



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

July 15, 2025

Mr. Kevin Ripp
Aquafix, Inc.
P O Box 8682
Madison, WI 53708-8632

RE: Contract # 2247A - Biological Testing Services

Dear Mr. Ripp:

The annual contract the County has with your company to provide **Biological Testing Services** is due to expire on **December 31, 2025**. Under the terms of the original agreement, this contract may be renewed for an additional one-year period from **January 1, 2026**, through **December 31, 2026**.

The County would like to renew this contract at current contract pricing. Please complete the information requested and return to Maria Gonzalez at gon036@henrico.gov at your earliest convenience.

Following receipt of this information, the County will determine whether it is in our best interest to renew the contract or re-solicit. In addition, if you agree to renew the contract for an additional one-year period, please instruct your insurance agent to provide to my attention a current copy of a certificate of insurance. **Be sure the certificate lists the County of Henrico and Henrico County Public Schools as additional insured for the contract work.**

If you have any questions, please call me at (804) 501-5687 or email me at COL119@henrico.gov. Your cooperation and prompt response will be appreciated.

Sincerely,

Leisel O. Collins

Leisel O. Collins, CPPB, VCO, VCA
Purchasing Manager

CONTRACT # 2247A - Biological Testing Services

BUYER NAME: Leisel O. Collins, CPPB, VCO, VCA – Purchasing Manager

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect. Please check one of the following:

Yes. Renew the contract for an additional one-year period at current contract pricing.

Yes. Renew the contract for an additional one-year period at new contract pricing.
(list below or attach new pricing sheet)

No. Do not wish to renew the contract. If no, please provide reason below.

Company Name: AquaFix, Inc.

Date: 7/15/2025

Signature: Dalton McJannet

Title: Technical Consultant

Telephone#: 888-757-9577

Email: Dalton.M@teamaquafix.com

SCC#: N/A



Handwritten text, possibly a signature or name, located in the lower left quadrant.

Handwritten text, possibly a signature or name, located in the lower right quadrant.

Small handwritten mark or signature at the bottom right.