



COMMONWEALTH OF VIRGINIA

County of Henrico

DEPARTMENT OF FINANCE

Oscar Knott, CPP, CPPO, NIGP-CPP, VCO
Purchasing Director

January 3, 2025

Mr. Sean Young
Franklin & Topher, LLC
dba Quadrant Family Services
8401 Mayland Drive, Suite B
Richmond, VA 23294

RE: Contract #**2470A- Larceny Reduction Program Tier I**

Dear Mr. Young:

The County of Henrico has agreed to renew the contract with your firm to provide **Larceny Reduction Program Tier I** when needed and requested. The contract period shall be from May 1, 2025 through April 30, 2026.

This contract renewal is pursuant to Request for Proposal #23-2470-1EMF and your response dated December 30, 2024. Renewal pricing will reflect the requested 3% increase for the new contract period. All other terms and conditions of contract #2470A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637 or email me at Fal51@henrico.gov.

Sincerely,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Purchasing Manager

EMF/acw