



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF AWARD/RENEWAL**

DATE:	April 15, 2025
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Double Shredded Landscape Mulch
CONTRACT NUMBER:	2146A
COMMODITY CODE:	595.38
CONTRACT PERIOD:	May 1, 2025 through April 30, 2026
RENEWAL OPTIONS:	NONE
USER DEPARTMENT:	HCPS and County
Contact Name:	See Below
Phone Number:	See Below
Email Address:	See Below
HENRICO COOPERATIVE TERMS INCLUDED:	YES
SUPPLIER: Name:	Yard Works, LLC
Address:	19001 Hull Street Road
City, State:	Moseley, VA 23120
Contact Name:	Jim Hall,Bill Stinson & Kevin Martin
Phone Number:	804-601-3670
Email address:	jhall@yardworks.com, kmartin@yardworksva.com / bstinson@yardworksva.com
ORACLE SUPPLIER NUMBER:	11399
BUSINESS CATEGORY:	Small Business
PAYMENT TERMS:	Net 30
DELIVERY:	As needed and Requested
FOB:	County of Henrico
BUYER: Name:	Leisel O. Collins, CPPB, VCO,VCA
Title:	Purchasing Manager
Phone:	804-501-5687
Email:	COL119@henrico.gov

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

USING DEPARTMENT CONTACT INFORMATION

DEPARTMENT	NAME	PHONE NUMBER	EMAIL ADDRESS
HCPS, Facilities	Jeff Grow	804-652-3909	jtgrow@henrico.k12.va.us
	CC: Susan Moore	804-652-3899	smoore@henrico.k12.va.us
General Services	Doug Brooks	804-501-5153	bro19@henrico.gov
	Doug Gavin	804-501-4230	gav@henrico.gov
	CC: Jamie Massey	804-501-5271	mas08@henrico.gov
	Derek Gresco	804-501-4237	gre126@henrico.gov
Recreation and Parks	Brian Friedel	804-727-8203 (O) 804-229-7910 (C)	Fri051@henrico.gov
	CC: John Zannino Matthew Reynal	804-501-5119 804-652-1457	Zan01@henrico.gov Rey031@henrico.gov

SUPPLIER CONTACT INFORMATION

NAME	MOBILE NUMBER	EMAIL ADDRESS
Shannon May	804-396-5897	smay@siteone.com
Kevin Martin	804-839-3737	kmartin3@siteone.com
Jim Hall	804-937-5400	Jhall2@siteone.com

PRICING SCHEDULE – CONTRACT NO. 2146A

DESCRIPTION	UNIT PRICE PER CUBIC YARD
Delivery of Brown Dyed	\$ 29.18
Delivery of Black Dyed	\$ 29.18
Delivery of Non-Dyed Natural Hardwood	\$ 18.04
Pick-up of Brown Dyed	\$ 28.64
Pick-up of Black Dyed	\$ 28.64
Pick-up of Non-Dyed Natural Hardwood	\$ 18.04

SCOPE OF WORK/SERVICES

A. Cooperative Procurement.

This procurement is being conducted by the County of Henrico, Virginia on behalf of all other public bodies of the Commonwealth of Virginia in accordance with the provisions of 2.2-4304 of the Code of Virginia, as amended. If agreed to by the Successful Bidder, other public bodies of the Commonwealth of Virginia may make purchases under the resulting contract at the prices set forth herein and in accordance with its terms, conditions and specifications, subject to any modifications necessary to comply with local policy or practice to which the Successful Bidder agrees. The Successful Bidder shall deal directly with any public body it authorizes to use the resulting contract. The County, its officials and its staff are not responsible for placement of orders, invoicing, payments, contractual disputes, or any other transactions between the Successful Bidder and any other public bodies, and in no event shall the County, its officials or staff be responsible for any costs, damages or injury resulting to any party from use of a County contract. The County assumes no responsibility for any notification of the availability of the resulting contract for use by other public bodies, but the Successful Bidder may conduct such notification.

B. Specifications.

1. The Successful Bidder shall provide premium grade, double shredded, mixed hardwood, natural color dyed brown or black, uniform in texture and color, suitable for all landscaping applications. The product shall be free of pests and debris. "Wood Chips" are unacceptable. Determination of quality shall be at the sole discretion of the County.
2. Products delivered shall remain the property of the Successful Bidder until a physical inspection of the products is made and thereafter accepted to the satisfaction of the County. In the event the products supplied to the County are found to be defective or not conform with the requirements of the Contract, the County reserves the right to cancel the contract upon written notice to the Successful Bidder and return products to Successful Bidder at the Successful Bidder's expense.
3. The County shall have the option for authorized representatives to pick up double shredded hardwood landscape mulch from the Successful Bidder's location.
4. The Successful Bidder shall promptly notify the County's authorized representatives if the availability of double shredded hardwood landscape mulch will be delayed due to plant or truck maintenance or break down, inclement weather, etc.
5. No portion of this contract shall be subcontracted without the prior written consent of the County's authorized representative.

E. Damages.

Any damage to existing utilities, equipment or finished surfaces resulting from the performance of this Contract shall be repaired to the County's satisfaction at the Successful Bidder's expense.

F. Delivery Requirements.

1. The Successful Bidder shall deliver a minimum of 10 cubic yards of double shredded hardwood landscape mulch to the designated locations on Attachment F.
2. Upon award of the Contract, the Successful Bidder shall be ready to deliver products within ten (10) days of being notified to proceed with the contract from the County.
3. The Successful Bidder shall coordinate with the County authorized representatives, on the delivery date, time, and off-loading of the double shredded hardwood landscape mulch.
4. Delivery shall be made to designated locations as requested by the County's authorized representatives.

G. Invoicing Requirements.

1. The Successful Bidder shall submit an itemize invoice which shall include:
 - a. Contract number;
 - b. Purchase order number as supplied by the County;
 - c. Total quantity purchased; and,
 - d. Unit cost per cubic yard.
2. Invoices shall be mailed to address designated on the County issued Purchase Order.



COMMONWEALTH OF VIRGINIA
County of Henrico

Double Shredded Landscape Mulch for the County of Henrico and
Henrico County Public Schools (HCPS)
Contract No. 2146A
Amendment No. 2
September 19, 2024

Whereas, the County of Henrico, Virginia (the "County") and Yard Works, LLC (the "Original Contractor") entered into Contract No. 2146A (the "Contract") dated May 11, 2021, to provide inside delivery of double shredded landscape mulch when needed and requested by the County of Henrico and Henrico County Public Schools (HCPS) (collectively, the "County"); and,

Whereas, the original Contract term was from May 10, 2021, to April 30, 2022; and,

Whereas, the parties renewed the Contract for an additional 1-year term beginning May 1, 2022, and ending April 30, 2023; and,

Whereas, the parties amended the Contract to add Non-Dyed Natural Hardwood Mulch at the price of \$16.46 per yard; and

Whereas, the parties renewed the Contract for an additional 1-year term beginning May 1, 2023, and ending April 30, 2024; and

Whereas, the parties renewed the Contract for an additional 1-year term beginning May 1, 2024, and ending April 30, 2025; and

Whereas, SiteOne Landscape Supply, LLC, a Delaware limited liability company (the "Successor Contractor"), represents and warrants to the County that it alone has assumed all the Original Contractor's rights, obligations, and liabilities under and arising out of the Contract and is willing and able to perform the Contract; and


Now, therefore, the parties agree to amend the Contract as follows:

1. "SiteOne Landscape Supply, LLC" shall replace "Yard Works, LLC" throughout the Contract.
2. All other provisions of the Contract remain in full force and effect.

In witness whereof, the parties have caused this Amendment No. 2 to the Contract to be executed by the following duly authorized individuals:

SiteOne Landscape Supply, LLC
24110 Network Place
Chicago, IL 60673-1241

County of Henrico, Virginia
P.O. Box 90775
Henrico, VA 23273

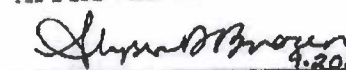

Shannon May
Director of Administrations


Oscar Knott, CPP, CPPO, NIGP-CPP, VCO
Purchasing Director

Date

Date

APPROVED AS TO FORM


9.20.24
ASSISTANT COUNTY ATTORNEY



COMMONWEALTH OF VIRGINIA
County of Henrico

Annual Contract for Double Shredded Landscape Mulch
Contract No. 2146A
Amendment No. 1
May 24, 2022

Whereas, the County of Henrico, (the "County") and Yard Works, LLC ("Contractor") entered into Contract No. 2146A (the "Contract") dated May 10, 2021 to provide Double Shredded Landscape Mulch when needed and requested by the County; and,

Whereas, the original Contract term was from May 10, 2021, to April 30, 2022; and,

Whereas, the parties renewed the Contract for an additional one-year term beginning May 1, 2022 and ending April 30, 2023; and

Whereas, by quote dated May 23, 2022, the Contractor agreed to add Non-Dyed Natural Hardwood Mulch at the price of \$16.46 per yard .

Now, therefore, the parties agree to renew and amend the Contract as follows:

1. The Contract is hereby amended to add Non-Dyed Natural Hardwood Mulch at the price of \$16.46 per yard.
2. All other provisions of the Contract remain in full force and effect.

In witness whereof, the parties have caused this Amendment No. 1 to the Contract to be executed by the following duly authorized individuals:

Yard Works, LLC
19001 Hull Street Road
Moseley, VA 23120

Jim Hall
Signature

Jim Hall Customer Representative
Printed Name and Title

5/27/22
Date

County of Henrico, Virginia
P.O. Box 90775
Henrico, VA 23273-0775

Oscar Knott
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

5/27/22
Date

Approved as to form:

Allison L. Bridges, Esq.
Assistant County Attorney 5/27/2022



COMMONWEALTH OF VIRGINIA

COUNTY OF HENRICO

Contract No. 2146A

CONTRACT

This contract ("Contract"), made this 10th day of May, 2021 between the County of Henrico, hereinafter called the "County" and

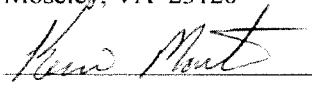
Yard Works, LLC.

and his, its or their successors, executors, administrators, and assigns, hereinafter called the "Contractor;"

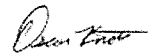
WITNESSETH: That, for the consideration mentioned below, the Contractor promises to do all the work and furnish all the materials, equipment and labor necessary to carry out this Contract in the manner and to the full extent set forth in the Contract Documents (hereinafter defined) to the satisfaction of the County. At all times, the County shall have the right to inspect the Contractor's work performed under this Contract. All terms and conditions, specifications, general and special provisions, plans, drawings, and all documents referred to below are hereby made part of this Contract as completely as if incorporated herein.

It is agreed that the services to be done under this Contract are to furnish all tools, labor, equipment and supervision necessary to provide Double Shredded Landscape Mulch when needed and requested by the County of Henrico in accordance with: (i) Invitation for Bid # 21-2146-3MEJ dated April 15, 2021 including the general terms, conditions and requirements therein; (ii) Contractor's Bid dated April 30, 2021, and the Price Schedule included as Appendix A (collectively, the "Contract Documents"). The term of this Contract shall be from May 10, 2021, through April 30, 2022, and may be renewed for up to four additional one-year periods in the County's sole discretion. Pricing shall be in accordance with the Price Schedule included as Appendix A.

In consideration of the foregoing, which consideration is acknowledged by the parties to be sufficient and complete for all of the work within the scope of this Contract, the County agrees to pay the Contractor for all items of work performed and/or materials furnished at the unit prices or lump prices under the conditions set forth in the Contract Documents.

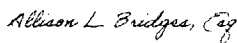
FIRM: **Yard Works, LLC**
ADDRESS 19001 Hull Street Road
Moseley, VA 23120
BY 
TITLE VP of Manufacturing & Retail
DATE 5/11/21

County of Henrico, Virginia
P.O. Box 90775
Henrico, VA 23273-0775

BY 
Oscar Knott, CPP, CPPO, VCO
Purchasing Director
DATE 5/11/21

Digitally signed by: Oscar Knott
DN: cn = Oscar Knott, email = knott@henrico.us C = US O
= County of Henrico, VA OU = Department of Finance -
Purchasing Division
Date: 2021.05.11 10:16:48 -0500

Approved as to Form:


Asst. County Attorney