

This Services Contract (this "Contract") entered into this 28th day of March 2022, by the County of Henrico, Virginia and County School Board of Henrico County, Virginia (collectively, the "County") and Fire & Life Safety America, a Virginia corporation, and its successors it assigns (the "Contractor").

SCOPE OF CONTRACT: The Contractor shall furnish all materials, equipment, and labor necessary to provide Fire Sprinkler Systems Inspection, Testing, Maintenance, and Repair Services to the County as set forth in the Contract Documents.

COMPENSATION: The compensation the County will pay to the Contractor under this Contract is in Appendix A.

CONTRACT TERM: The Contract term shall be for a period of one year beginning April 1, 2022 and ending March 31, 2023. The County may renew the Contract for up to 4 additional one-year terms giving 30 days' written notice before the end of the term unless Contractor has given the County written notice that it does not wish to renew at least 90 days before the end of the term.

CONTRACT DOCUMENTS: This Contract hereby incorporates by reference the documents listed below (the "Contract Documents"), which shall control in the following descending order:

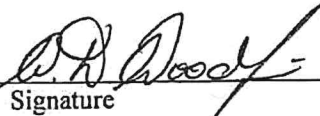
1. This Services Contract between the County and Contractor.
2. Invitation for Bid No. 22-2294-2LOC, dated February 17, 2022 (as modified by any addenda).
3. The Contractor's bid dated March 15, 2022.

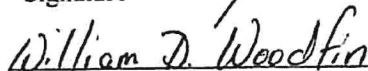
IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound hereby.

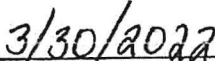
Fire & Life Safety America
8827 Staples Mill Road
Richmond, VA 23228

County of Henrico, Virginia
P.O. Box 90775
Henrico, VA 23273-0775

County School Board of Henrico County,
Virginia
P.O. Box 23120
Henrico, VA 23223

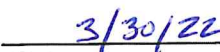

Signature


Printed Name and Title


Date


Signature

Oscar Knott, CPP, CPPO, VCO
Purchasing Director


Date

APPROVED AS TO FORM


ASSISTANT COUNTY ATTORNEY 3/29/22

APPENDIX A
Price Schedule - Contrat No. 2294A

LOT NO. 1: GENERAL GOVERNMENT, BUILDING AND GROUNDS SYSTEMS

Item No.	Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly and Annual Inspection	Unit Price Per Back Flow Inspection and Test (Annually)	Unit Price Per Back Flow in Pit Inspection and Test (Annually)	Unit Price Per Standpipe Inspection and Test (Annually)	Unit Price Per Fire Pump Inspection and Test (Annually)	Unit Price Per Pump Churn/Pump Runs Inspection and Test (Monthly)	Unit Price Per Fire Hydrants Inspection and Test (Annually)
1	Administration Building (Western Government Center)	11 Wet	\$ 50.00						
2	Administration Annex (Western Government Center)	7 Wet, 2 BF (D, F), Fire Pump	\$ 50.00	\$ 40.00			\$ 200.00	\$ 200.00	
3	Animal Shelter	1 Wet, 1 Dry, 2 BF (D, F Pit)	\$ 50.00	\$ 40.00	\$ 90.00				
4	Belmont Park Recreation Center	1 Dry	\$ 50.00						
5	Central Automotive Maintenance	3 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
6	Courts Building (Western Government Center)	2 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
7	Cultural Arts Center	2 Wet, 2 Dry, 1 Preaction, 2 BF (D, F)	\$ 50.00	\$ 40.00					
8	Deep Run Recreation Center	1 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
9	Dorey Park Recreation Center	1 Wet, 1 BF (D)	\$ 50.00	\$ 40.00					
10	East Health Clinic	1 Wet,1 Preaction, 2 BF (D, F in Pit)	\$ 50.00	\$ 40.00	\$ 90.00				
11	Eastern Government Center	2 Wet, 1 Dry	\$ 50.00						
12	Eastern Henrico Recreation Center	1 Wet, 1 Dry, 2 BF (D, F)	\$ 50.00	\$ 40.00					
13	Economic Development Authority	1 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
14	Fairfield Annex	1 Wet, 1 BF (D)	\$ 50.00	\$ 40.00					
15	Fairfield Area Library	1 Wet, 1 Dry, 3 BF (D, 2F)	\$ 50.00	\$ 40.00					
16	Fire Training Facility	1 Wet, 1 BF (F)	\$ 50.00	\$ 40.00					
17	Firehouse 3	1 Wet, 2 BF (D, F in Pit)	\$ 50.00	\$ 40.00	\$ 90.00				
18	Firehouse 5	1 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
19	Firehouse 7	1 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
20	Firehouse 8	2 Wet, 2 BF (D, F in Pit)	\$ 50.00	\$ 40.00	\$ 90.00				
21	Firehouse 9	1 Wet, 2 BF (D, F in Pit)	\$ 50.00	\$ 40.00	\$ 90.00				
22	Firehouse 10	1 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
23	Firehouse 12	1 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
24	Firehouse 13	3 Wet, 2 Dry, 3 BF (D, 2 F)	\$ 50.00	\$ 40.00					
25	Firehouse 14	1 Wet	\$ 50.00						
26	Firehouse 15	1 Dry, 1 BF (D)	\$ 50.00	\$ 40.00					
27	Firehouse 16	1 Dry, 2 BF (D, F)	\$ 50.00	\$ 40.00					
28	Firehouse 17	1 Dry, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
29	Firehouse 18	1 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
30	Firehouse 19	1 Wet, 3 BF (D, 2 F)	\$ 50.00	\$ 40.00					
31	Firehouse 21	1 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
32	Firehouse 22	1 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
33	Gayton House	2 Wet	\$ 50.00						
34	Glen Allen Library	1 Wet, 1 BF (F in Pit), Fire Pump	\$ 50.00		\$ 90.00		\$ 200.00	\$ 200.00	
35	Henrico Theatre	2 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
36	Human Services	1 Wet, 1 BF (D)	\$ 50.00	\$ 40.00					
37	Jail East	10 Wet, 10 BF (D), 13 Hydrants	\$ 50.00	\$ 40.00					\$ 10.00
38	Jail West	1 Wet, 3 BF (2 D, F), Fire Pump	\$ 50.00	\$ 40.00			\$ 200.00	\$ 200.00	

39	Juvenile Courts & Probation	1 Wet	\$ 50.00						
40	Juvenile Detention	1 Wet, 2 BF (D, F in Pit)	\$ 50.00	\$ 40.00	\$ 90.00				
41	Lakeside Center	1 Wet, 2 BF (D, F in Pit)	\$ 50.00	\$ 40.00	\$ 90.00				
42	Libbie Mill Library	2 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
43	Mental Health East	1 Wet, 2 BF (D, F in Pit)	\$ 50.00	\$ 40.00	\$ 90.00				
44	Mental Health West	1 Wet, 1 Dry	\$ 50.00						
45	North Park Library	1 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
46	Parking Deck (Western Government Center)	1 Dry Standpipe				\$ 25.00			
47	Police Annex	1 Wet, 1 BF (F)	\$ 50.00	\$ 40.00					
48	Police Central Station	1 Wet, 3 BF (D, 2 F)	\$ 50.00	\$ 40.00					
49	Public Safety	1 Wet, 3 BF (2 D, F), Fire Pump	\$ 50.00	\$ 40.00			\$ 200.00	\$ 200.00	
50	Public Utilities Operations	1 Wet, 1 BF (D)	\$ 50.00	\$ 40.00					
51	Public Works Administration	2 Wet, 1 Dry, 2 BF (D, F)	\$ 50.00	\$ 40.00					
52	Public Works Road Crew	1 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
53	Sandston Library	2 Wet	\$ 50.00						
54	The Springs Recreation Center	1 Wet, 1 Dry, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
55	Training Center	2 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
56	Tuckahoe Annex	1 Wet, 1 BF (F)	\$ 50.00	\$ 40.00					
57	Tuckahoe Library	1 Wet, 1 Dry, 2 BF (D, F)	\$ 50.00	\$ 40.00					
58	Twin Hickory Library	1 Wet, 2 BF (D, F)	\$ 50.00	\$ 40.00					
59	Varina Library	1 Wet, 2 Dry, 4 BF (2 D, 2 F)	\$ 50.00	\$ 40.00					
60	Walkerton Tavern	1 Wet, 1 Dry, 4 BF (3 D, F)	\$ 50.00	\$ 40.00					

LOT NO. 2: GENERAL GOVERNMENT, RECREATION AND PARKS SYSTEMS

Item No.	Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly and Annual Inspection	Unit Price Per Back Flow Annual Inspection and Test	Unit Price Per Back Flow in Pit Annual Inspection and Test	Unit Price Per Standpipe Annual Inspection and Test	Unit Price Per Fire Pump Annual Inspection and Test	Unit Price Per Pump Churn/Pump Runs Monthly Inspection and Test	Unit Price Per Fire Hydrants Inspection and Test
1	Armour House	2 Dry, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
2	Hidden Creek Recreation Center	1 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
3	Three Lakes Nature Ctr.	1 Dry, 1 BF (F)	\$ 50.00	\$ 40.00					
4	Twin Hickory Recreation Center	1 Dry	\$ 50.00						
5	Recreation & Parks Maintenance Shop (Woodman Road)	1 Wet	\$ 50.00						

LOT 3: GENERAL GOVERNMENT, PUBLIC UTILITIES FACILITIES SYSTEMS

Item No.	Water Reclamation Facility Buildings	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly and Annual Inspection	Unit Price Per Back Flow Annual Inspection and Test	Unit Price Per Back Flow in Pit Annual Inspection and Test	Unit Price Per Standpipe Annual Inspection and Test	Unit Price Per Fire Pump Annual Inspection and Test	Unit Price Per Pump Churn/Pump Runs Monthly Inspection and Test	Unit Price Per Fire Hydrants Inspection and Test
1	Administration Building	1 Wet, 2 BF (F)	\$ 50.00	\$ 40.00					
2	Maintenance Center	1 Wet, 1 BF (F)	\$ 50.00	\$ 40.00					
3	Digester Complex	1 Wet	\$ 50.00						
4	Secondary Process Control Building	1 Wet, 2 BF (F)	\$ 50.00	\$ 40.00					
5	Solid Handling Building	1 Wet, 2 BF (F)	\$ 50.00	\$ 40.00					
	Water Treatment Facility Buildings								
6	Administration Building	15 Wet, 1 Dry, 14 BF (11 D, 3 F)	\$ 50.00	\$ 40.00					

LOT 4: HENRICO COUNTY PUBLIC SCHOOLS SYSTEMS

Item No.	Buildings/Schools	Type of Systems (BF-Back Flow, D-Domestic, F-Fire)	Unit Price Per Wet, Dry, Deluge & Preaction, Systems Quarterly and Annual Inspection	Unit Price Per Back Flow Annual Inspection and Test	Unit Price Per Back Flow in Pit Annual Inspection and Test	Unit Price Per Standpipe Annual Inspection and Test	Unit Price Per Fire Pump Annual Inspection and Test	Unit Price Per Pump Churn/Pump Runs Monthly Inspection and Test	Unit Price Per Fire Hydrants Inspection and Test
1	Adult Education	6 Wet	\$ 50.00						
2	Arthur Ashe ES	4 Dry, 2 Wet	\$ 50.00						
3	Baker ES	2 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
4	Brookland MS	2 Wet	\$ 50.00						
5	Chamberlayne ES	2 Wet	\$ 50.00						
6	Colonial Trail ES	1 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
7	Crestview ES	2 Wet	\$ 50.00						
8	Davis ES	2 Wet	\$ 50.00						
9	Deep Run HS	4 Wet, 1 BF (F), Fire Pump	\$ 50.00	\$ 40.00			\$ 200.00	\$ 200.00	
10	Donohoe ES	5 Wet	\$ 50.00						
11	Dumbarton ES	1 Wet, 1 Limited Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
12	Echo Lake ES	1 Wet, 1 BF (F)	\$ 50.00	\$ 40.00					
13	Elko MS	2 Wet, 1 BF (F)	\$ 50.00	\$ 40.00					
14	Fair Oaks ES	1 Limited Wet	\$ 50.00						
15	Freeman HS	4 Wet, 1 BF (F in Pit), Fire Pump	\$ 50.00		\$ 90.00		\$ 200.00	\$ 200.00	
16	Gayton ES	8 Wet	\$ 50.00						
17	Glen Allen ES	1 Wet	\$ 50.00						
18	Glen Allen HS	9 Wet, 1 Anti-Freeze, 2 BF (F), Fire Pump	\$ 50.00	\$ 40.00			\$ 200.00	\$ 200.00	
19	Glen Lea ES	1 Wet, 1 BF (F)	\$ 50.00	\$ 40.00					
20	Godwin HS	5 Wet	\$ 50.00						
21	Greenwood ES	1 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
22	Harvie ES	2 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
23	Henrico HS	1 Wet, 4 Standpipe, Fire Pump	\$ 50.00			\$ 25.00	\$ 200.00	\$ 200.00	
24	Hermitage HS	3 Wet	\$ 50.00						
25	Highland Springs HS	1 Wet, 1 Anti-Freeze, 2 BF, Fire Pump	\$ 50.00	\$ 40.00			\$ 200.00	\$ 200.00	
26	Highland Springs HS (Annex)	5 Wet, 1 BF (F in Pit), Fire Pump	\$ 50.00		\$ 90.00		\$ 200.00	\$ 200.00	
27	Holman MS	2 Wet, 1 BF (F)	\$ 50.00	\$ 40.00					
28	Hungary Creek MS	1 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
29	John Rolfe MS	1 Wet	\$ 50.00						
30	Johnson ES	3 Wet, 3 BF (F)	\$ 50.00	\$ 40.00					
31	Kaechele ES	1 Wet	\$ 50.00						
32	Lakeside ES	6 Wet	\$ 50.00						
33	Logan ES (Multi-purpose	2 Limited Wet	\$ 50.00						
34	Longdale ES	2 Wet, 3 Dry, 1 BF (F)	\$ 50.00	\$ 40.00					
35	Maybeury ES	2 Wet	\$ 50.00						
36	Mehfoud ES	2 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
37	Montrose ES	1 Limited Wet	\$ 50.00						
38	Moody MS	1 Limited Wet	\$ 50.00						
39	Newbridge ES	1 Wet, 1 Dry, 1 Preaction, 2 BF (2 F in Pit)	\$ 50.00		\$ 90.00				
40	Nuckols Farm ES	2 Wet, 3 Dry, 1 BF (F)	\$ 50.00	\$ 40.00					
41	Pinchbeck MS	3 Wet, 1 BF (F)	\$ 50.00	\$ 40.00					
42	Pocahontas MS	1 Wet, 1 BF (F in Pit)	\$ 50.00		\$ 90.00				
43	Quioccasin MS	1 Wet	\$ 50.00						

44	Ratcliffe ES	1 Limited Wet	\$	50.00					
45	Ridge ES	1 Wet,1 Dry,1 BF (F in Pit)	\$	50.00		\$	90.00		
46	Rivers Edge ES	1 Wet	\$	50.00					
47	Sandston ES	1 Limited Wet	\$	50.00					
48	Seven Pines ES	1 Limited Wet	\$	50.00					
49	Shady Grove MS	2 Wet, 2 Dry, 1 BF (F)	\$	50.00	\$	40.00			
50	Short Pump ES	8 Wet	\$	50.00					
51	Short Pump MS	1 Wet	\$	50.00					
52	Skipwith ES	2 Wet	\$	50.00					
53	Springfield Park ES	2 Wet, 4 Dry, 1 BF (F)	\$	50.00	\$	40.00			
54	Three Chop ES	2 Limited Wet, 1 Anti-Freeze	\$	50.00					
55	Trevvett ES	2 Wet, 2 Limited Wet	\$	50.00					
56	Tuckahoe ES (Gym)	1 Limited Wet	\$	50.00					
57	Tuckahoe MS	2 Limited Wet, 1 BF (F)	\$	50.00	\$	40.00			
58	Tucker HS	3 Wet, 3 BF, Fire Pump	\$	50.00	\$	40.00		\$	200.00
59	Twin Hickory ES	2 Wet, 1 BF (F in Pit)	\$	50.00		\$	90.00		
60	Varina ES	1 Wet	\$	50.00					
61	Varina HS	4 Limited Wet, 1 Anti-Freeze, 1 BF (F in Pit)	\$	50.00		\$	90.00		
62	Virginia Randolph	2 Limited Wet	\$	50.00					
63	Ward MS	2 Wet, 4 Dry, 1 BF (F)	\$	50.00	\$	40.00			
64	Wilder MS	1 Wet, 1 BF (F in Pit)	\$	50.00		\$	90.00		

LOT 5: THREE (3) AND FIVE (5) YEAR INSPECTIONS

Item No.	Type of Inspection	Unit Price Per Inspection
1	Three (3) Year Inspections	\$ 150.00
2	Five (5) Year Inspections	\$ 255.00

LOT 6: LABOR RATES FOR REPAIR SERVICES

Item No.	Personnel Classification	Rate Per Man Hour
1	Licensed Technician – Normal Hourly Rates	\$ 70.00
2	Technician Helper – Normal Hourly Rates	\$ 70.00
3	Licensed Technician – Overtime/Emergency Repair Hourly Rates	\$ 105.00
4	Technician Helper – Overtime/Emergency Repair Hourly Rates	\$ 105.00