



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

DEPARTMENT OF FINANCE
OSCAR KNOTT, CPP, CPPO, NIGP-CPP, VCO.
PURCHASING DIRECTOR

January 27, 2025

Ms. Pamela LeBlanc
Cengage Learning, Inc.
27555 Executive Dr., Suite 270
Farmington Hills, MI 48331

RE: Contract #2326A- **Library Databases for Henrico Public Schools**

Dear Ms. LeBlanc:

The County of Henrico has agreed to renew the contract with your firm to **Library Databases for Henrico Public Schools** when needed and requested. The contract period shall be from July 1, 2025 through June 30, 2026.

This contract renewal is pursuant to Request for Proposal #22-2326-3EMF and your response dated January 17, 2025. Renewal pricing will remain the same for the new contract period. All other terms and conditions of contract #2326A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5637.

Very truly yours,

Eileen M. Falcone /acw

Eileen M. Falcone, CPPB
Purchasing Manager

EMF/acw