



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

DEPARTMENT OF FINANCE
OSCAR KNOTT, CPP, CPPO, NIGP-CPP, VCO.
PURCHASING DIRECTOR

May 27, 2025

Ms. Disksha Shrestha
Center for Collaborative Classroom
1001 Marina Village Parkway Suite 110
Alameda, CA 94501

RE: Contract #2114C-RTI Reading (K-12) Curriculum for Tier I, II & III

Dear Ms. Shrestha:

The County of Henrico has agreed to renew the contract with your firm to provide RTI Reading (K-12) Curriculum for Tier I, II & III for Henrico County Public Schools when needed and requested. The contract period shall be from July 1, 2025 through June 30, 2026.

This contract renewal is pursuant to Request for Proposal #21-2114-2EMF and your response dated May 27, 2025. Renewal pricing will remain the same for the new contract period. All other terms and conditions of contract #2114C will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637.

Very truly yours,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Purchasing Manager

EMF/acw

CC: Maria Arnett