



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

DEPARTMENT OF FINANCE  
Oscar Knott, CPP, CPPO, NIGP-CPP, VCO  
Purchasing Director

April 3, 2025

Mr. Stephan Stark  
National Counseling Group, Inc.  
5014 Monument Avenue  
Richmond, VA 23230

RE: Contract #**2549A- Medicaid-Funded Therapeutic Day Treatment Services**

Dear Mr. Stark:

The County of Henrico has agreed to renew the contract with your firm to provide **Medicaid-Funded Therapeutic Day Treatment Services** when needed and requested. The contract period shall be from June 25, 2025 through June 24, 2026.

This contract renewal is pursuant to Request for Proposal #23-2549-6JOK and your email response dated April 3, 2025. Renewal pricing remain the same for the new Contract period. All other terms and conditions of contract #2549A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5649 or email me at [kno008@henrico.gov](mailto:kno008@henrico.gov).

Sincerely,

*Oscar Knott*/acw

Oscar Knott, CPP, CPPO, NIGP-CPP, VCO  
Purchasing Director

JOK/acw