



COMMONWEALTH OF VIRGINIA  
**County of Henrico**

DEPARTMENT OF FINANCE  
Oscar Knott, CPP, CPPO, NGIP-CPP, VCO  
Purchasing Director

May 30, 2025

Ms. Joan Pritchard  
Curriculum Associates, LLC  
153 Rangeway Road  
North Billerica, MA 01862-2013

**RE: Contract # 2481A- Literacy and Math Universal Screening Progress Monitoring Software and Services**

Dear Ms. Pritchard:

The County of Henrico has agreed to renew the contract with your firm to provide **Literacy and Math Universal Screening Progress Monitoring Software and Services** when needed and requested. The contract period shall be from July 26, 2025 through July 25, 2026.

This contract renewal is pursuant to Request for Proposal #23-2481-1ARA and your response dated May 22, 2025. Renewal pricing shall remain the same for the new contract period. All other terms and conditions of contract #2481A will remain in effect.

We look forward to working with you for another year. Should you have any questions, please feel free to contact me at (804) 501-5686 or email me at [ant041@henrico.gov](mailto:ant041@henrico.gov).

Sincerely,

*Amy Anthes* /acw

Amy Anthes, VCO, VCA  
Procurement Analyst III

ARA/acw