



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, NIGP-CPP, VCO
Purchasing Director

April 9, 2025

Mr. Rick Booms
Encyclopedia Britannica, Inc.
325 North LaSalle St., Suite 200
Chicago, IL

RE: Contract #2326D- Library Databases for Henrico County Public Schools

Dear Mr. Booms:

The County of Henrico has agreed to renew the contract with your firm to provide Library Databases to Henrico County Public Schools when needed and requested. The contract period shall be from July 1, 2025 through June 30, 2026.

This contract renewal is pursuant to Request for Proposal #22-2326-3EMF and your response dated March 25, 2025. Renewal pricing will reflect the requested increase for the new contract period. All other terms and conditions of contract #2326D will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637 or email me at Fal51@henrico.gov.

Sincerely,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Purchasing Manager

EMF/acw

CONTRACT #2326D- Library Databases for Henrico Public Schools

BUYER NAME: Eileen Falcone

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

☐ Yes. Renew the contract for an additional one-year period at current contract pricing.

☒ Yes. Renew the contract for an additional one-year period at new contract pricing.

(list below or attach new pricing sheet)

Britannica School: \$17,782.00

ImageQuest: 14,855.00

Total Package: \$32,637.00

☐ No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: Encyclopaedia Britannica, Inc.

Date: 03/25/2025

DocuSigned by:

Signature: Rick Booms

Title: Senior Vice President of Sales, US & Canada

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Telephone#: (312) 347-7323

Email: rbooms@eb.com with copy

to proposal.opps@eb.com