



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF AWARD/RENEWAL**

DATE:	March 31, 2025	Revised May 21, 2025
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Boiler Preventive Maintenance and Repair Services	
CONTRACT NUMBER:	2759A	
COMMODITY CODE:	941.25	
CONTRACT PERIOD:	April 1, 2025 through March 31, 2026	
RENEWAL OPTIONS:	4 additional 1-year periods through 2030	
USER DEPARTMENT:	Schools	
Contact Name:	Charlie Newman, Robert Isbell, Aaron Wandell CC: Susan Moore	
Phone Number:	Charlie: 804-652-3561 (Office), 804-349-2471 (Cell); Robert: 804-652-3914 (Office), 804-317-3815 (Cell); Aaron: 804-317-3892 (Cell) Susan: 804-652-3899 (Office)	
Email Address:	cnewman@henrico.k12.va.us , rlisbell@henrico.k12.va.us , jawandell@henrico.k12.va.us smoore@henrico.k12.va.us	
HENRICO COOPERATIVE TERMS INCLUDED:	Yes	
SUPPLIER: Name:	Atlantic Constructors, Inc.	
Address:	1401 Battery Brooke Parkway	
City, State:	Richmond, Virginia	
Contact Name:	Shawn Fellin	
Phone Number:	804-222-3400	
Email address:	Shawn.fellin@acibuilds.com	
ORACLE SUPPLIER NUMBER:	1706	
BUSINESS CATEGORY:	Non-SWaM	
PAYMENT TERMS:	Net 30	
DELIVERY:	As needed and requested	
FOB:	County of Henrico	
BUYER: Name:	Jonathan Gist, VCA	
Title:	Procurement Analyst I	
Phone:	804-501-5638	
Email:	GIS002@henrico.gov	

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

PRICE SCHEDULE – CONTRACT NO. 2759A

Item	Classification	Rate Per Man Hour
1	Mechanical Supervisor/Foreman - Regular Hourly Rate	\$ 150.00
2	Mechanical Supervisor/Foreman - Overtime/Weekend/Holiday/Emergency Hourly Rate	\$ 225.00
3	Certified/Licensed Mechanic - Regular Hourly Rate	\$ 140.00
4	Certified/Licensed Mechanic Helper/Apprentice - Regular Hourly Rate	\$ 75.00
5	Certified/Licensed Mechanic - Overtime/Weekend/Holiday/Emergency Hourly Rate	\$ 210.00
6	Certified/Licensed Mechanic Helper/Apprentice - Overtime/Weekend/Holiday/Emergency Hourly Rate	\$ 112.50
7	Certified/Licensed Burner Technician - Regular Hourly Rate	\$ 140.00
8	Certified/Licensed Burner Technician - Overtime/Weekend/Holiday/Emergency Hourly Rate	\$ 210.00

Atlantic Constructors Contact List

Account Manager: Patrick Hamilton, Patrick.Hamilton@acibuilds.com

Service Calls: Ashley Jones, Ashley.jones@acibuilds.com

Scheduling Maintenance: Mandy Gathright, Mandy.gathright@acibuilds.com

Dispatch Service Line: 804-233-7676

Dispatch Email: Dispatch@acibuilds.com

I. SCOPE OF WORK/SERVICES

A. Purpose.

1. The intent and purpose of this Invitation for Bid is to establish term contract(s) with multiple qualified suppliers to furnish all tools, labor, materials, equipment, and supervision necessary to provide boiler preventive maintenance and repair services to various Henrico County Public Schools (“HCPS”) facilities, as needed and requested in accordance with the enclosed general terms, conditions and specifications. This solicitation and resulting contract will not require or permit the Successful Bidder(s) to replace entire systems or major (high value) components on a “furnish and install” basis.
2. Contract awards will be made to the responsive and responsible Bidder(s) who submit the lowest Total Bid Price. The lowest responsive and responsible Bidder(s) shall be designated the Successful Bidders to perform the services.
3. HCPS reserves the right to increase or decrease the number of awarded Bidders based on the number of responsive and responsible bids received on behalf of this solicitation and prices received.

B. Background.

This solicitation is a new requirement to establish a term contract with qualified suppliers to assist HCPS with boiler maintenance and repair services.

C. Cooperative Procurement.

This procurement is being conducted by the County of Henrico, Virginia on behalf of all other public bodies of the Commonwealth of Virginia in accordance with the provisions of 2.2-4304 of the Code of Virginia, as amended. If agreed to by the Successful Bidder, other public bodies of the Commonwealth of Virginia may make purchases under the resulting contract at the prices set forth herein and in accordance with its terms, conditions and specifications, subject to any modifications necessary to comply with local policy or practice to which the Successful Bidder agrees. The Successful Bidder shall deal directly with any public body it authorizes to use the resulting contract. The County, its officials and its staff are not responsible for placement of orders, invoicing, payments, contractual disputes, or any other transactions between the Successful Bidder and any other public bodies, and in no event shall the County, its officials or staff be responsible for any costs, damages or injury resulting to any party from use of a County contract. The County assumes no responsibility for any notification of the availability of the resulting contract for use by other public bodies, but the Successful Bidder may conduct such notification.

D. Specifications.

1. The Successful Bidder(s) shall provide annual boiler inspection/maintenance and repair services to the building equipment listed on Attachment H during the months of **April through September (additional time may be permitted throughout the year)** as required by the manufacturer. Boiler equipment shall include but is not limited to general boilers, low-pressure boilers, high-pressure boilers, steam boilers, and hot water heating systems.
2. The Successful Bidder(s) annual inspection/maintenance services shall include but not limited to, testing, maintaining and troubleshooting boiler, cleaning and set-up, code compliance, calibration, electrical work, digital and pneumatic controls, welding, pipe fitting and insulation, sheet metal, mechanical alignment service, eddy current testing, shell and tube cleaning, and oil analysis.

3. The Successful Bidder(s) shall provide 24-hour emergency services as needed and requested seven days per week, including holidays and outside of normal business hours. All emergency repairs must be approved by HCPS's authorized or designated representatives.
4. The Successful Bidder(s) personnel shall adhere to the following procedure in the performance of boiler repair services:
 - a. No more than one (1) licensed technician/mechanic shall respond to the job site within three (3) hours after receiving the emergency call and meet with HCPS's authorized or designated representative prior to performing services and prior to leaving job site. Work on critical equipment must be completed as soon as possible.
 - b. HCPS's authorized or designated representative may grant authorization for additional technicians/mechanics or helpers, if requested, to complete services in a timely manner. The Successful Bidder(s) must present sufficient justification to request additional technicians/mechanics or helpers. No additional compensation will be allowed for extra time or additional technicians/mechanic or helpers without prior written approval.
 - c. Non-Emergency/schedule repair services shall be provided within 24 hours after receiving the request for service. A licensed technician//mechanic shall respond to the job site, meet with HCPS's authorized or designated representatives and be ready to initiate required repairs services. Response shall be interpreted as reporting to the jobsite with all tools, equipment, and expertise necessary to perform the repairs services.
5. Written Non-binding Estimate/Proposal/Quote.
 - a. HCPS's authorized or designated representatives responsible for specified project, may request detailed non-binding estimate/proposal/quote to repair boilers. Prior to performing repair services, the Successful Bidder(s) licensed technician/mechanic shall provide detail written non-binding estimates/proposals/quotes with the estimated cost to repair the equipment base on the contracted rates. HCPS may obtain estimates/proposals/quotes from multiple sources and reserves the right to award the work to either other source or the Successful Bidder(s), whichever is in the best interest of HCPS.
 - b. The Successful Bidder(s) shall not commence any work without prior written approval. Work on non-critical equipment may be completed as time permits as mutually agreed by HCPS's authorized or designated representatives and the Successful Bidder(s).
 - c. The written non-binding estimates/proposals/quotes shall include the following:
 - i. A number traceable by HCPS work order number and the contract number;
 - ii. Building name, address, and details of equipment (type, brand, model, serial number);
 - iii. Detail description of services to be performed;
 - iv. Number of certified technician/mechanic and helper/apprentice and their labor rate as provided on the Bid Form, Pricing Schedule;
 - v. List of material, parts, and components with cost which will be required to perform the boiler services; and
 - vi. Start and completion dates (time involved for each job shall be jointly estimated by HCPS and the Successful Bidder(s)).
 - d. The Successful Bidder(s) shall not charge HCPS for their time to inspect the worksite and to develop the written non-binding estimate. If HCPS decides not to proceed with the work, the Successful Bidder(s) time expended for the site inspection and development of a non-binding estimate/proposal/quote shall not be billable.

- e. Upon acceptance and approval of the non-binding estimate/proposal/quote, HCPS will issue a Purchase Order which shall include the Successful Bidder(s)'s non-binding estimate/proposal/quote with a "not to exceed" cost and the agreed upon starting and completion dates. The Successful Bidder(s) shall not begin the work until a written Purchase Order has been received. All work shall be completed within the time set forth in the Purchase Order. Failure to meet the time requirements established on the Purchase Order, without prior approval from HCPS's authorized or designated representatives, may result in the Successful Bidder(s) being considered in default of the Terms and Conditions of this Contract.
 - f. The Successful Bidder(s) shall not perform work which would result in exceeding the dollar limit of the Purchase Order without first having obtained approval from the HCPS's authorized or designated representatives, and a Change Order from the Purchasing Division. HCPS shall not be obligated to pay for unauthorized work.
6. HCPS's authorized or designated representatives reserves the right to witness and inspect all work in progress or performed, review data, request other additional inspections and information, repeat tests/services as necessary to ensure that the services provided conform to the requirements specified by manufacturer and sequence of operation, and make final inspection to approve completed work.
7. At the completion of each inspection/maintenance or repair services, the licensed/certified technician/mechanic shall submit within 72 hours of completing services a detailed electronic or paper service report/ticket of work performed. Timely receipt of these service tickets/reports is key in the performance of this contract as they are used by HCPS to track historical data of when, where, and what type of services were performed. The service tickets/reports shall include but not limited to the following:
- a. Date services was performed;
 - b. Start and stop time of boiler services performed;
 - c. Building name, address, and details of equipment (type, brand, model, serial number);
 - d. Details of work performed, a completed checklist noting all items inspected/maintained to include all material, parts or components serviced and replaced;
 - e. Comment on equipment current condition and recommendation for corrective action not covered under the contract but is required to maintain the system in accordance with the maintenance standards. If additional repairs are required, the Successful Bidder(s) shall submit non-binding estimate/proposal/quote with details of their recommendation;
 - f. For repair services, the number of certified/licensed technician/mechanic, helper, other personnel, and their labor rate(s) as provided on the Bid Form, Pricing Schedule;
 - g. Certified/licensed technician/mechanic name and signature; and County's authorized representative name and signature.
8. The Successful Bidder(s) shall work with HCPS's authorized representatives to schedule all boiler services during normal business hours as follows:
- a. Henrico County Public Schools and School Administration Buildings normal school hours, with the exception of serving times for breakfast and lunch, are Monday through Friday from 7:00 a.m. to 4:30 p.m. and summer hours shall be Monday through Thursday from 7:00 a.m. to 5:30 p.m. A list of schools and serving times will be provided to the Successful Bidder(s) after contract is awarded. **Work must not interfere with school activities or when conducting testing (SOLs).**

- b. If earlier hours are needed for Successful Bidder(s) to perform services, HCPS will work with Successful Bidder(s) to accommodate.
 - c. HCPS buildings/facilities are closed Saturday, Sunday, and holidays. No work is permitted on these days without the prior approval and consent by HCPS's authorized representatives. The holidays are as follows:
 - i. HCPS observed holidays are: Winter Break, Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Holiday, Christmas, and any other days HCPS buildings/facilities are closed.
 - ii. HCPS's authorized representatives will notify the Successful Bidder(s) of changes to these holidays.
9. The Successful Bidder(s) shall invoice HCPS for inspection/maintenance and repair services on a time and material based at the hourly rates provided on the Bid Form, Pricing Schedule. Hourly rates per man hour shall include all overhead, profit, insurance, union pension fund or contributions, workmen's compensation, unemployment insurance, social security, supervision and truck usage, etc. The Successful Bidder(s) shall schedule work Mondays through Fridays year-round. Time spent for transportation of workers, material acquisition, handling and delivery, or for movement of Successful Bidder's owned or rental equipment is not chargeable directly but is overhead and the cost shall be included. HCPS will make payment to the Successful Bidder(s) for actual hours and materials used in the completion of the project.
10. The Successful Bidder(s) shall be paid an hourly rate per man hour for services as follows:
- a. Regular Hourly Rate shall be paid for productive time on the job site during normal business and school hours as specified.
 - b. Overtime Hourly Rate shall be paid for repair services performed outside of normal business and school hours as specified and must be approved by HCPS's authorized representatives prior to work commencing. If work must be carried over and the Successful Bidder(s) wishes to continue to work beyond school normal hours, authorization for overtime work must be obtained from HCPS's authorized representatives prior to proceeding.
 - c. Emergency and Holiday Hourly Rate shall be paid for repair services to ensure equipment are working properly and facilities are safe. Prior to the commencement of work, HCPS's authorized representatives must approve all work to be performed on an emergency basis on the HCPS observed holidays. If it is determined that the cause of the failure or malfunction was due to the Successful Bidder's failure to properly perform repair services, such repairs shall be completed at no cost to HCPS.
11. Material, Parts, and Components.
- a. The Successful Bidder(s) shall maintain a sufficient quantity of repair parts on hand or have ready access to these parts in order to prevent unnecessary downtime of equipment. The parts stock for all equipment covered in this solicitation shall be based on the equipment manufacturer's recommendations for routine expendable parts, normal annual replacement parts and multi-year replacement parts.
 - b. All materials, parts, and equipment used by the Successful Bidder(s) in the performance of this Contract shall be new, free from defect, asbestos free, and must comply with the Original Equipment Manufacturer (OEM) parts, unless an acceptable/comparable and

approved alternative is approved in writing by HCPS prior to work being performed. ***The use of used, shopworn, demonstrator, prototype, reconditioned or discontinued models' parts and components are strictly prohibited.***

- c. Substitutions of parts and materials other than OEM, will be considered and approved on a case-by-case basis when the original equipment has been discontinued and is no longer available for purchase. Any substituted parts and materials must be compatible with the original/existing equipment and must be approved by HCPS's authorized or designated representatives in advance.
 - d. Material, parts, and components shall be delivered to various County locations.
 - e. HCPS reserves the right to furnish materials and parts to the Successful Bidder(s). The Successful Bidder(s) shall keep an accounting of all materials and parts provided by HCPS and shall account for the use of those materials and parts on related service tickets. Unused materials and parts shall be returned to HCPS upon request by HCPS.
 - f. Warranty period for parts, components and installation workmanship provided by the Successful Bidder(s) shall be for a period of one (1) year after acceptance of the installation or within the manufacturer's warranty, whichever is the later period. The warranty period shall commence upon date of acceptance by HCPS. The Successful Bidder(s) shall provide all manufacturers' warranty documents to HCPS's authorized representatives upon completion of installation.
 - g. In accordance with the ***Code of Virginia 2.2-4331***, no markup in the price of parts, materials and components will be permitted. HCPS will reimburse the Successful Bidder(s) the cost of parts, materials, and components at their cost. The Successful Bidder(s) must include a copy of their paid invoice/receipt for the cost of parts, materials, and components used in the repair of boilers. The paid invoice/receipt must contain the distributor's name, address, and the line-item amount paid by the Successful Bidder(s) for the parts, materials, and components. The Successful Bidder(s) must include a copy of their paid invoice/receipt for the cost of non-standard parts, materials, and components used in boiler services. The paid invoice/receipt must contain the distributor's name, address, and the line-item amount paid by the Successful Bidder(s) for the parts, materials, and components. HCPS will reimburse Successful Bidder(s) for non-truck stock parts, materials, and components at cost. The Successful Bidder(s) shall not invoice HCPS for rental, or any equipment Successful Bidder(s) could use on non-County work. Failure to provide this information will cause the Successful Bidder's invoices to be returned and payment delayed or corrected by HCPS.
 - h. Bidders shall provide their list of truck stock parts, materials, components, and their price on the Bid Form Pricing Schedule.
12. The Successful Bidder(s) shall maintain accurate records of services performed on HCPS's equipment. Records shall include service request dates, locations of services, replacement parts or components, and all equipment modifications. The Successful Bidder(s) shall make these records available during normal business hours for inspections by HCPS personnel and shall become the property of HCPS upon expiration or termination of the Contract.

E. Manufacturer's Warranty.

HCPS will use a manufacturer's approved service company for equipment currently under warranty. Payment for warranty repair services will be paid by the manufacturer of the equipment. If Successful Bidder(s) is an authorized service company for warranty repair, they may complete the service to manufacturer's specifications. The Successful Bidder(s) shall not

submit an invoice to HCPS for payment; however, a service report/ticket shall be generated to document the warranty repair. The Successful Bidder(s) must produce supporting documentation to indicate they are an approved service company for warranty repair.

F. Asbestos.

Whenever and wherever during the course of performing any work under this Contract, the Successful Bidder(s) discovers the presence of asbestos or suspects that asbestos is present, he/she shall stop the work immediately, secure the area, notify HCPS's authorized or designated representatives and await positive identification of the suspect material. During the downtime in such a case, the Successful Bidder(s) shall not disturb any surrounding surfaces but shall protect the area with suitable dust covers. In the event the Successful Bidder(s) is delayed due to the discovery of asbestos or suspected asbestos, then a mutually agreed extension of time to perform the work shall be allowed the Successful Bidder(s) but without additional compensation due to the time extension.

G. Safety.

1. The Successful Bidder(s) shall keep work areas in a safe condition and clean up daily after all work activities. The Successful Bidder(s) shall also provide for any hazardous material storage facilities and disposal that may be required.
2. The Successful Bidder's personnel working on County's property, must report to the respective building representatives or school security office and sign the visitor's log sheet before providing services. The same personnel must sign out with the school security office before leaving HCPS's premises. It is critical that HCPS's staff be aware of the location of all visitors at all times.
3. The Successful Bidder(s) personnel and vehicles shall be easily identifiable. The Successful Bidder(s) shall provide identification badges with the company name and logo to their personnel and shall be visibly worn at all times while on County property.
4. The Successful Bidder(s) vehicles parked on County property must display company name/identification. The Successful Bidder(s) shall comply with all traffic and parking regulations.
5. The Successful Bidder(s) shall be responsible at all times for the actions and work of its personnel who shall observe and comply with all regulations while on County property; failure to observe such regulations will be grounds for removal from County property.
6. During the execution of the work, HCPS reserves the right to suspend the work or reject the Successful Bidder's certified technician and/or helper/apprentices who in HCPS's judgement are not adequately qualified to perform the work.

H. Equipment, Beyond Economic Repair.

The Successful Bidder(s) shall provide written notice to HCPS's authorized representatives of equipment considered Beyond Economic Repair, (BER), as determined by the Successful Bidder(s). HCPS's authorized or designated representatives will on a case-by-case basis, have the option to consult a third party knowledgeable in the trade for an additional opinion to verify the claim of BER. In the event the equipment is considered repairable by the outside third party, HCPS's authorized or designated representatives will have the flexibility to grant authorization of third-party to provide equipment repairs.

I. Damages.

The Successful Bidder(s) shall be held responsible for any damage to HCPS's property and equipment caused during services to the generators which is determined to be the result of the Successful Bidder's failure to properly perform services. The Successful Bidder(s) shall correct damages incurred at no cost to HCPS.

J. General Requirements.

1. The Successful Bidder(s), by submitting a bid for this Contract, certifies that he/she have a fully staffed operational service office, currently engaged in providing boiler inspection/maintenance and repair services of manufacturer (Lochinvar, Patterson-Kelly, Fulton, Aireco, RBI, Peerless, Lars-Summit, and Weil McLain) equipment, provide 24-hour emergency services as needed and requested, have under their employment a minimum of four (4) licensed/certified technicians with four (4) years' factory trained experience in maintenance and repairs of specified boilers dedicated to this contract with the ability to response to two or more service requests, and equipment to meet the requirements as outlined in the Scope of Work/Services. Prior to awarding a contract. The Bidder(s) shall provide a list of their licensed/certified technicians and copies of their licenses/certificates. It is the responsibility of the Successful Bidder(s) to provide the County with updated information as needed.
2. The Successful Bidder(s) shall have a minimum of five (5) years' experience in providing inspection/maintenance and repair services of boilers and shall possess and maintain a Class A HVAC Contractor's License through the Department of Professional and Occupational Regulations (DPOR) in the maintenance and repair of boilers and associated equipment.
3. Where applicable, the Successful Bidder(s) shall be responsible for obtaining all permits required to make repairs. HCPS will reimburse the Successful Bidder(s) the cost of the permit.
4. The Successful Bidder(s) shall not subcontract any preventive maintenance and repair services work without prior written approval from HCPS's authorized or designated representatives. All inspection/maintenance and repair services shall be performed by the Successful Bidder(s) and their direct payroll personnel.
5. **Bids received with a minimum charge stipulation will be considered non-responsive.**
6. Prior to awarding a contract, Bidders shall provide the following:
 - a. Proof of experience and a copy of their business license and contractor's license.
 - b. List of certified/license technicians/mechanics with their experience servicing specific brand of equipment along with copies of their certificate/license.
 - c. Method of providing service tickets/reports (paper or electronic), a sample copy of their service tickets/reports, and a copy of their preventive maintenance checklist.
 - d. Policy on return of material, parts, and components;
7. After execution of a contract, an on-boarding meeting will be held with the Successful Bidder(s) and HCPS authorized representatives. Prior to the meeting, the Successful Bidder(s) shall provide a cell phone number, or phone number that may be used for emergency repair services. It shall be the responsibility of the Successful Bidder(s) to update the County Purchasing Division of changes to the number provided.

K. Delivery Requirements.

1. It is imperative the Successful Bidder(s) work with HCPS's authorized or designated representatives to coordinate all services so that interference will be held to a minimum during normal County operations.
2. HCPS's authorize or designated representatives will ensure a staff member of their team is available to escort the Successful Bidder's certified technician to the location of the boilers. It is critical that HCPS staffs are aware of all visitors. Each individual reporting to work in any HCPS building/facility shall follow the reporting requirements of HCPS policies in the performance of services.

L. Invoicing Requirements.

1. The Successful Bidder(s) shall submit individual invoices for completed services.
2. The Successful Bidder's completed invoices shall include but not limited to, contract number, the purchase order number as supplied by HCPS, date of service, HCPS building name, address, model and serial number of each system serviced, details of services performed, itemized quantity and description of material, parts or component used on the job (with copies invoices for non-truck stock items), technicians/mechanics and helpers/apprentices with the number of hours worked at the contracted hourly rates, copies of service tickets/reports signed by HCPS's representative, and any other pertinent information necessary to verify the invoice total.
3. HCPS will verify all charges on the Successful Bidder's invoices and reserves the right to request additional documentation, return invoice to Successful Bidder(s) for correction, or adjust the invoice for the corrected amount if any discrepancy is discovered.
4. Invoices shall be mailed to department requesting services.



COMMONWEALTH OF VIRGINIA

County of Henrico

Goods and Services Contract

Contract No. 2759A

This Goods and Services Contract (this “Contract”) entered into this 19th day of March 2025, by the County School Board of Henrico County, Virginia (“HCPS”) and Atlantic Constructors, Inc, a Virginia corporation, and its successors it assigns (the “Contractor”).

SCOPE OF CONTRACT: The Contractor shall furnish all materials, equipment, and labor necessary to provide boiler preventive maintenance and repair services to HCPS as set forth in the Contract Documents.

COMPENSATION: The compensation HCPS will pay to the Contractor under this Contract shall be in Appendix A.

CONTRACT TERM: The Contract term shall be for a period of one year beginning April 1, 2025 and ending March 31, 2026. HCPS may renew the Contract for up to four additional one-year terms giving 30 days’ written notice before the end of the term unless Contractor has given HCPS written notice that it does not wish to renew at least 90 days before the end of the term.

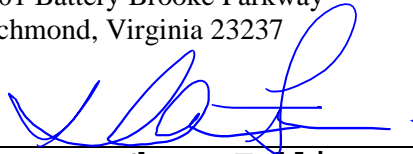
CONTRACT DOCUMENTS: This Contract hereby incorporates by reference the documents listed below (the “Contract Documents”) which shall control in the following descending order:

1. This Goods and Services Contract between HCPS and Contractor.
2. Invitation for Bid No. 24-2759-9JLG, dated December 11, 2024 (as modified by any addenda).
3. The Contractor’s bid dated January 22, 2025.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound hereby.

[Remainder of page intention left blank, signature page to follow]

Atlantic Constructors, Inc.
1401 Battery Brooke Parkway
Richmond, Virginia 23237



Signature **Shawn Fellin**
Regional Sales Manager,
Service & Special Projects
Printed Name and Title

March 25, 2025

Date

County School Board of Henrico County,
Virginia
P.O. Box 23120
Henrico, VA 23223



Signature
Oscar Knott, CPP, CPPO, NIGP-CPP, VCO
Purchasing Director

03/28/2025

Date

APPROVED AS TO FORM



Assistant County Attorney

03/27/2025

Date

Appendix A

Item	Classification	Rate Per Man Hour
1	Mechanical Supervisor/Foreman - Regular Hourly Rate	\$ 150.00
2	Mechanical Supervisor/Foreman - Overtime/Weekend/Holiday/Emergency Hourly Rate	\$ 225.00
3	Certified/Licensed Mechanic - Regular Hourly Rate	\$ 140.00
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